



Building Permit Documents Owner Consent Form

I, being the owner or authorised agent
hereby request the following information for the property situated at:

Street No. Lot No.:

Street Name:

Suburb:

Contact Phone:

Signed: Dated:

Email Address

APPLICATION WILL INCLUDE:

SEARCH FEE

You will be prompted to pay a search fee via online lodgement. The search fee is not refundable. Council cannot guarantee the availability of documents.

OWNERS AUTHORISATION

Where an agent of owner requests documents, the agent must provide written signed authorisation from the owner of the property to make this application.

Where the property is an apartment building, only the Owner's Corporation can request a copy of documents. The Owner's Corporation will need to provide evidence of their appointment with this request.

Where the property is owned by a company, a copy of the company search detailing the individual director seeking the information must be provided. This can be obtained via the Asic website www.asic.gov.au

A Lessee is not an owner of a property and must obtain written owner's consent to obtain copies of documents.

The following is to be completed by the owner where applicant is acting on behalf of the owner:

AGENT AUTHORISATION

I/We, (Owners Name)

Of: (Owners Address)

Hereby authorise the following person:

..... (Applicants Printed Name/s)

to lodge an application for building permit documents with Manningham City Council and to act on my/
our behalf in this matter.

Owners' Signature/s Dated:

Email:

Contact Phone: