



Policy Manual

Section 5 - City Development

CD17 Vehicle Crossings

CD17.3 Council policy for the Construction of Concrete and Other Vehicle Crossings

Under Review

Policy context:

The aim of the policy and procedures is to ensure that all works relating to the construction of vehicle crossings within the road reserve comply with Council's specifications and requirements, thereby protecting Council's assets and infrastructure.

Policy audience:

The policy is intended to assist and provide information to Council, Council Staff, Residents/Ratepayers, Builders, Contractors and Consultants.

Policy content:

The adoption of the policy and guidelines ensures that a written procedure is established and undertaken for the issuing of permits, and for the subsequent construction and supervision of vehicle crossings within the City of Manningham.

- 1 All vehicle crossings must be constructed to Council's specifications and requirements where access to or from a property is required over the existing footway and naturestrip area abutting a property.
- 2 A Miscellaneous Works Permit is required to be issued prior to the construction of the approved vehicle or associated works, and the issue of a permit will be made only after completion and subsequent approval of the 'Application for Miscellaneous Works Permit (Vehicle Crossing) and/or Associated Works' form.
- 3 A permit is required for the construction, installation, removal and alteration of any vehicle crossing or associated works, and the required fee(s) is to be paid to Council.
- 4 All vehicle crossings or associated works must be supervised by Council, and the details of the necessary inspections are to be appropriately documented and retained by Council.
- 5 All vehicle crossings must be constructed to the satisfaction of Council's nominated representative or its delegate, and be constructed in accordance with the relevant standard drawing(s), and in accordance with the written specification entitled 'Specification for the Construction of Concrete and Other Vehicle Crossings' as attached to the Miscellaneous Works Permit when issued.
- 6 The minimum width of a standard vehicle crossing is to be 3.0 metres and the maximum allowable width be limited to 6.0 metres per property frontage, unless approved as part of a planning permit issued by Council, or approved in writing by the Director City Development or his/her delegated representative.
- 7 The number of vehicle crossings permitted to a property be limited to (1) crossing per 15.0 metres or less of property frontage, not being a corner property. A property must have a frontage of 30.0 metres or more to enable the construction of a second vehicle crossing to be constructed, unless approved as part of a planning permit issued by Council, or approved in writing by the Director City Development or his/her delegated representative.
- 8 No vehicle crossing is to be constructed within 9 metres from any street or road intersection, to be measured from a point where the property boundaries intersect,

- unless approved as part of a planning permit issued by Council, or approved in writing by the Director City Development or his/her delegated representative.
- 9 The location of a vehicle crossing is to be constructed a minimum of 1.0 metre clear of Council assets, ie street furniture, drainage pits and other public authority assets located within the road reserve area. The vehicle shall be relocated or angle to avoid interference with existing assets/infrastructure. If such interference is unavoidable, the property owner(s) will be responsible for all costs associated with the alteration, relocation and/or replacement of any assets, subject to approval being granted by the Director City Development or his/her delegated representative, and/or the responsible utility owner.
 - 10 No vehicle crossing is to be constructed in the vicinity of a tree located in the naturestrip. Any proposed vehicle crossing is to be clear of the street tree canopy drip line, and should this not be achieved, the Manager – City Parks, is to be consulted to advise on suitable clearances in order to protect the tree and Council's interests.
 - 11 In the event of a proposed vehicle crossing being closer than 1.8 metres to an existing crossing of an adjoining property, the proposed vehicle crossing is to be constructed to a double crossing, and comply with Council's specifications and requirements.
 - 12 Council may, by notice in writing served on a person require the re-construction, installation, removal and/or alteration of any vehicle crossing to land owned or occupied by him/her, with the full costs of such works being borne by the person(s) served with such notice.
 - 13 Council may, by notice in writing served on a person require the removal of a vehicle crossing and reconstruction of the kerb/channel and footway adjacent to the vehicle crossing, if in the opinion of Council or its delegate, the vehicle crossing is no longer required (redundant), with the full costs of such works being borne by the person(s) served with such notice.
 - 14 In accordance with Part 9 (9.4) of Manningham's General Law 2003 and Schedule 10 of the Local Government Act 1989, the property owner is responsible for ensuring that the vehicle crossing is maintained in a satisfactory condition to Council. Where it appears that the vehicle crossing is in a state of disrepair, or otherwise in unsatisfactory condition, Council may serve on the owner/occupier of the land, a notice in writing requiring him/her to affect such repairs as specified in the notice.
 - 15 Council or its delegate reserves the right to revoke the permit, and render the permit invalid, in the event of the permit holder breaching any conditions of the approval.
 - 16 A Miscellaneous Works Permit (Vehicle Crossing) shall expire after a period of 3 months, should no works commence on site and unless approval/authority has been given to extend the permit by the Director City Development or his/her delegated representative.

Policy non-compliance:

It is proposed that the provisions of Manningham's General Law 2003, Part 9, Clause 9.4 (Vehicle Crossings) apply.

Document History

Responsible Officer:	Director City Development		
Last Updated (who & when)			
Authority:	Council meeting	29/04/2003	
References	Manningham's General Law 2003, Part 9, Clause 9.4 (Vehicle Crossings)		
Next Review Date			
Included on website?			

Under Review