



COUNCIL MEETING AGENDA

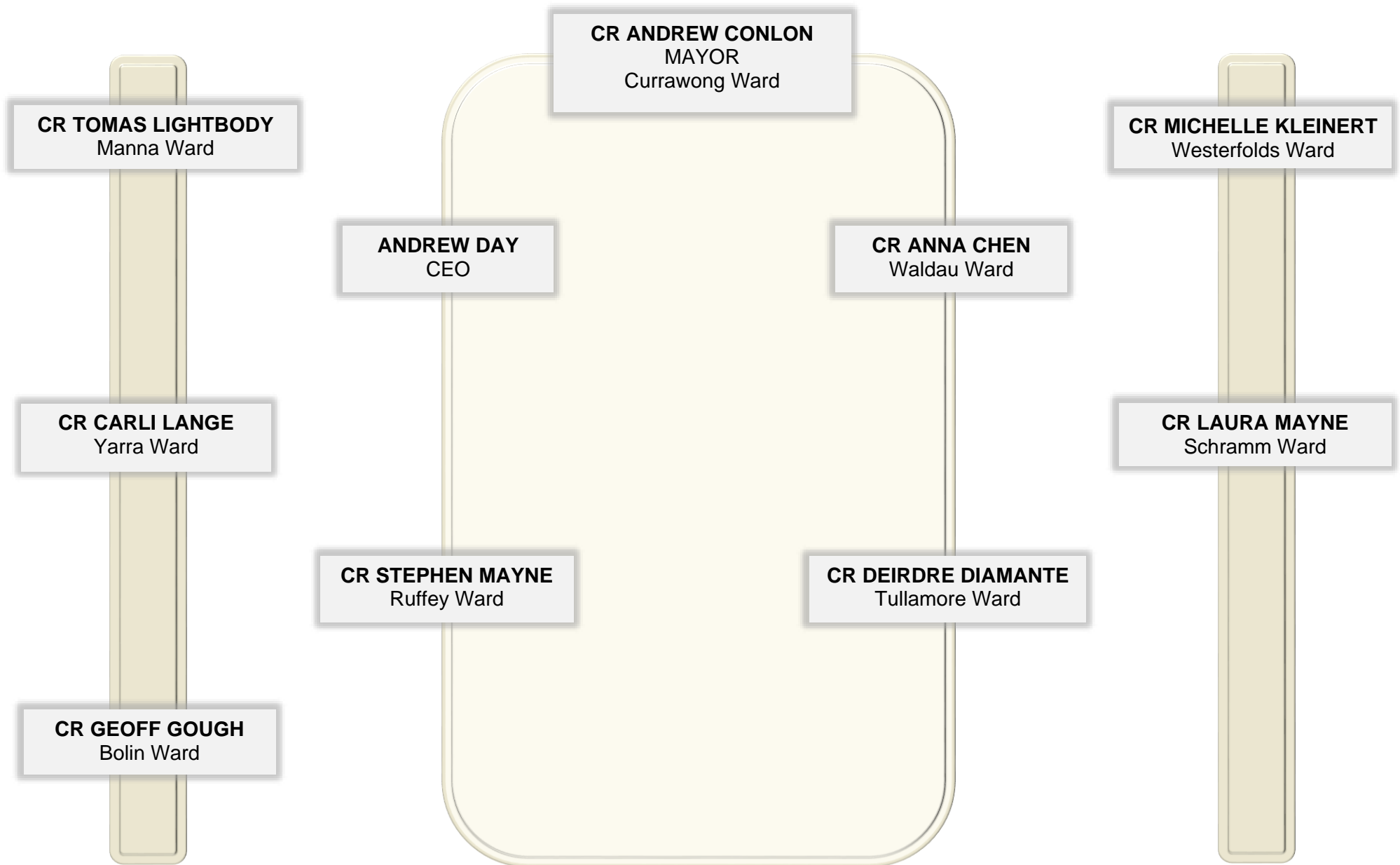
Date:	Tuesday, 15 December 2020
Time:	7:00pm
Location:	Council Chamber, Civic Centre 699 Doncaster Road, Doncaster

This meeting is convened to transact the business listed below.

Andrew Day
Chief Executive Officer

This meeting will be livestreamed on Council's website and Facebook page.

COUNCIL MEETING SEATING PLAN



INDEX

1 OPENING PRAYER AND STATEMENTS OF ACKNOWLEDGEMENT 2

2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE 2

3 PRIOR NOTIFICATION OF CONFLICT OF INTEREST 2

4 CONFIRMATION OF MINUTES 2

5 PRESENTATIONS..... 2

6 PETITIONS 2

7 PUBLIC QUESTION TIME 2

8 ADMISSION OF URGENT BUSINESS 2

9 PLANNING PERMIT APPLICATIONS 2

10 CITY PLANNING & COMMUNITY 3

 10.1 Macedon Square Streetscape Upgrade 3

11 CITY SERVICES 46

 11.1 Sporting Facilities Allocation Policy and Outdoor Sports Infrastructure Policy .. 46

 11.2 Neighbourhood Safer Places Open Space Designations Update 132

12 SHARED SERVICES..... 146

13 CHIEF EXECUTIVE OFFICER 147

 13.1 Determination of Mayoral and Councillor Allowances 147

 13.2 Manningham Quarterly Report Quarter 1 (July - Sept) 2020..... 151

 13.3 Informal Meetings of Councillors 163

 13.4 Documents for Sealing 168

14 URGENT BUSINESS..... 169

15 COUNCILLORS’ QUESTION TIME 169

16 CONFIDENTIAL REPORTS 169

**1 OPENING PRAYER AND STATEMENTS OF
ACKNOWLEDGEMENT**

2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

3 PRIOR NOTIFICATION OF CONFLICT OF INTEREST

4 CONFIRMATION OF MINUTES

Confirmation of the Minutes of the Council Meeting held on 24 November 2020.

5 PRESENTATIONS

6 PETITIONS

7 PUBLIC QUESTION TIME

8 ADMISSION OF URGENT BUSINESS

9 PLANNING PERMIT APPLICATIONS

There are no Planning Permit applications.

10 CITY PLANNING & COMMUNITY

10.1 Macedon Square Streetscape Upgrade

File Number:	IN20/671
Responsible Director:	Director City Planning and Community
Attachments:	<ol style="list-style-type: none">1 Option A Concept ↓2 Option B Concept - Preferred Option ↓3 Design / Project Area ↓4 Macedon Square - Consultation Findings ↓

EXECUTIVE SUMMARY

The Macedon Square Streetscape Upgrade is a capital works project to be delivered as part of the Neighbourhood Activity Centres program. The streetscape at Macedon Square is long overdue for an upgrade. This upgrade seeks to improve the public realm and rejuvenate the centre by addressing existing issues associated with aging infrastructure, lifting pavements and poorly performing tree species. It also seeks to provide additional and improved public realm for people visiting the centre and improve pedestrian and driver safety.

Two concepts designs were prepared for the upgrade. Both concepts were put out for consultation between August and November 2020 to seek community and trader feedback. The two options were:

- Option A: Without open space concept (Attachment 1) and
- Option B: Open space concept (Attachment 2).

The key difference between the options was the inclusion of a public open space within Option B. It is estimated that the cost to deliver Option B would be in the order of \$2.5 to \$3 million and subject to the outcome of a tender process.

The purpose of this report is to present the consultation results for the two concept design options and seek Council endorsement for Option B to proceed to detailed design, contract documentation and construction.

The extended consultation period with local communities and traders concluded on 15 November 2020 (with traders being given additional time to provide comment). A total of 108 responses were received during the consultation process – largely in support of Option B. Of those submissions:

- 61% were in favour of Option B,
- 26% were in favour of Option A, and
- 13% did not indicate a preference for either Option.

For those respondents not in favour of the proposed upgrade works, concerns around the loss of car parking was a common theme. Currently, there are 133 car spaces in the Centre. In response to concerns regarding the loss of car parking, Option A would result in a net loss of 4 car spaces from current provision (a 3% loss) and Option B a net loss of 6 car spaces from current provision (a 4.5% loss). It is considered that this is a minor loss when balanced against the broader community benefit achieved through the development of a new dedicated public open space, as achieved by Option B, (an option largely supported by the community).

Consideration has been given in the concept design to address traffic flow issues and provide a one-way traffic movement through the site to improve flow and safety. This design emulates the traffic conditions of traditional 'High Streets' throughout metropolitan Melbourne. This was based on recommendations contained in an independent traffic and parking assessment for the entire Macedon Square/Plaza precinct. Consideration has also been given to delivery/loading areas for abutting businesses by allocating dedicated loading bays at the rear laneway of shops located on the western edge of the precinct. In addition, further consideration can be given to provide dedicated loading bays for postal delivery vehicles and small vans within the main car park along Macedon Road.

Following the close of the consultation period, a petition with 210 signatories from traders, residents and visitors to the Centre was received calling for a new design to be prepared and citing concerns with parking loss and traffic congestion. It is considered that many of the concerns raised have been considered in the development of the existing concept plan, balancing traffic movement objectives with overall pedestrian, safety and landscape outcomes, to achieve a mutual benefit to all users of the Centre.

Due to COVID 19 stage 4 restrictions during the consultation period (August to November 2020), as well as receipt of the petition once the consultation period closed, it is suggested to undertake an additional round of on-site in-person consultation with the community and traders in early 2021 to provide further opportunity for feedback on the preferred option.

1. RECOMMENDATION:

That Council:

- A. Note the outcomes/feedback of the community consultation for the two concept designs presented as part of the Macedon Square Streetscape Upgrade.**
- B. Note that Council officers' preferred option is Option B (Open Space Concept) based on overall feedback received during the consultation period and the overall net community benefit.**
- C. Note the receipt of a petition and that the concept designs have sought to take into consideration the key matters raised by the signatories.**
- D. Note that due to the extensive COVID-19 pandemic restrictions during the consultation periods and the recent petition, further community engagement (face-to-face if restrictions permit) will be undertaken in early 2021 with local residents and traders, before a final recommendation is presented to Council.**

2. BACKGROUND

Macedon Square is a Neighbourhood Activity Centre located along Manningham Road in Templestowe Lower. It refers specifically to the area of shops north and west of the Woolworths as this is land owned and managed by Council. Woolworths and the shops located directly around the Woolworths car park along Manningham Road is known as Macedon Plaza, and is privately owned land not under Council management. A plan of the project area is provided as Attachment 3.

The last significant capital works undertaken by Council within Macedon Square occurred in the late 1990's. These works introduced the large shade sails and brick pavers throughout the centre. Further works in 2008 for the new underground car park (which is part council owned and open to the public) for what is now Aldi, and these works were privately funded.

The streetscape upgrade at Macedon Square was programed as part of the Neighbourhood Activity Centre capital program after identifying significant maintenance and safety related concerns. Macedon Square took precedent over other similarly dated Neighbourhood Activity centre within Manningham (such as at Templestowe Village), as it presented immediate pedestrian and vehicle safety concerns.

Initial community and trader consultation commenced in 2016 with feedback received identifying a number of key issues within the centre including:

- uneven and ageing pedestrian surfaces,
- crowded footpath trading areas,
- poor pedestrian connections,
- car parking layouts, and
- issues with traffic flow, including confusion regarding one-way roads.

Based on this feedback, the initial project scope (and budget allocation) would need to be broadened to address the public realm concerns raised above.

Public realm opportunities were also identified within:

- the *Manningham Open Space Strategy 2014* on the open space shortfalls in and around the centre
- the *Council Plan 2017-2021* and *Healthy City Strategy 2017-2021 objectives on providing vibrant, safe, and assemble places and spaces.*
- and the changing trader makeup and community expectations within the centre for additional outdoor trading areas.

It is considered that the combined scope of improving the traffic related issues and expanding the public realm opportunities would generate the largest net community benefit and value for money for the centre.

Traffic Report

A traffic and car parking study was undertaken in 2017. The report focused on car parking utilisation, vehicle congestion and circulation, and pedestrian connectivity throughout Macedon Square and Macedon Plaza with the following key findings identified:

Parking

- Parking surveys in conjunction with the statutory assessment, show that overall the current parking provision is adequate to accommodate the parking demand as generated by the site.
- The perception of low parking availability within Macedon Square is primarily a factor of uneven parking distributions with certain areas operating at full occupancy whilst other areas of the site are operating at below 50% capacity.

Congestion and circulation

- Observations show that the main point of congestion within the subject site is the internal intersection along Macedon Road just north of the petrol station.

Pedestrian Connectivity

- Several locations exist where pedestrian desire lines do not coincide with existing pedestrian crossings, leading to pedestrians crossing at informal locations, presenting a safety issue.
- Provision of a pedestrian crossing towards the southern end of Macedon Road (north of the petrol station) will accommodate the desired pedestrian paths in this area and will also aid in providing an improved connection between Macedon Square and Macedon Plaza.

Budget was allocated in the 2019/20 capital works program to commence with the concept design of the streetscape upgrade. Two concepts were developed that aimed to address the issues identified above by improving legibility of parking, addressing issues with pedestrian and vehicular circulation and expanding the public realm to reduce the tension between pedestrian circulation and outdoor trading and also to provide more space for place-making opportunities.

The key features and benefits of these streetscape upgrades works include:

- Rationalised car parking layout with:
 - safer and more consistent angled bay parking layout out throughout the centre, dimensioned to accord with statutory design standards as set out within Clause 52.06 (car parking) of the Planning Scheme;
 - relocation of the western parking bays further north to reduce any issues with vehicles queuing at the entrance to the Centre; and,
 - ensuring cars exit the central bays on Macedon Road in one direction, to reduce traffic congestion and potential conflict between vehicles attempting to access the same car space from different directions.
- Expanded outdoor trading and pedestrian circulation spaces;
- Dedicated pedestrian crossing points which accord with observed pedestrian desire lines to reduce the impact on congestion of pedestrians crossing in several different locations;

- Removal of the footpath along the western side of the rear laneway behind the tenancies fronting Macedon Road and the provision of loading bay facilities along this laneway as well as the opportunity for bin storage within this area;
- Removing the central right-turn function along Macedon Road to assist traffic flow, and improve access to car parking; and
- Improved public realm /urban design outcomes with high quality paving materials and additional tree planting.

The additional benefits afforded by the open space option (preferred Option B) include:

- Opportunities for public gathering or events, benefiting the community and traders by drawing more people into the centre;
- Positive economic activity by providing high quality seating and social gathering spaces, encouraging people to stay longer and shop in the centre;
- Improved pedestrian and vehicular permeability and legibility within the centre;
- Opportunities for additional canopy tree planting and expanded soft landscaping areas to help reduce the impact of urban heat island effect;
- Creating place-making opportunities for the community and traders; and
- Opportunity to help address the shortage of open space in the precinct, as identified in the *Manningham Open Space Strategy 2014*.

Option A and Option B:

Both options include;

- New high quality paving to replace uneven brick surfaces
- New garden beds and trees
- Expanded outdoor trading and dining areas
- New seating and gathering spaces
- New pedestrian crossings creating safer movement for pedestrians and improved connections to Macedon Plaza
- Improved angled car parking layout, providing safer and easier car parking access and traffic flow

The new open space proposed within Option B also provides:

- New stone paved plaza space
- New seating areas, picnic table and drinking fountain
- New open lawn area and garden beds
- New feature lighting fitted beneath the existing shade sail

Consultation:

The initial exhibition and consultation period ran from 5th - 31st August with a mail out of a flyer including both the concepts and a link to the Your Say Manningham webpage for further information and a feedback survey. During this period, Officers were made aware that due to an administrative error, the flyer had not been distributed to local traders. In response to this, the consultation for business owners and property owners within Macedon Square and Macedon Plaza was extended until 21st September (concluding when Council's caretaker period commenced). In this time, some traders indicated they had not had enough time to provide feedback prior to the 21st September cut off. Therefore an additional consultation period was undertaken between 26th October – 15th November and traders were advised of such. Due to COVID-19 restrictions on social distancing and the lockdown, traditional 'in-person' consultation methods were unable to be arranged.

During the consultation period community and trader invitation to provide feedback was promoted via the following channels:

- Mail out to surrounding local residents and property owners within a 450m radius of the Centre
- Information on Council's Business news online portal
- EDM (Electronic Direct Mail) through Council's trader email database for Macedon Square and Macedon Plaza
- Letter mail out to Business owners and property owners in Macedon Square and Macedon Plaza.
- Promotion on Council's Facebook page
- Phone calls and site visits by Council's Economic Development team to both Macedon Square and Macedon Plaza traders (site visits occurred after the easing of Victorian stage 4 site restrictions in late October).

Presentations were also made to the Healthy City Advisory Committee and the Open Space and Streetscape Advisory Committee to seek feedback.

Following the close of the consultation period, a petition was received with 210 signatories from traders, residents and visitors objecting to the proposed streetscape upgrade. Concerns raised related to:

- Parking loss
- Traffic congestion
- Loss of Australia Post loading bay
- Concerns about deliveries and loading

Additional Consultation:

As COVID 19 severely limited face-to-face consultation opportunities with local traders and residents throughout the August to November consultation periods, it is recommended that a new round of on-site public consultation be organised in early 2021. This will help address key concerns raised by certain members of the local community, while provide another opportunity for local community members (not already captured via the online Your Say survey) to provide a submission.

On-site consultation will be organised within the Centre as well as an opportunity to invite local traders to meet directly with council officers and Councillors to discuss the proposal. Further letters will be mailed out to the surrounding traders, residents and property owners notifying them of the event/s.

3. DISCUSSION / ISSUE

A total of 108 responses were received via the online survey, email and by phone during the consultation process. Of those submissions:

- 61% were in favour of Option B,
- 26% were in favour of Option A, and
- 13% did not indicate a preference for either Option.

Detailed feedback received is presented in Attachment 4.

General Community response

When broken down into 'broader community' submissions, there was a total of 76 submissions received with 28% in favour of Option A and 72% in favour of Option B. Those in favour of Option B cited the new open space and the benefits this would bring to Macedon Square, including:

- More seating and tables for gatherings
- Improved and additional soft landscaping
- Opportunities for events
- Family and disability friendly spaces

The key concern raised by the 'broader community' was the removal of car spaces within the centre, citing difficulty in locating a car space during peak shopping times. The loss of parking also highlighted a concern for the elderly and those with a disability.

Trader response

When broken down into business owners and shop owner submissions ('trader submissions'), a total of 18 submissions were received with 36% in favour of Option A and 64% in favour of Option B.

Whilst the majority of business owners and shop owners were in favour of Option B noting the added benefit the new open space would bring to Macedon Square, a number of submissions did raise concerns about the loss of car parking within the centre and the impact this would bring to shoppers.

The remaining 13% of submissions were received from both community and traders, who did not express a preference for either option. Their concerns related to:

- loss of car parking spaces;
- potential for increasing congestion from narrowing of Macedon Road and removal of the turning lane into The Mall;
- Removal of Macedon Road Loading bays and dedicated mail zone.

In response to concerns regarding the loss of car parking, Option A would result in a net loss of 4 car spaces from current provision and Option B a net loss of 6 car spaces from current provision. The design area is defined in Attachment 3, and the car park counts below:

Layout	Current	Option A	Option B
Total number of car parks within design area	133	129 (3% reduction / 4 spaces)	127 (4.5% reduction / 6 spaces)

As identified by an independent Traffic and Car Parking Study, the above reductions could be offset by other less well utilised car parks around the centre. The traffic report found that:

- Across the entire site, parking provision is typically appropriate to meet the demand generated by Macedon Square and Macedon Plaza;
- An uneven distribution in parking utilisation leads to some areas experiencing higher demands for parking whilst spaces are available in other sections;
- Highest parking demand is typically experienced at the southern end of Macedon Road. This is primarily due to these spaces being the first encountered by vehicles as they enter the site from Manningham Road, and because of their proximity to surrounding retail tenancies;
- The Aldi basement car park and the car park to the rear of the Woolworths supermarket were both found to be largely underutilised and represent opportunities to allow for parking optimisation across the site;

Based on the limited changes to the overall number of spaces, and a more evenly distribution of car spaces and improved circulation through the spine of Macedon Road, the removal of car parking can be absorbed and does not outweigh the other benefits the streetscape upgrades will provide the centre.

Feedback from various Advisory Committees

Feedback from the Open Space and Streetscape Advisory Committee (OSSAC) was generally supportive of Option B, although a query was raised from one of the members in relation to proposed tree removal associated with both options.

Within the design area, Option A would result in the removal of 23 existing trees and Option B the removal of 24 existing trees. For both options, over 32 trees are proposed for retention and a further 27 new trees will be planted. The trees proposed for removal are generally the Camphor Laurels, or Plane trees which are poorly performing and/or lifting the pavement. The new trees selected will be a more suitable streetscape tree species which provides effective canopy cover, with non-intrusive root systems.

The Healthy City Advisory Committee were generally supportive of Option B as it would provide a new open space area for the local community to enjoy. Particularly as the open space would encourage walkability, provide wheelchair access and provide new cycling racks.

The Committee also raised the importance of retaining the accessible parking bays within the centre, with additional improvements to these car bays with new pram ramps to assist with access. This is accommodated in both options A and B.

Petition (November 2020)

A petition was received from Macedon Square traders, residents and visitors seeking a new design for Macedon Square Streetscape (with 210 signatories). The petition was received via post, but did not identify a lead petitioner or contact person. Concerns raised by the petitioners primarily related to:

- Parking loss
- Traffic congestion
- Loss of Australia Post loading bay
- Concerns about deliveries and loading

The following provides a response to these concerns, and addresses how these concerns are being considered in the design of the concept plan:

- In reviewing the average parking occupancy across the day, the 2017 Traffic report notes that there is disparity between the sections with parking along Macedon Road typically having an occupancy of up to 86% whilst other areas have occupancy levels of 50% or lower. Areas where parking is typically underutilised include the Aldi basement car park, the off-street car park accessed off The Mall near McGahy Street, the parking area to the rear of the Woolworths supermarket in Macedon Plaza, and the basement car park in Macedon Plaza. Accordingly, it is considered that a loss of between 4-6 spaces could reasonably offset by higher utilisation of other parking areas.
- The 2017 Traffic report also notes that traffic congestion does exist within the centre with the prime location being towards the internal intersection at the southern end of Macedon Road. The modifications proposed for the centre aim to alleviate this through:
 - relocation of the western parking bays further north to reduce any issues with vehicles queuing;
 - ensuring cars exit the central bays on Macedon Road in one direction, to reduce traffic congestion and potential conflict between vehicles attempting to access the same car space from different directions.
 - Relocation of loading bays to the rear laneway;
 - Removing the central right-turn function along Macedon Road to assist traffic flow, and improve access to car parking; and
 - Dedicated pedestrian crossing points which accord with observed pedestrian desire lines to reduce the impact on congestion of pedestrians crossing in several different locations.

Congestion issues will be further resolved during the detailed design phase.

- A mail zone can be provided outside the Australia Post store, and advice from Council's Traffic Engineers is that this would be best achieved as an on-street loading bay. Based on a desktop analysis, the bay could be located to not obstruct reversing cars along the east side of Macedon Road, while still allow for cars driving south to pass by without issue. This will be further investigated at the detail design stage.
- Loading bays along busy shopping streets are problematic from a safety point perspective, and are often occupied by the general public when located in the central activity area. The 2017 Traffic report recommends that the loading bay facilities would be better served to the rear laneway. The opportunity to repurpose one or two bays along Macedon Road into loading bays (van) can be considered during the detail design stage.

One signatory to the petition notes that the Centre needs "less traffic". The proposed upgrades incorporate new pedestrian connections and the provision of bicycle parking to encourage more people to walk and cycle to the Centre.

4. COUNCIL PLAN / STRATEGY

- 4.1 Both concepts for the proposed Macedon Square Streetscape Upgrade, respond to the *Council Plan 2017-2021* themes and goals – Healthy Community, Liveable Places and Spaces and Vibrant and Prosperous Economy.
- 4.2 Both concepts for the proposed Macedon Square Streetscape Upgrade, respond to a number of *Healthy City Strategy 2017-2021* focus areas and corresponding priorities including 'Healthy and Well', 'Safe and Resilient' and 'Connected and Vibrant' – providing a sense of place in the Centre.
- 4.3 Option B is also consistent with the *Manningham Open Space Strategy 2014*, which identifies that approximately 1000m² to 2500m² of additional open space is required around Macedon Square Activity Centre to meet future community needs.

5. IMPACTS AND IMPLICATIONS

- 5.1 Improved access and safety for the centre will benefit the usability of the centre for both community and traders. This includes:
 - Two new pedestrian crossings along Macedon Road and The Mall, which will assist people's movement within the centre, and when accessing Macedon Plaza;
 - Expanded bike parking facilities, at the northern, central and southern end of the centre to improve cycling access throughout the centre;
 - Improved lighting throughout the centre, providing improved security and usability of key pedestrian connections, as well as new lighting in the car park and open space areas;
 - Improved accessible car parking bays with pram crossings to assist people with disabilities safely navigate the centre;
 - Improvements to the road design, improving traffic flow by significantly limiting car movements east-west along Macedon Road with a circuit road design;

- Consistent angled car parking layout, reducing car collisions by assisting drivers entering and exiting car bays, while helping orientate drivers along the one way roads.
- 5.2 Expanded outdoor trading areas will help create new economic opportunities for traders, while the introduction of a new central open space area will provide a new community hub for the centre as well provide much needed passive open space for the local area. The flexibility within the new open space could promote the centre both locally, but also capture a broader regional user catchment.
- 5.3 New soft landscaping areas, which includes gardens beds, a new lawn area as well as extensive tree planting will help promote environmental values, and limit the effects of the urban heat island effect.

6. IMPLEMENTATION

6.1 Finance / Resource Implications

The adopted 4 year capital works program currently has the following allocation of funds for the streetscape upgrade at Macedon Square:

	2020/21	2021/22	2022/23	TOTAL
Adopted budget	\$150,000	\$700,000	\$800,000	\$1,650,000

As noted, the initial project budget was allocated prior to the two concept designs being developed and prior to community feedback in 2016 to expand the project to provide greater public realm improvements. As the project works will now require upgrading the Centre's asphalt and concrete road network, paving and lighting assets, including providing high quality materials, furniture and additional landscaping and open spaces, the initial budget is not adequate for the scale of the current concept.

Preliminary costing estimates have indicated that either concept option can be delivered within the range of \$2.5 to \$3 million. Option B identified to be marginally more expensive (between 5-10% more) than Option A, due to the provision of the new open space area.

Council's Infrastructure services team will also contribute up to \$230,000 (additional to the existing \$1.65 million budget) through the road resurfacing programme budget, for works associated with asphalt resurfacing and patching, Line markings and new pedestrian crossings.

6.2 Communication and Engagement

As outlined above, it is proposed to undertake additional community consultation in early 2021 to provide the opportunity for face-to-face engagement. This will include an event within the Centre to capture feedback. This process will enable the community to engage directly with Council officers, Councillors and project managers to address any specific concerns/ideas and to enable Council to adequately capture community feedback on the preferred Options presented. The community and traders will be further informed through direct mail-out, social and other digital media.

Once Council endorses the preferred option, community members and traders will be informed of the project through an updated detailed design. Furthermore, prior to any construction works, a suitable works program will be developed with trader input to address any significant disruption concerns. Officers will also organise a trader reference group during the construction process to keep traders informed and engaged throughout the construction process.

6.3 Timelines

At the completion of the additional on-site consultation and approval of a preferred concept design, detailed design and contract documentation will be undertaken in 2021.

Construction works are proposed to be staged over two financial years (2021/22 and 2022/23) subject to budget approval. This will also provide an opportunity to limit the impact of construction on traders.

7. **DECLARATIONS OF CONFLICT OF INTEREST**


No officers involved in the preparation of this report have any general or material conflict of interest in this matter.

MACEDON SQUARE CONCEPT DESIGN

Option A: Without open space concept

1. Street light
2. New path lighting
3. Seating (proprietary)
4. Seating (custom)
5. Bike hoops
6. Drinking fountain
7. Bins
8. Existing canopy
9. Concrete-granite paving
10. Exposed aggregate concrete
11. In-situ concrete
12. Treegrate
13. Garden bed
14. Granite boulder
15. Upgraded toilet block (two cubicles)
16. Improved vehicle crossing
17. New loading bay and car parking area
18. Disabled car parking area
19. New pedestrian crossings




Interpreter service 9840 9355
 普通话 廣東話 Ελληνικά Italiano العربية فارسي



MACEDON SQUARE CONCEPT DESIGN

Option B: Open space concept

- 1. Street light
- 2. New path lighting
- 3. Seating (proprietary)
- 4. Seating (custom)
- 5. Picnic table
- 6. Bike hoops
- 7. Drinking fountain
- 8. Bins
- 9. Existing canopy
- 10. Concrete-granite paving
- 11. Exposed aggregate concrete
- 12. In-situ concrete
- 13. Slate crazy paving
- 14. Stairs
- 15. Wall
- 16. Treegrate
- 17. Lawn
- 18. Garden bed
- 19. Granite boulder
- 20. Upgraded toilet block (two cubicles)
- 21. Improved vehicle crossing
- 22. New loading bay and car parking area
- 23. Disabled car parking area
- 24. New pedestrian crossings



MACEDON SQUARE CONCEPT DESIGN

A: Bird-eye view



B: From south-west corner of square



Design Area
Macedon Square Upgrade



	Option B: Open Space Concept			Business owner, Worker	
	Option B: Open Space Concept		Or yet	Business owner, Worker, Shopping and services	
	Option B: Open Space Concept		Please ensure there is adequate lighting at night for safety.	Other (please specify), Landlord owner and shopping.	Noted: Lighting improvements have been factored into the concept design, in the car park, lane ways and open space area. This will be further incorporated into the detailed design.
Option A: Without Open Space Concept			More bins. Less trees	Shopping and services	Noted: There will be more bins and trees planted in the centre.
	Option B: Open Space Concept		I would add more benches, if people would want to eat. I would also add some covered bicycle storage area near by so people can lock there bicycles up and have them in visual sight.	Shopping and services	Noted: There are a substantial amount of new seating options proposed within the centre. Covered bicycle storage has not been considered as part of the design as there was no key need identified. This can be investigated further.
Option A: Without Open Space Concept			Please retain - but preferably add to - the carparking spaces available. Please do not do anything to remove or convert carparking spaces. Please upgrade and make more attractive the pedestrian sidewalks, place some nicer seating areas so that those who do not wish to be patrons of a particular cafe can eat and drink, rather than consume in their cars or while walking. Please do not convert carparking space to some non-descript open area with a patch of grass but otherwise concrete or stone - it will absorb the summer heat, give off the summer heat and it will do nothing to attract play or stay activities. Macedon Sq is for locals to either sit in a cafe (or	Shopping and services	Noted: There will be limited loss to car parking, while reversing in and out of car spaces will help the overall circulation of the centre, and assist with one way roads.
	Option B: Open Space Concept		Include a small playground for children	Shopping and services	Noted: a playground has not been incorporated, however there may be opportunity for play within the open space area, with seating and rock garden beds.
	Option B: Open Space Concept		something to deter birds, there's always a lot of bird poop in this proposed open area.	Shopping and services	Noted: This could be explored with our maintenance and arborit team. There is a problem zone under the shade sail which has a lot of bird droppings.
	Option B: Open Space Concept		The open space looks very inviting. It may also be inviting for groups of people to hang out at night without a purpose, so security cameras should be installed to protect the local businesses.	Shopping and services	Noted: Council does not believe security cameras are suitable. Lighting will help illuminate the space and night and make it more inviting for people to dwell in.
Option A: Without Open Space Concept			Limit traders taking up footpath space and making it difficult for pedestrians. Big pots with colourful flowers (as they have in the UK for instance) to brighten up the street. Hanging baskets with colourful flowers. Plant something such as wisteria to climb up the shade sails structures. Do you plan on planting more trees? According to the draft, there seems to be greenery on the footpath where the fruit shop has extended its displays to the outside. A disgusting mess really!!! Please restrict them to just using the inside of the shop.	Shopping and services	Noted: Trader use of the foot path trading areas can be made clear with material treatments, as well as stickers. This can be incorporated as part of the detailed design process.
	Option B: Open Space Concept		Improving the footpath space around the shops that have goods, or tables, out on the footpath - e.g. the greengrocer and the cafes.	Shopping and services	Noted: This space has been expanded in the concept design and will assist with circulation of people moving through the southern section of the centre.

Option A: Without Open Space Concept			<p>Keep the car spots in front of hello world and crystal dragon. Car spots are already an issue when busy so taking these out would cause more issues.</p> <p>I don't get the point in having diagonal car parks outside riddik, just keep them straight, same goes to the ones in the middle of the commonwealth bank and helloworld, i would keep those straight. The ones closest to the footpath can stay angled as well as the ones in the middle of the plaza</p> <p>Besides that everything else is fine. I like the idea of one way traffic throughout the plaza</p>	Shopping and services	Noted. There will be limited loss to car parking. The angled bays outside riddik cafe are to help orientate drivers along the one way road, and to assist with car accidents associated with sightline issues (90degree bay reversing and hitting angled bay car).
	Option B: Open Space Concept			Shopping and services	
Option A: Without Open Space Concept				Shopping and services	
	Option B: Open Space Concept		Compliments on a fine design. Perhaps the only suggestion is to ensure a kerb is laid down the middle of the median strip parking area to prevent 'short cut' right turns to the Mall or 'U' turns through the parking area	Shopping and services	Noted. This will be incorporated in the detailed design stage.
Option A: Without Open Space Concept			<p>Thank you for providing the community with the opportunity to provide feedback. I note these concept designs have been four long years in the making and no doubt Manningham Council is keen to get this project moving.</p> <p>My thoughts are as follows: The additional pedestrian crossing near BP is much needed and I note that the crossings have been included on both Concept A and B. Positive.</p> <p>The open space proposed in Concept B is a nice touch but the flow on effect of loss of parking and potential traffic congestion are concerning.</p> <p>My main concern is the lack of transparency on the number of car spots being removed. For me it is the elephant in the room. Without pre and post figures, it is difficult to ascertain the exact impact on parking although it does appear to be significant in both concepts. I would hope that traders have been engaged right throughout this process. I can't imagine they'd be satisfied with the loss of parking and given the current environment they are operating in and the forecasted lengthy COVID-19 recovery phase for businesses, it is difficult to see how removal of these spots is being 'kind to businesses'. One need only look as far as the Rosanna Shopping Village on</p>	Shopping and services	Noted: The idea behind the 90 degree bays within the mall is to maximise the amount of car parking availability, while the need for angled bays is reduced as the street will become two-way under option B. The slower traffic which may occur in this space is a compromise as the open space area will greatly improve the centre as a whole. Pedestrians will be provided a new pedestrian crossing point to safely travel north-south along the mall.
	Option B: Open Space Concept		More parking. More parking, more parking. What is the purpose of tree gates?	Shopping and services	Noted. There will be limited loss to car parking.
Option A: Without Open Space Concept			Make One Way signage very prominent	Shopping and services	Noted. This will be incorporated into detailed design stage.
Option A: Without Open Space Concept			I love the idea to create an open space for people to catch up or families but not at the cost of losing car parks. From what I can see, it looks like car parking out the front of the shops will already be less to cater for upgrades to the road and pedestrian crossing. Finding a car park now can be a nightmare here and you can drive around a number of times before you find one especially late afternoons Monday to Fridays and all day on Saturdays. Taking away car spaces to create this open space is crazy!! I will avoid this shopping area if it creates a nightmare to find a car park and I'm sure I'm not the only one especially the elderly people.	Shopping and services	Noted. There will be limited loss to car parking. While the new circuit car parking layout and broader distribution of car parking availability will help direct drivers to underutilised car parking areas within the centre.
Option A: Without Open Space Concept			Don't decrease the number of parking places	Shopping and services	Noted. There will be limited loss to car parking.

	Option B: Open Space Concept			Shopping and services	
	Option B: Open Space Concept		Use gravel pits to collect rain water before it enters the drain to water street trees and garden.	Shopping and services	Noted. Gravel pits have been shown to be problematic for maintenance crews, and are not attractive within a shopping centre setting.
	Option B: Open Space Concept			Shopping and services	
Option A: Without Open Space Concept			Option 2 looks good but is not as practical and has inadequate parking (including disabled). Area has high number of ageing residents and increasing number of residents in apartments. Currently parking in main shopping strip can be difficult and cars slow moving. More angle parking is needed. Many drivers will struggle to move easily in and out of the perpendicular spots suggested in Option B- creating a bank up of cars waiting to get past or into the spots. My other concerns relate to footpath space especially with the space taken up by the green grocer. It's almost impossible to get past at	Shopping and services	Noted. There may be opportunity to include an additional accessible car space in the detailed design stage.
	Option B: Open Space Concept			Shopping and services	
Option A: Without Open Space Concept			Add 10 km/h speed limits to all entrances. There is no speed limit in the current square or the plans.	Shopping and services	Noted. The new car park layout with the new pedestrian crossing will help prevent speeding through the centre.
	Option B: Open Space Concept		Please ensure parking bays are big enough. Currently generally OK and good visibility because there is enough room to readily back out. Though even now I park and walk because it's too busy with cars/ foot traffic on road / traffic congestion. I hope there is access to the lawn via path and not just steps. This means access for all.	Shopping and services	Noted. All car parking bays have been designed to Australian standard, and reviewed by our Council's traffic team.
Option A: Without Open Space Concept			More bins, like option B. Also have one near the TAB because people smoke outside there. Make sure the parking is wide enough for large SUVs. If option B is chosen, please keep the angled parking in the street where Commonwealth Bank is to make it easier to reverse out.	Shopping and services	Noted. Waste management have indicated that they will be providing new bins around the new gathering spaces within the centre. This will be incorporated into the detailed design stage.
Option A: Without Open Space Concept				Shopping and services	
	Option B: Open Space Concept			Shopping and services. Other (please specify). Just to walk around the neighbourhood and be in a lively environment	
	Option B: Open Space Concept		No	Shopping and services. To meet up with friends and neighbours	
	Option B: Open Space Concept		Child safe and disability accessibility	Shopping and services. To meet up with friends and neighbours	Noted. There may be opportunity to include an additional accessible car space in the detailed design stage.
	Option B: Open Space Concept		the digital image looks a great improvement to the current tired appearance	Shopping and services. To meet up with friends and neighbours	Noted.

Option B: Open Space Concept		Not enough open space. Is car-dominated with only 2 bicycle hubs and no bike lanes. We should be encouraging non-car transport and people to walk their dogs there. Cars will choke the narrow roads and fumes will be unpleasant for those in outside seating areas. Needs more tree shade and sails. Outside seating should be next to the cafe doors, not across the footpath where you collide with waiters carrying hot coffee and piles of dishes. Wider footpaths may be needed over car parking spots. Need barriers between cars and outside seating and pedestrians. If you are redesigning, take us into the future, not a token patch of lawn with more cars than ever. May be safer to close off the entrance to the Aldi car park at Macedon Road?	Shopping and services. To meet up with friends and neighbours	Noted. Council has tried to provide a substantial increase to the open space area within Macedon Square, without compromising the viability of the centre's requirement for basic car parking and circulation requirements.
Option B: Open Space Concept			Shopping and services. To meet up with friends and neighbours	
Option B: Open Space Concept		Adding electric car charging parking spots will increase their visibility and can encourage their adoption, this will also future proof the area a bit. Making the entire area smoke free will make people more likely to stay longer and therefore spend more. Ensuring that the pedestrian crossings remain raised to create a welcoming and pedestrian-oriented environment. Changing the road material throughout the precinct to make it a rougher ride and will, therefore, ensure vehicles keep a maximum	Shopping and services. To meet up with friends and neighbours	Noted. This would be a costly, but it can be investigated as part of the detailed design stage.
Option B: Open Space Concept		Please retain the canopies. They are attractive and effective and special to Macedon.	Shopping and services. To meet up with friends and neighbours	Noted. The main large shade sail in the middle of the centre will be refitted and incorporated in the upgrade. In regard to the shade sail towards the entrance of Macedon road (including the purple fencing), it was determined that the structure be removed as it provides little functional value for the space below (which is not suitable for a pedestrian link), while its large supporting columns and cables take up space and create obstructions within the footpath area.
Option A: Without Open Space Concept		You need to retain or add parking. There isn't enough there now!	Shopping and services. To meet up with friends and neighbours	Noted. There will be limited loss to car parking.
Option B: Open Space Concept			Shopping and services. To meet up with friends and neighbours	
Option B: Open Space Concept		This is an opportunity to change this space not just tidy it up. This area needs more interesting streetscapes.	Shopping and services. To meet up with friends and neighbours	Noted.
Option B: Open Space Concept			Shopping and services. To meet up with friends and neighbours	
Option B: Open Space Concept		Less cars please less parking in Macedon Square and prevent cars from circling Macedon Square. EG --one way in --then exit via Macedon Rd, Aldi, Safeway or High St.	Shopping and services. To meet up with friends and neighbours	Noted. This proposal will divert most of the traffic towards a residential street, instead of the surrounding commercial centre.
Option B: Open Space Concept		I am not sure that lawn is required. A small amount of lawn is hard to maintain. The use of good quality fake lawn would work better. The garden currently at the side of the TAB is always a mess now - is there a better option	Shopping and services. To meet up with friends and neighbours	

	Option B: Open Space Concept		Shaded areas please. Rubbish bins.	Shopping and services. To meet up with friends and neighbours	Noted. New canopy trees will be planted throughout the centre, which will provide additional shade for the community. Waste management have indicated that they will be providing new bins around the new gathering spaces within the centre. This will be incorporated into the detailed design stage.
Option A: Without Open Space Concept			More seating for the elderly residents	Shopping and services. To meet up with friends and neighbours	
Option A: Without Open Space Concept			traffic flow is often very poor so reducing car parking spaces would make it worse for everyone... traders, drivers and peds.	Shopping and services. To meet up with friends and neighbours	Noted. The proposed car parking layout will improve circulation in the centre. as it will stop cars cutting through the central parking row from both sides of macedon road. While the car bays will be converted to angled bays, preventing sight line collisions. The new pedestrian crossing will also assist with pedestrian safety both along Macedon road and The Mall.
Option B: Open Space Concept			no	Shopping and services. To meet up with friends and neighbours	Noted.
Option B: Open Space Concept				Shopping and services. To meet up with friends and neighbours	
Option B: Open Space Concept			Have plenty of table and chair seating in the open space to sit with friends to drink coffee and eat takeaway, in relaxed but vibrant garden feel environment.	Shopping and services. To meet up with friends and neighbours	Noted. Proving another picnic table setting within the open space area can be investigated as part of the detailed design.
Option B: Open Space Concept				Shopping and services. To meet up with friends and neighbours	
Option B: Open Space Concept				Shopping and services. To meet up with friends and neighbours	
Option B: Open Space Concept			I like the idea of open space but need to have parking as that is a current challenge. Also if you are creating the opportunity on outdoor dining, have venues there that can provide this- currently the selection of shops there is questionable- its becoming a bit tacky. More restaurants, a deli, florist would be good.	Shopping and services. To meet up with friends and neighbours	Noted. There will be limited loss to car parking.
Option B: Open Space Concept				Shopping and services. To meet up with friends and neighbours	
Option B: Open Space Concept			Limited car parking space deters visitors and customers. Given the rapidly growing population of Mannaingham, please work to maximise and add parking spaces for us and visitors from surrounding suburbs.	Shopping and services. To meet up with friends and neighbours	Noted. There will be limited loss to car parking, however the four accessible car spaces provided in Macedon Square will be redesigned to Australian standard with pram crossing to assist those in wheelchairs.

Option B: Open Space Concept		I would like some aboriginal art (Paintings or sculptures such as the Wurudjeri Totem) or some huge paintings on the side of buildings (like silo art). Maybe a gallery of art depicting the history of Macedon square with a tick to its heritage, culture and people.	Shopping and services. To meet up with friends and neighbours	Noted. Opportunities for placemaking and art projects can discussed with council's economic development team and arts teams.
Option B: Open Space Concept		Question- is there a physical barrier or some notion of a physical barrier between the open space and the parking bays as a safety element between vehicles and children who may be using the open space? It could be a higher kerb,planting in sections that could slow down the transition from the open space into the passage of cars.	Shopping and services. To meet up with friends and neighbours	Noted. There are no physical barriers between these spaces, however the changing level difference and garden bed offsets should help separate people and children from interacting with the road
Option B: Open Space Concept		Include bike racks	Shopping and services. To meet up with friends and neighbours	
Option B: Open Space Concept		With the open space, it would be great if it could accommodate for local performances to involve the community, similar to what the Eltham Town Centre offers	Shopping and services. To meet up with friends and neighbours	Noted. If Council constructs the open space option, organised events and community led events will be encouraged. This will need to go through council's events team.
Option B: Open Space Concept		Add clear u turn and give way signage where applicable	Shopping and services. To meet up with friends and neighbours	Noted. New signage will need to be provided throughout the centre, including gateway signage. This will be incorporated in the detailed design stage.
Option B: Open Space Concept		More parking needed	Shopping and services. To meet up with friends and neighbours	Noted. There will be limited loss to car parking.
Option A: Without Open Space Concept		The more trees the better, and the less areas for smokers to gather and pollute the walk ways, more appreciated by the non smokers.	Shopping and services. To meet up with friends and neighbours	Noted: There will be 27 trees planted and 24 trees removed as part of Option B. Council's arborist noted that the Camphor laurel species were generally not performing well throughout the centre, and should be phased out as part of the upgrade. On this advice council would be seeking to replace these trees with a suitable native evergreen equivalent.
Option B: Open Space Concept			Shopping and services. To meet up with friends and neighbours	
Option B: Open Space Concept			Shopping and services. To meet up with friends and neighbours	
Option B: Open Space Concept		Add in small community garden space for growing herbs. Possible small library/ bookshare	Shopping and services. To meet up with friends and neighbours	Noted: Herb gardens in a local shopping centre setting may be too difficult to maintain.
Option B: Open Space Concept			Shopping and services. To meet up with friends and neighbours	
Option B: Open Space Concept		I think that the crossings from Macedon square/Rosa St should be improved as it can get very dangerous with cars turning into and out of the square especially from or into McGahy St.	Shopping and services. To meet up with friends and neighbours	Noted. This will be investigated as part of the detailed design stage.

Option A: Without Open Space Concept			After having a good look at how the streetscape will look like in both options, I don't see a need for lawn as there will be enough seats and meeting areas in Option A. It is important to strike a balance with both Options. I don't see a major difference between the 2 options, except for the lawn in Option B. I look forward to the upgrades as they are long overdue.	Shopping and services. To meet up with friends and neighbours	Noted. There are obvious maintenance benefits to fake lawn, and may prevent issues. This will be investigated as part of the detailed design stage.
	Option B: Open Space Concept		See my comments in the 'Ideas' section ... Jlw	Shopping and services. To meet up with friends and neighbours	Noted.
	Option B: Open Space Concept			Shopping and services. To meet up with friends and neighbours	
Option A: Without Open Space Concept			Move the open space to be near the cafes between Egons Cakes, Cafe 21 and Cafe Macchiato. This makes more sense as people can buy coffee and food at these shops and meet together there instead of having to cross the road. This also allows the additional car parks to stay in a shopping area that is very busy.	Shopping and services. To meet up with friends and neighbours	Noted. The open space area was selected within the mall as it maximised the northern aspect ideal for an open space, while providing a central location for the community to meet and gather.
	Option B: Open Space Concept		Lighting for night dining, space for live music	Shopping and services. To meet up with friends and neighbours	Noted. Lighting will be further investigated in and around the open space area as part of the detailed design stage.
	Option B: Open Space Concept			Shopping and services. To meet up with friends and neighbours. Other (please specify), eating, relaxing outdoors	
Option A: Without Open Space Concept			Very important to be able to sit and eat your lunch once purchased and seats seems to be available in Option A. Important to have parking spaces especially when you bring a passenger that has mobile difficulties. Option A seems to provide the most car parking spaces.	To meet up with friends and neighbours. Shopping and services	Noted.
	Option B: Open Space Concept		Adding some nice mellow music, spaces for outdoor bands maybe. Nice lighting and also to make it as sustainable as possible.	To meet up with friends and neighbours. Shopping and services	Noted. Lighting improvements have been factored into the concept design, in the car park, lane ways and open space area. This will be further incorporated into the detailed design. Future live music although possible, will need to be approved by council.
	Option B: Open Space Concept			Worker, Shopping and services	
	Option B: Open Space Concept			Business owner	
		No clear preference	There are two main issues that I could like to raise. Firstly, parking. As is well known, the Square currently suffers from a lack of parking and traffic congestion. By reducing parking spots, I believe you are further exacerbating this issue, especially with Option B. Whilst an Open Space may be aesthetically pleasing, I believe there is a real risk that the area will not be used to its full potential and therefore could become a wasted space. The second issue relates to the public toilet. I am of the opinion that the current toilet is not fully utilised. From my experience, I have noticed that during the upgrade plans for Macedon Square and in that time a new thought on the proposed upgrade.	Business owner	Noted. An upgraded toilet was approved as part of Manningham's Public Toilet strategy. And will be funded separate to this upgrade.
		No clear preference	a) As it is Macedon Road is already a very narrow road and it is just impossible to minimise the road to fit in any new parking spaces. The present road infrastructure and the parking bays should remain the same with only ONE row of parking in the middle and not removing the side parking. Putting two rows of parking in the centre will impede traffic flow. I.e. One car reverses out of the bay, slowing and halting traffic to a stand still. Vehicles coming into Macedon Road from Manningham Road will be stop dead in its path! Have you ever been present to observe this scenario? Recently, one car after another the traffic lights when business signs are lit along Macedon road.	Business owner	Noted. Traffic related items have been reviewed and approved by Council's traffic team. Accessible parking bays may be reviewed in the detailed design stage to better correlate with the centres needs. Parking time restrictions are being reviewed by the economic development team to analysis if the current parking times are suitable for the centre.

Option B: Open Space Concept			<p>With restrictions being eased and things opening up I have become very busy all of a sudden. I totally lost track of the survey opening up again.</p> <p>My family have a preference for the proposed Option B – open space concept. I think that would look very appealing and attract people to the Square (hopefully for the right reasons).</p> <p>Thanks for remembering and reaching out. Do you still want me to complete the survey?</p>	Business owner	Noted
		No clear preference	<p>I am concerned that I cannot see a clear process on how the incoming and outgoing mail/bags/parcels will be handled by the Australia Post driver. I cannot see a dedicated "Australia Post Mail Loading Zone".</p> <p>On every business day I can have up to 3 outbound (Australia Post drivers collecting outgoing mail bags/parcels) and 3 incoming (Australia Post drivers bring into the Post Office mail bags/parcels).</p> <p>We must have a dedicated Australia Post Mail Zone immediately in front of the Post Office.</p> <p>We cannot have this designated zone in the middle parking area of Macedon Road where drivers are required to cross the road and</p>	Business owner	Noted. After discussing the issue with Council's traffic team, an on street mailzone can be provided outside the Australia post and still allow for safe traffic flow along Macedon Road. This will be incorporated in the detail design stage.
Option B: Open Space Concept			<p>I haven't registered for the yoursay feedback, but I'd like to comment on my preferred option.</p> <p>Option 2 with the extra open space is far and away a better option for the long term.</p> <p>Suggest also the look/feel of the material palette could be softened. I know its just a render presentation, but it would be great to see local materials, plantings etc, and even some great art pieces to make it an interesting space.</p> <p>Fantastic work so far and looking forward to seeing it underway.</p>	Shopping and services. To meet up with friends and neighbours	Noted.
Option B: Open Space Concept			<p>I just saw the proposed upgrade of the streetscape at Macedon Square.</p> <p>Will look great with new paving etc.</p> <p>looks like some sort of crazy paving with some I sort of stone/slate or something similar to replace the brick paving. Will look awesome once complete.</p> <p>I live in Templestowe and was wondering if Manningham Council have any plans to upgrade the Templestowe Village area around Carlucci's etc.</p> <p>It also has brick paving and looks very outdated, really needs an upgrade with new paving etc.</p> <p>Would look great with new paving instead of all the brick paving that is currently everywhere.</p> <p><u>Does the council have plans to do Templestowe Village in the near future?</u></p>	Shopping and services. To meet up with friends and neighbours	Noted.
		No clear preference	<p>Drawings are small so we have to make guesses on some points. As far as I can see the main Sail remains which is a good thing, as are the extra pedestrian crossings at the Chemist and CBA.</p> <p>The basic change proposed is to double the parking in the middle of Macedon Road. More parking is important however this narrows the access road down to purely one car width. The very real problem with this would be that (at present) there always seem to be selfish and incompetent drivers who simply stand in the access way and wait for someone to leave their parking spot, regardless of how many motorists are behind them and often sitting there for many minutes, or they wait for someone to load supplies from the Fruiterer. This can aggravate road rage!</p> <p>Closing the middle crossover from Macedon Road to Macedon Mall is a good move because too many drivers cut across against traffic from the Mall to Macedon Road north.</p> <p>Option A will therefore increase available parking, but it is hard to understand why existing parking in front of the Chemist/Fruiterer and Helloworld/Crystal Dragon has been removed as it would seem to reduce the extra parking from 24 to about 10!</p> <p>Option B will provide a very pleasant pedestrian space although I wonder whether a lawn will survive people and maintenance? However the loss of further parking to the open space would seem to reduce the net available extra spaces to zero!</p> <p>A continual problem at Macedon Square is the Fruiterer having produce stored out on the footpath. There will be an accident one day as shoppers leave their bags on the ground and someone will trip. It is often hard to get access through these shoppers and in Pandemic times it is impossible to maintain social distancing!</p>	Shopping and services. To meet up with friends and neighbours	Noted. Traffic related items have been reviewed and approved by Council's traffic team. The loss to car parking is minor. The lawn will be self-irrigated. The expanded public realm near the fruiter will help democratise the area to other seating and landscaping. This will prevent cars using it simply for fruit pickups.

Option A: Without Open Space Concept			<p>She would like to see more parking spaces available, particularly disability bays. There need to be more rubbish bins particularly in food areas and fresh food areas. She would like it more safe and easy to enter and exit with less congestion. Believes the open space option will encourage bad behavior and undesirable members of the community to congregate. Asked that the cyclone fence along community centre (near Aldi) be repaired as its been pushed and bent out of shape, and acts as a rubbish dump. Asked whether the bus stop that services the community centre on Balmoral av be converted to visitor car spaces? Prefers option A.</p>	Shopping and services. To meet up with friends and neighbours	<p>Noted: The cyclone fence will be investigated. Waste management have indicated that they will be providing new bins around the new gathering spaces within the centre. This will be incorporated into the detailed design stage. Currently there are four accessible car spaces, the potential more bays will be explored in the detail design stage.</p>
Option A: Without Open Space Concept	Option B: Open Space Concept		<p>Many thanks for giving us the opportunity to provide feedback to the proposed changes to Macedon Square. My husband and I are quite happy with either option. The pedestrian crossing are certainly a good addition. As there are many cafe/restaurants in the square may I suggest that you increase the timed parking from 1hr to 90mins. My reason being that if there are 4 people dining 1 hr isn't long enough. Taking into account finding a park, getting to the venue, ordering, eating and a general catch up 1 hr isn't long enough. Now if there were only 2 of you 1 hr would probably be long enough. It is something that I think should be considered.</p> <p>I know that this is not Council's area but in conjunction with Main Roads a KEEP CLEAR sign on the road when you exit Aldi car park into Manningham Road would be a decided advantage seeing as the exit is so close to the traffic lights.</p>	Shopping and services. To meet up with friends and neighbours	<p>Noted. Parking restrictions are being reviewed by council's economic development team.</p>
		No clear preference	<p>I am writing in response to the Macedon Square upgrade work proposal. I noted in both plans there will be car parks created at the back of my property. Me and my neighbours have long suffered the mismanagement of the parking on the access lane, and had made complaints to council on multiple occasions over years with limited to no success. I would not be supportive of the proposed work unless there is reassurance to improve the status quo.</p> <p>The issues experienced currently involve:</p> <ol style="list-style-type: none"> 1. Parking of heavy vehicles (trucks), forklift on the footpath, blocking footpath access and breaking concrete sewage grates; this 	Shopping and services. To meet up with friends and neighbours	<p>existing issues along the laneway, which we are looking to improve by firstly removing the unsafe footpath along the fence line, delineating new visitor and loading bay vehicle bays, with new regulatory signage. This we also help prevent the scattered dumping of pallets along the laneway, and any mismanagement of loading bay facilities along the laneway.</p>
		No clear preference	<p>communication as it appears that submissions/thoughts need to be via the yoursay... portal. Please pass on my response below to the appropriate party.</p> <p>Thank you for giving residents an opportunity to comment on the proposed upgrade to Macedon Square.</p> <p>This upgrade is long overdue as the square has been static, with only minor modifications, over the past 40 years.</p> <p>I am actually very disappointed with the proposed upgrade. I realise that it is couched as a streetscape upgrade but it could be so much more with a little imagination and additional cost. As I understand it, the current Council Development Planning is to increase population density around shopping and transport hubs, Macedon Square being one of these. Why not look to the future and set the square up for the next 40 years.</p> <p>At present the square is car centric and the proposal does not change this to any degree, in fact it probably makes it easier for car traffic and slightly more aestically pleasing. WHY focus on cars. It's not the way of the future. Yes the majority of visitors to the square</p>	Shopping and services. To meet up with friends and neighbours	<p>Noted. The design must consider a balance of existing public and private interests. Also, the Woolworths car park referenced is also privately owned, as is all of Macedon Plaza.</p>

		No clear preference	<p>Sorry to use this avenue, but I tried to go into Yoursay, but this project is not listed. I then got help to get into it and tried to have a say.</p> <p>BUT as I have previously registered for something else I am waiting on an email to tell me what to do.</p> <p>PLUS I was annoyed that the system requested to much information. Name and address should be enough.</p> <p>Thus my comments and suggestions.</p> <p>The project creates the same amount of concrete but does not appear to have addressed the lack of parking, in fact seems to have made it worse.</p> <p>The Macedon road footpath does not seem to have been widened to better allow pedestrian access and vendors to have tables /chairs / produce displayed that help create the atmosphere.</p> <p>There does not appear to be a loading zone in the street. As a long-time resident I note that these are frequently used.</p> <p>It is not clear how the frequent loading/unloading by the post office operation will be facilitated.</p> <p>It talks about new parking behind the shops. There is already marking for parking here. But I note that it is not used much and is very narrow and challenging to use. And to get cars into and out of, let alone delivery vehicles, if that is your thoughts.</p>	Shopping and services. To meet up with friends and neighbours	<p>Noted. The parking lane has been reviewed by external traffic consultants and council's traffic engineering team, and both agree it is suitable for car parking and loading bay facilities. However the details to this will be better addressed in the detail design stage, were appropriate offsets and addressing the existing fence line will be addressed. Warm lighting will be employed to reduce light pollution throughout the centre. Aus Post Mailzone to be designed as an on road space in the detail design stage.</p>
	Option B: Open Space Concept		<p>I have no internet. Its taken me a while to figure out what shops etc are where. Then I looked for the disabled car parking that I mostly use (as in the two that are close to where I go most often) and for some new ones. I cant find one of them at all, and has moved from outside the shops to further down (in both concepts), I sometimes return home because all the disabled spots are used and there aren't any empty parking bays suited to my needs. There seem to be more angled bays now - perhaps that's to assist those you say have problems with the one way system. This system has always been one of the reasons I like going to Macedon. When I moved here (20 years ago) I was an elderly driver but could still walk easily. Now I'm unable to do that and find it easier to park outside whatever shops I need, or very close by. I'm sure that a lot of folk will enjoy an open space and "garden beds" are always good. Someone has a love affair with rocks. There is still a bench where I occasionally catch my breath. Benches/sitting areas are always good. Might I suggest a couple of extra cigarette 'butts' containers and closer to the benches. I do not smoke, but to keep the butts from going down the drain. Not sure what bins you're planning but it would be great to have two in each spot (rubbish and recycle). I think both plans could do with more bins, there used to be bins near the bank. Not sure where it went but there is more litter in the area. I don't often have any anything to throw out these days. When I did walk around more I used to take mine home rather than go in the opposite direction to the bin. I don't mind which is chosen but I'm sure people would enjoy an open spaces. If you do the open space, make part of the steps/stairs I see in the space a ramp for folk with walkers, prams etc.</p>	Shopping and services. To meet up with friends and neighbours	<p>Noted. The addition of more accessible parking spaces and their location can be explored as part of the detailed design stage. The centre four accessible bays have been retained, but are now in different locations. Waste management can provide feedback on the viability of additional cigarette bins within the centre.</p>
		No clear preference	<p>road access to and from Manningham Road.</p> <p>The traffic situation in Macedon Square is already congested with two traffic lanes both way and quite often traffic will be built up back to Manningham Road when a vehicle is stopped to allow another vehicle to reverse out of a parking spot, particularly on the western side of the Square. This happens even now when traffic is as busy with the Covid-19 lockdown in place. The same congestion occurs on the eastern side of the Square.</p> <p>If one lane is introduced then traffic will be severely disrupted if commercial vehicles are stopped to unload goods for the Traders who operate in Macedon Square or if any vehicle is stopped for any reason.</p>	Shopping and services. To meet up with friends and neighbours	<p>Noted. The proposed car parking layout will improve circulation in the centre, as it will stop cars cutting through the central parking row from both sides of Macedon road. Commercial vehicles will not be permitted to deliver good along Macedon road, and this will be reserved to the rear laneway. The mailzone will be retained on Macedon road, but this will be further explored in the detail design stage.</p>
Option A: Without Open Space Concept			Car spaces are important to attract customers	Business owner, worker	Noted. There will be minor loses to car parking.
Option A: Without Open Space Concept			Car spaces are important to attract customers	Business owner, worker	Noted. There will be minor loses to car parking.
	Option B: Open Space Concept		They are favouring option B as more open spaces are a win to them. They understand that parking is an issue, but there are plenty of car spaces in ALDI & Woolworths. Unless traders prefer car spaces in front of their shops, parking is actually not a severe issue in Macedon Square and Plaza.	Business owner, worker	Noted. Both Aldi and woolworths car parks are underutilised.
Option A: Without Open Space Concept			Manager, said the owner did not have objections, but she preferred the option with the most car parks. (option A)	Business owner, worker	Noted.
Option A: Without Open Space Concept			Car spaces are important to attract customers		Noted. There will be minor loses to car parking.

		No clear preference			Noted. There will be a minor loss to car parking within the proposed concept. The proposed car parking layout will improve circulation in the centre, as it will stop cars cutting through the central parking row from both sides of Macedon road. While the car bays will be converted to angled bays, preventing sight line collisions. The accessible car bay locations can be reviewed as part of the detail design stage. There are two accessible bays proposed outside Riddick cafe.
	Option B- Open Space Concept		Too much planting, not enough car spaces. Narrow road will slow traffic and create congestion. Disabled bays should be kept in a similar location near pharmacy, while a disabled car near the bottom end of riddick is a great idea. The current and proposed Toilet block is difficult for older people to access, can it be relocated down the hill closer to the TAB?	Business owner, worker	
	Option B- Open Space Concept		The owner favoured option B after I explained what will happen after we adopt option A or option B. He said option B is better because losing two car spaces in exchange for a communal space is beneficial for the square in general.	Business owner	Noted.
		No Clear Preference	<p>This small shopping centre is struggling to cope with the traffic demands as it is and to focus on making it something that it does not have the capacity for is contrary to what its main aim is, and that is to provide the local community with their day to day needs. During the COVID lockdown, the essential businesses including chemists, bakeries, butchers and fruit shops were never going to close down. All of these will be affected by the proposed new plan.</p> <p>Let's use Templestowe Village as an example. 25 years ago when the council allowed the building of Carlucci's and the other large restaurants, I can vividly remember the protest from local retailers, as all the car spaces were taken over by restaurant patrons, leaving no spaces available for locals to purchase their daily needs. As a result of the lack of parking there is no longer a bakery, butcher or fruit shop. For the chemist, they had to facilitate special short-term parking out the front. In regards to the chemist in Macedon Square, the parking will be completely removed out the front in the new design, which will be a great inconvenience to the elderly and disabled, which are increasing in number as the area ages.</p> <p>Some points to consider:</p> <ol style="list-style-type: none"> 1. The narrowing of the road will have the effect that every time a car reverses, all traffic will have to stop which will cause grid lock during peak times. In the case of an accident or breakdown, where the use of a tow truck will be necessary, this will be catastrophic. 2. It also makes it very dangerous for removing prams/wheelchairs/walking frames onto the street and the rear loading of vehicles, as the road behind you will only be wide enough for one vehicle. 3. Macedon Rd should not be narrowed to a 'lane-way' status as it will cause significant delays in traffic. 4. The removal of the loading zone and key hole drive through where there has never been an accident, will add to the congestion and frustration of motorists. 5. This has been a very successful addition to our centre with former trader and councillor Noel Stevens, pharmacist Ed Johnson and myself who were involved in this decision with council traffic personnel designing it. 6. Under the new design, not only will it be impossible for a 10+ tonne truck to deliver, it will also make it impossible for a 2 tonne van to make a delivery (which is frequent), due to the significant narrowing of the road. 7. Also in this plan, there is no provision for a postal van to stop in front of the post office. 8. The loss of parking outside the shops on the Eastside and around to Mero Worts and Crystal Dragon restaurant, will not help them and decrease the value of the shops as this has always been the quieter side of the centre. 9. In the past 20 years, we have added approximately 8 restaurants and cafes and a large TAB without the addition of any extra car spaces. If we are going to continue to allow the addition of these businesses, we must provide more parking. 10. If shoppers can't have traffic flow they will get frustrated and go elsewhere to shop. This will affect our traders who will be forced to close due to reduced sales, leaving a dead shopping strip behind for Manningham residents. 11. Options A & B would have the elderly and disabled people having to walk the entire lengths of the Shopping Strip - this shows a serious lack of understanding regarding the elderly and disabled residents. A reminder that Macedon Rd is exactly that, a Road, and it should not be narrowed to a laneway status and constantly obstructed for residents and emergency vehicles. The design MUST be based on functionality and safety first, and then aesthetics. My recommendation is to reject BOTH Options A & B, and seek new consultation with the traders, in the spirit of the meeting that was held at Cafe 21 three years ago with council officials. 	Business owner	<p>Noted. Based on the 2017 traffic report that was conducted and internal traffic engineering advice, the more even distribution of spaces, new angle car bays and improved circuit road design will help with traffic congestion, by:</p> <ul style="list-style-type: none"> Better directing and dispersing traffic to underutilised parking areas of the centre. Help orientate drivers along the one way roads, and Reduce congestion and potential conflict caused by vehicles entering and exiting Macedon Road central parking from both sides. Additionally commercial vehicles will not be permitted to deliver goods along Macedon road, and this will be reserved to the rear laneway. The mailzone will be retained on Macedon road, but this will be further explored in the detail design stage. The accessible car bay locations can be reviewed as part of the detail design stage. There is one accessible bay currently located 22m from the chemist. However more could be design closer to the chemist in the central parking area, reducing the distance to 10.5m.

		No Clear Preference	<p>To whom it may concern,</p> <p>I would like to share some of my thoughts and concerns in regards to the proposed new plan for Macedon Rd.</p> <p>The way the centre was laid out originally was practical and safe, certainly not an aesthetic masterpiece. What makes this centre successful, is the businesses with the necessary goods and services, and artisan products produced right here. This is what makes us unique!</p> <p>This design is a retail 'killer' re: Chapel St and Templestowe Village.</p> <p>Problems of the design:</p> <ol style="list-style-type: none"> 1.Restricted flow of vehicles 2.Lack of emphasis on increasing parking spaces 3.Dangerous loading of vehicles onto roadway 4.Removal of loading zone 5.The inability of 5.4 metre vans to deliver into regular car spots (very common) 6 Removal of the keyhole drive through to go to the mall section of Macedon Rd., this greatly helps traffic flow 7.The council is focussing on building open space areas when there isn't the room to facilitate this 8We want to be built on the model of Tunstall Square, not Templestowe Village 9.The design will destroy the foundation of the centre which is the retail businesses <p>As a business and building owner of number 15 Macedon Rd for 50 years, I am deeply disappointed in the councils lack of consultation and consideration of the needs of the businesses and property owners. After all, we are all partners in this shopping centre (council, businesses and owners).</p>	Business owner	
	Option B: Open Space Concept		<p>The plan for open space is a great idea. It would help the local businesses as it provides a place to enjoy lunch, coffee and/or gelati with kids. It promotes a healthy lifestyle of walking/cycling for those who live close by. And for the elderly, there's still a sufficient number of car parking spaces (with not much reduction). Let's try and save these car parking spaces for the elderly in our community and for everyone else who lives locally - this is a great opportunity to get active!</p>	Shopping and services, To meet up with friends and neighbours	Noted
		No Clear Preference	<p>It's a strip shopping centre, we don't need an open space. By removing parking we will be affecting the mix of shops currently within the centre. By narrowing the road, this will lead to congestion. Less elderly will come here because it will be more difficult to find a car space. Is it possible to relocate the toilet to somewhere more central? I park in the Aldi carpark because I always find a car space there.</p>	Shopping and services, To meet up with friends and neighbours	Noted. There will be a minor loss to car parking within the proposed concept. The proposed car parking layout will improve circulation in the centre, as it will stop cars cutting through the central parking row from both sides of Macedon road. While the car bays will be converted to angled bays, preventing sight line collisions. The location of the existing toilet was only installed in 2015 after trader engagement, and will not be relocated as part of this project.
		No Clear Preference	<p>Resident who lives on Macedon road. Is concerned the narrowing of the road will lead to congestion, especially for residents wanting to gain access to Macedon road.</p>	Shopping and services, To meet up with friends and neighbours	Noted. Noted. Based on the 2017 traffic report that was conducted and internal traffic engineering advice, the more even distribution of spaces, new angle car bays and improved circuit road design will help with traffic congestion, by: Better directing and dispersing traffic to underutilised parking areas of the centre, Help orientate drivers along the one way roads, and Reduce congestion and potential conflict caused by vehicles entering and exiting Macedon Road central parking from both sides.

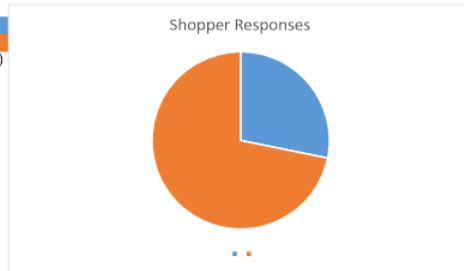
		No Clear Preference
--	--	---------------------

I think I missed the date for the feedback session.
I believe both ideas really miss the mark for retailers and our customers alike
If at all possible I would love to be involved in any upcoming brainstorming meetings to put the ideas of a trader at your disposal

Business owner

Noted.

77
 22 Option A
 56 Option B
 (One respondent chose two options)



All responses

Total number of responses
 Option A preference: Without Open Space
 Option B preference: Open Space

Full response detail

Please note: Any lines in yellow are duplications from the same business/tenant

Survey Response				
Option A Preference	Option B Preference	No Clear Preference	Do you have any suggestions for improving your chosen option?	Please tell us how you use this centre. Tick all that apply.
Option A: Without Open Space Concept			More bins. Less trees	Shopping and services
	Option B: Open Space Concept		I would add more benches, if people would want to eat. I would also add some covered bicycle storage area near by so people can lock there bicycles up and have them in visual sight.	Shopping and services
Option A: Without Open Space Concept			Please retain - but preferably add to - the carparking spaces available. Please do not do anything to remove or convert carparking spaces. Please upgrade and make more attractive the pedestrian sidewalks, place some nicer seating areas so that those who do not wish to be patrons of a particular cafe can eat and drink, rather than consume in their cars or while walking. Please do not convert carparking space to some non-descript open area with a patch of grass but otherwise concrete or stone - it will absorb the summer heat, give off the summer heat and it will do nothing to attract play or stay activities. Macedon Sq is for locals to either sit in a cafe (or alfresco in summer) or to just do their essential shop. It is not a pleasant 'destination' site. It is a 'run errands' and 'get stuff done' site. Easy access and ease of parking and getting in and out trump lounging around. As it is, parking is congested, sometimes unavailable, and the typically elderly nature of residents and patrons means that getting in and out of carparking can often be an ordeal - even to watch. Angled parking would help - but it would mean reversing out of the spot, rather than just going forward and around to exit.	Shopping and services
	Option B: Open Space Concept		Include a small playground for children	Shopping and services
	Option B: Open Space Concept		something to deter birds, there's always a lot of bird poop in this proposed open area.	Shopping and services

	Option B: Open Space Concept		The open space looks very inviting. It may also be inviting for groups of people to hang out at night without a purpose, so security cameras should be installed to protect the local businesses.	Shopping and services
Option A: Without Open Space Concept			<p>Limit traders taking up footpath space and making it difficult for pedestrians.</p> <p>Big pots with colourful flowers (as they have in the UK for instance) to brighten up the street. Hanging baskets with colourful flowers.</p> <p>Plant something such as wisteria to climb up the shade sails structures.</p> <p>Do you plan on planting more trees? According to the draft, there seems to be greenery on the footpath where the fruit shop has extended its displays to the outside. A disgusting mess really!!! Please restrict them to just using the inside of the shop.</p> <p>The same can be said for the fruit shop near Woolworths too. Takes up too much space and limits access for pedestrians.</p> <p>A person should be employed to pick up litter each day and maintain the plants/flowers/trees/etc.</p> <p>Why add another toilet? Is there a problem with only having one.</p> <p>More seats for people to sit on.</p> <p>More of the upright ashtrays and hopefully people will use them.</p> <p>If a pedestrian crossing is placed so close to Manningham Road, traffic will build up when they turn into Macedon Road, as pedestrians will continuously cross. Making it very dangerous in busy times to turn from Manningham Road.</p> <p>The access laneway from Macedon Road up to the Woolworths area, is most unattractive. Squashed bubble gum turning into black blobs.</p> <p>Please not purple shade sails.</p> <p>The rubbish bins will need to be emptied more regularly.</p> <p>Graffiti needs to be removed as soon as it's done.</p> <p>What's the point of the rock? (one rock)</p>	Shopping and services
	Option B: Open Space Concept		Improving the footpath space around the shops that have goods, or tables, out on the footpath - e.g. the greengrocer and the cafes.	Shopping and services
Option A: Without Open Space Concept			<p>Keep the car spots in front of hello world and crystal dragon. Car spots are already an issue when busy so taking these out would cause more issues.</p> <p>I don't get the point in having diagonal car parks outside riddik, just keep them straight, same goes to the ones in the middle of the commonwealth bank and helloworld, i would keep those straight. The ones closest to the footpath can stay angled as well as the ones in the middle of the plaza</p> <p>Besides that everything else is fine. I like the idea of one way traffic throughout the plaza</p>	Shopping and services
	Option B: Open Space Concept			Shopping and services
Option A: Without Open Space Concept				Shopping and services
	Option B: Open Space Concept		Compliments on a fine design. Perhaps the only suggestion is to ensure a kerb is laid down the middle of the median strip parking area to prevent 'short cut' right turns to the Mall or 'U' turns through the parking area	Shopping and services

Option A: Without Open Space Concept			<p>The additional pedestrian crossing near BP is much needed and I note that the crossings have been included on both Concept A and B. Positive.</p> <p>The open space proposed in Concept B is a nice touch but the flow on effect of loss of parking and potential traffic congestion are concerning.</p> <p>My main concern is the lack of transparency on the number of car spots being removed. For me it is the elephant in the room. Without pre and post figures, it is difficult to ascertain the exact impact on parking although it does appear to be significant in both concepts. I would hope that traders have been engaged right throughout this process. I can't imagine they'd be satisfied with the loss of parking and given the current environment they are operating in and the forecasted lengthy COVID-19 recovery phase for businesses, it is difficult to see how removal of these spots is being 'kind to businesses'. One need only look as far as the Rosanna Shopping Village on Lower Plenty Road and the recent removal of approximately 20 car spots by LXRA to witness the significant detrimental impacts on visitation to a strip caused by loss of street parking.</p> <p>I can understand why council is proposing the extension of the footpath outside the fruit shop and pharmacy; the traffic congestion does create havoc at peak times. I think the space should be planted out rather than paved which will discourage traders breaching their footpath trading permit requirements.</p> <p>I have significant concerns about the narrow exit/entry from High Street into Macedon Plaza in Concept B. Notwithstanding the significant loss of parking, the continuous white line coupled with the narrow road and non-angled car parking will create traffic congestion at this end of the plaza. So, while council is trying to solve a traffic congestion issue at the Manningham Road end, they are introducing a traffic congestion issue at the High Street end. It doesn't make any sense.</p> <p>As a frequent visitor to Macedon Square with children, I have taken for granted the ease of parking (although in recent years, it has become increasingly busier) and I've always felt safe as a pedestrian walking along the generously sized footpaths. I don't understand the rationale in widening these footpaths out further at the expense of parking. I feel for the traders in Macedon Square who have an almighty battle on their hands as it is let alone adding the consequences of reduced parking.</p> <p>Macedon Square does need a facelift but not an overhaul.</p>	Shopping and services
	Option B: Open Space Concept		More parking. More parking, more parking. What is the purpose of tree gates?	Shopping and services
Option A: Without Open Space Concept			Make One Way signage very prominent	Shopping and services
Option A: Without Open Space Concept			I love the idea to create an open space for people to catch up or families but not at the cost of losing car parks. From what I can see, it looks like car parking out the front of the shops will already be less to cater for upgrades to the road and pedestrian crossing. Finding a car park now can be a nightmare here and you can drive around a number of times before you find one especially late afternoons Monday to Fridays and all day on Saturdays. Taking away car spaces to create this open space is crazy!! I will avoid this shopping area if it creates a nightmare to find a car park and I'm sure I'm not the only one especially the elderly people.	Shopping and services
Option A: Without Open Space Concept			Don't decrease the number of parking places	Shopping and services

	Option B: Open Space Concept			Shopping and services
	Option B: Open Space Concept		Use gravel pits to collect rain water before it enters the drain to water street trees and garden.	Shopping and services
	Option B: Open Space Concept			Shopping and services
Option A: Without Open Space Concept			Option 2 looks good but is not as practical and has inadequate parking (including disabled). Area has high number of ageing residents and increasing number of residents in apartments. Currently parking in main shopping strip can be difficult and cars slow moving. More angle parking is needed. Many drivers will struggle to move easily in and out of the perpendicular spots suggested in Option B- creating a bank up of cars waiting to get past or into the spots. My other concerns relate to footpath space especially with the space taken up by the green grocer. It's almost impossible to get past at times and there is frequently fruit and veggies littering the ground posing potential slip hazards. There must be enough space for people using wheelchairs, scooters, frames and large pushers to use the footpath. I am happy to have further input if required.	Shopping and services
	Option B: Open Space Concept			Shopping and services
Option A: Without Open Space Concept			Add 10 km/h speed limits to all entrances. There is no speed limit in the current square or the plans.	Shopping and services
	Option B: Open Space Concept		Please ensure parking bays are big enough. Currently generally OK and good visibility because there is enough room to readily back out. Though even now I park and walk because it's too busy with cars/ foot traffic on road / traffic congestion. I hope there is access to the lawn via path and not just steps. This means access for all. The Macedon Square access to Aldi car park is currently OK. Largish, clearish area which is necessary because this is where congestion and foot traffic happen. If cars can get into the petrol station efficiently, that's a good thing. Sometimes cars jam packed when turning from Manningham due to congestion near pharmacy/ fruit shop. Thank you Manningham. Exciting !	Shopping and services

Option A: Without Open Space Concept			More bins, like option B. Also have one near the TAB because people smoke outside there. Make sure the parking is wide enough for large SUVs. If option B is chosen, please keep the angled parking in the street where Commonwealth Bank is to make it easier to reverse out.	Shopping and services
Option A: Without Open Space Concept				Shopping and services
	Option B: Open Space Concept			Shopping and services, Other (please specify), Just to walk around the neighbourhood and be in a lively environment
	Option B: Open Space Concept		No	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		Child safe and disability accessibility	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		the digital image looks a great improvement to the current tired appearance	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		Not enough open space. Is car-dominated with only 2 bicycle hubs and no bike lanes. We should be encouraging non-car transport and people to walk their dogs there. Cars will choke the narrow roads and fumes will be unpleasant for those in outside seating areas. Needs more tree shade and sails. Outside seating should be next to the cafe doors, not across the footpath where you collide with waiters carrying hot coffee and piles of dishes. Wider footpaths may be needed over car parking spots. Need barriers between cars and outside seating and pedestrians. If you are redesigning, take us into the future, not a token patch of lawn with more cars than ever. May be safer to close off the entrance to the Aldi car park at Macedon Road?	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept			Shopping and services, To meet up with friends and neighbours

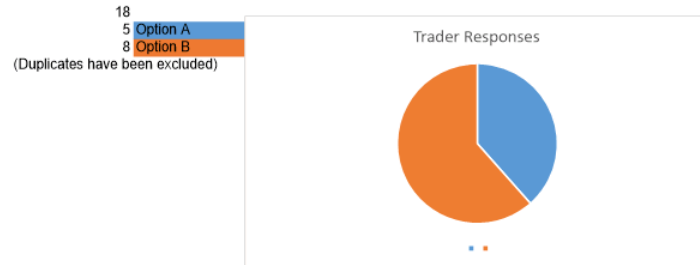
	Option B: Open Space Concept		<p>Adding electric car charging parking spots will increase their visibility and can encourage their adoption, this will also future proof the area a bit.</p> <p>Making the entire area smoke free will make people more likely to stay longer and therefore spend more.</p> <p>Ensuring that the pedestrian crossings remain raised to create a welcoming and pedestrian-oriented environment.</p> <p>Changing the road material throughout the precinct to make it a rougher ride and will, therefore, ensure vehicles keep a maximum speed of 20 km/h.</p> <p>More bins could be good maybe in the northeastern and southwestern corners of the site.</p> <p>The inclusion of a bike repair station would promote riding as it becomes more visible and provide good bike infrastructure which is currently lacking throughout Manningham.</p>	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		Please retain the canopies. They are attractive and effective and special to Macedon.	Shopping and services, To meet up with friends and neighbours
Option A: Without Open Space Concept			You need to retain or add parking. There isn't enough there now!	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept			Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		This is an opportunity to change this space not just tidy it up. This area needs more interesting streetscapes.	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept			Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		<p>Less cars please</p> <p>less parking in Macedon Square and prevent cars from circling Macedon Square.</p> <p>EG --one way in</p> <p>--then exit via Macedon Rd, Aldi, Safeway or High St.</p>	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		<p>I am not sure that lawn is required. A small amount of lawn is hard to maintain. The use of good quality fake lawn would work better.</p> <p>The garden currently at the side of the TAB is always a mess now - is there a better option</p>	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		<p>Shaded areas please.</p> <p>Rubbish bins.</p>	Shopping and services, To meet up with friends and neighbours

Option A: Without Open Space Concept			More seating for the elderly residents	Shopping and services, To meet up with friends and neighbours
Option A: Without Open Space Concept			traffic flow is often very poor so reducing car parking spaces would make it worse for everyone... traders, drivers and peds.	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		no	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept			Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		Have plenty of table and chair seating in the open space to sit with friends to drink coffee and eat takeaway, in relaxed but vibrant garden feel environment.	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept			Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept			Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		I like the idea of open space but need to have parking as that is a current challenge. Also if you are creating the opportunity on outdoor dining, have venues there that can provide this- currently the selection of shops there is questionable- its becoming a bit tacky. More restaurants, a deli, florist would be good.	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept			Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		Limited car parking space deters visitors and customers. Given the rapidly growing population of Mannaingham, please work to maximise and add parking spaces for us and visitors from surrounding suburbs.	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		I would like some aboriginal art (Paintings or sculptures such as the Wurudjeri Totem) or some huge paintings on the side of buildings (like silo art). Maybe a gallery of art depicting the history of Macedon square with a tick to its heritage, culture and people.	Shopping and services, To meet up with friends and neighbours

	Option B: Open Space Concept		Question- is there a physical barrier or some notion of a physical barrier between the open space and the parking bays as a safety element between vehicles and children who may be using the open space? It could be a higher kerb, planting in sections that could slow down the transition from the open space into the passage of cars.	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		Include bike racks	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		With the open space, it would be great if it could accommodate for local performances to involve the community, similar to what the Eltham Town Centre offers	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		Add clear u turn and give way signage where applicable	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		More parking needed	Shopping and services, To meet up with friends and neighbours
Option A: Without Open Space Concept			The more trees the better, and the less areas for smokers to gather and pollute the walk ways, more appreciated by the non smokers.	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept			Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept			Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		Add in small community garden space for growing herbs. Possible small library/ bookshare	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept			Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		I think that the crossings from Macedon square/Rosa St should be improved as it can get very dangerous with cars turning into and out of the square especially from or into McGahy St.	Shopping and services, To meet up with friends and neighbours

Option A: Without Open Space Concept			After having a good look at how the streetscape will look like in both options, I don't see a need for lawn as there will be enough seats and meeting areas in Option A. It is important to strike a balance with both Options. I don't see a major difference between the 2 options, except for the lawn in Option B. I look forward to the upgrades as they are long overdue.	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		See my comments in the 'Ideas' section ... J.Lw	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept			Shopping and services, To meet up with friends and neighbours
Option A: Without Open Space Concept			Move the open space to be near the cafes between Egons Cakes, Cafe 21 and Cafe Macchiato. This makes more sense as people can buy coffee and food at these shops and meet together there instead of having to cross the road. This also allows the additional car parks to stay in a shopping area that is very busy.	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		Lighting for night dining, space for live music	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept			Shopping and services, To meet up with friends and neighbours, Other (please specify), eating, relaxing outdoors
Option A: Without Open Space Concept			Very important to be able to sit and eat your lunch once purchased and seats seems to be available in Option A. Important to have parking spaces especially when you bring a passenger that has mobile difficulties. Option A seems to provide the most car parking spaces.	To meet up with friends and neighbours, Shopping and services
	Option B: Open Space Concept		Adding some nice mellow music, spaces for outdoor bands maybe. Nice lighting and also to make it as sustainable as possible.	To meet up with friends and neighbours, Shopping and services
	Option B: Open Space Concept		I haven't registered for the yoursay feedback, but I'd like to comment on my preferred option. Option 2 with the extra open space is far and away a better option for the long term. Suggest also the look/feel of the material palette could be softened. I know its just a render presentation, but it would be great to see local materials, plantings etc, and even some great art pieces to make it an interesting space. Fantastic work so far and looking forward to seeing it underway.	Shopping and services, To meet up with friends and neighbours

	Option B: Open Space Concept		<p>I just saw the proposed upgrade of the streetscape at Macedon Square. Will look great with new paving etc. looks like some sort of crazy paving with some sort of stone/slate or something similar to replace the brick paving. Will look awesome once complete.</p> <p>I Live in Templestowe and was wondering if Manningham Council have any plans to upgrade the Templestowe Village area around Carlucci's etc.</p>	Shopping and services, To meet up with friends and neighbours
Option A: Without Open Space Concept			<p>She would like to see more parking spaces available, particularly disability bays. There need to be more rubbish bins particularly in food areas and fresh food areas. She would like it more safe and easy to enter and exit with less congestion. Believes the open space option will encourage bad behavior and undesirable members of the community to congregate. Asked that the cyclone fence along community centre (near aid) be repaired as its been pushed and bent out of shape, and acts as a rubbish dump. Asked whether the bus stop that services the community centre on Balmoral av be converted to visitor car spaces? Prefers option A.</p>	Shopping and services, To meet up with friends and neighbours
Option A: Without Open Space Concept	Option B: Open Space Concept		<p>Many thanks for giving us the opportunity to provide feedback to the proposed changes to Macedon Square. My husband and I are quite happy with either option. The pedestrian crossing are certainly a good addition. As there are many cafe/restaurants in the square may I suggest that you increase the timed parking from 1hr to 90mins. My reason being that if there are 4 people dining 1 hr isn't long enough. Taking into account finding a park, getting to the venue, ordering, eating and a general catch up 1 hr isn't long enough. Now if there were only 2 of you 1 hr would probably be long enough. It is something that I think should be considered.</p>	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		<p>I have no internet. Its taken me a while to figure out what shops etc are where. Then I looked for the disabled car parking that I mostly use (as in the two that are close to where I go most often) and for some new ones. I cant find one of them at all, and has moved from outside the shops to further down (in both concepts). I sometimes return home because all the disabled spots are used and there aren't any empty parking bays suited to my needs. There seem to be more angled bays now - perhaps that's to assist those you say have problems with the one way system. This system has always been one of the reasons I like going to Macedon. When I moved here (20 years ago) I was an elderly driver but could still walk easily. Now I'm unable to do that and find it easier to park outside whatever shops I need, or very close by. I'm sure that a lot of folk will enjoy an open space and "garden beds" are always good. Someone has a love affair with rocks. There is still a bench where I occasionally catch my breath. Benches/sitting areas are always good. Might I suggest a couple of extra cigarette 'butt' containers and closer to the benches. I do not smoke, but to keep the butts from going down the drain. Not sure what bins you're planning but it would be great to have two in each spot (rubbish and recycle). I think both plans could do with more bins, there used to be bins near the bank. Not sure where it went it went but there is more litter in the area. I don't often have anything to throw out these days. When I did walk around more I used to take mine home rather than go in the opposite direction to the bin. I don't mind which is chosen but I'm sure people would enjoy an open spaces. If you do the open space, make part of the steps/stairs I see in the space a ramp for folk with walkers, prams etc.</p>	Shopping and services, To meet up with friends and neighbours
	Option B: Open Space Concept		<p>The plan for open space is a great idea. It would help the local businesses as it provides a place to enjoy lunch, coffee and/or gelati with kids. It promotes a healthy lifestyle of walking/cycling for those who live close by. And for the elderly, there's still a sufficient number of car parking spaces (with not much reduction). Let's try and save these car parking spaces for the elderly in our community and for everyone else who lives locally - this is a great opportunity to get active!</p>	Shopping and services, To meet up with friends and neighbours



Trader Responses
 Total number of responses
 Option A preference: Without Open Space
 Option B preference: Open Space

Full response detail
 Please note: Any lines in yellow are duplications from the same business/tenant

Survey Response				
Option A Preference	Option B Preference	No Clear Preference	Do you have any suggestions for improving your chosen option?	Please tell us how you use this centre. Tick all that apply.
Option A: Without Open Space Concept			This business square need more car park spaces.	Business owner
	Option B: Open Space Concept			Business owner
	Option B: Open Space Concept		No it's perfect I own 2 The Mail, Templestowe Lower building. This plan will suit my tenant perfectly.	Business owner
Option A: Without Open Space Concept			Screening off the service station & possibly having two fixed tables and chairs including a fixed umbrella under the tree in front of the screen.	Business owner
	Option B: Open Space Concept		Is the storm water going to be replaced as the last time paving was done all the storm water pipes where squashed	Business owner, Shopping and services
	Option B: Open Space Concept			Business owner, Worker

	Option B: Open Space Concept		Ot yet	Business owner, Worker, Shopping and services
	Option B: Open Space Concept		Please ensure there is adequate lighting at night for safety.	Other (please specify), Landlord owner and shopping.
	Option B: Open Space Concept			Worker, Shopping and services
	Option B: Open Space Concept		<p>I have had a look at both of these options & the thing that actually worries me hugely is when will this be happening & how long will our shops & streets be affected with street closures etc for this project.</p> <p>As you can imagine Covid has had the most hideous impact on our business – we have had ZERO income since February, and probably will have none until next June/July at the earliest.</p> <p>Covid has been disastrous for the travel industry and for travel agents. As you may or may not be aware, Flight centre across the road has already closed.</p> <p>We DO NOT plan to follow suit, but of course the impact is huge and we do not want to be further impacted by the streets being closed for works.</p> <p>And as there seems there will be significant works done immediately in front of our shop Helloworld travel (right there on the corner), I assume we will be heavily impacted with the works & timeline of these works.</p> <p>What I do know is that customers will look elsewhere to shop and this we cannot afford on top of this terrible year.</p> <p>I hope council does & has considered the financial losses we will incur for this upgrade if it is done soon after covid....</p> <p>Having said that, I think if we are losing street parking directly in front of our shop, it would make sense to use the area for something practical & useful so we would prefer to have the lovely sit down area.</p>	Business owner
	Option B: Open Space Concept		<p>With restrictions being eased and things opening up I have become very busy all of a sudden. I totally lost track of the survey opening up again.</p> <p>My family have a preference for the proposed Option B – open space concept. I think that would look very appealing and attract people to the Square (hopefully for the right reasons).</p> <p>Thanks for remembering and reaching out. Do you still want me to complete the survey?</p> <p>Previous response I am the landlord at 4 Macedon Square, Lower Templestowe.</p> <p>I have just had a look at the proposed upgrade options for Macedon Square and I am very impressed with what I have seen (still undecided with which option I prefer).</p>	Business owner
Option A: Without Open Space Concept			Car spaces are important to attract customers	Business owner, worker

Option A: Without Open Space Concept			Car spaces are important to attract customers	Business owner, worker
	Option B: Open Space Concept		They are favouring option B as more open spaces are a win to them. They understand that parking is an issue, but there are plenty of car spaces in ALDI & Woolworths. Unless traders prefer car spaces in front of their shops, parking is actually not a severe issue in Macedon Square and Plaza.	Business owner, worker
Option A: Without Open Space Concept			Manager, said the owner did not have objections, but she preferred the option with the most car parks, (option A)	Business owner, worker
Option A: Without Open Space Concept			Car spaces are important to attract customers	Business owner, worker
	Option B: Open Space Concept			Business owner, worker
	Option B: Open Space Concept		The owner favoured option B after I explained what will happen after we adopt option A or option B. He said option B is better because losing two car spaces in exchange for a communal space is beneficial for the square in general.	Business owner

11 CITY SERVICES

11.1 Sporting Facilities Allocation Policy and Outdoor Sports Infrastructure Policy

File Number: IN20/647

Responsible Director: Director City Services

Attachments:

- 1 Sporting Facilities Allocation Policy - 2020 [↓](#)
- 2 Outdoor Sports Infrastructure Policy - 2020 [↓](#)
- 3 Community Consultation Report - Sporting Facilities Allocation Policy and Outdoor Sports Infrastructure Policy [↓](#)
- 4 Summary of Proposed Changes - Sporting Facilities Allocation Policy and Outdoor Sports Infrastructure Policy [↓](#)

EXECUTIVE SUMMARY

Council at its Ordinary Meeting on 28 July 2020, endorsed the draft 'Sporting Facilities Allocation Policy' and draft 'Outdoor Sports Infrastructure Policy' to proceed to a period of community consultation, seeking feedback on the draft Policy documents.

Subsequently, a community consultation process through the online platform 'Manningham Yoursay' occurred between Monday 4 August and Monday 31 August, seeking feedback from key stakeholders and the broader community. A total of 33 submissions were received and overall the feedback was supportive.

This report provides an overview of the responses received from the community consultation, and includes amendments as a result of the feedback received from the consultation.

1. RECOMMENDATION

That Council:

- A. Endorse the Sporting Facilities Allocation Policy and Outdoor Sports Infrastructure Policy.**
- B. Proceed with implementation of the Sporting Facilities Allocation Policy and Outdoor Sports Infrastructure Policy.**

2. BACKGROUND

2.1 Council's Active for Life Recreation Strategy 2010-2025 (2019 Review) (Recreation Strategy) identified 2 key actions to address future participation in organised sport. These actions are:

- *Action 1.3.3 - Develop a Policy for the allocation and use of seasonally allocated sporting facilities.*

- *Action 1.3.4 – Review and update Council’s Outdoor Sports Infrastructure Guidelines, incorporating club financial contributions towards sporting infrastructure developments.*
- 2.2 Council endorsed the draft ‘*Sporting Facilities Allocation Policy*’ (Allocation Policy) and draft ‘*Outdoor Sports Infrastructure Policy*’ (Infrastructure Policy) at its Ordinary Meeting on 28 July 2020 to proceed to community consultation. This consultation occurred between Monday 4 August and Monday 31 August 2020. Feedback has now been received through the community consultation, as well as through a second round of internal consultation, and as a result amendments have been made to the Policy documents.
- 2.3 A copy of the ‘*Sporting Facilities Allocation Policy*’ can be found at *Attachment 1*, and a copy of the ‘*Outdoor Sports Infrastructure Policy*’ can be found at *Attachment 2*.
- 2.4 It is also noted that the review, development and public consultation associated with these policies has been undertaken during the impacts of COVID-19. Council has continuously worked in close liaison with all Manningham sporting clubs and user groups to provide support throughout this difficult period. The implementation of the policies, once endorsed, will be undertaken in a manner that is mindful of the financial and social impacts of COVID-19 on our local sporting groups. This approach will ensure that all our valued sporting clubs and user groups are provided the much needed support to enable a return to sport.
- 2.5 Guidelines for night time use of sports fields ‘*Sports Field Suitability Assessment for Night Matches*’ was presented to Council at SBS on 17 November 2020.
- 2.6 The guidelines ‘*Sports Field Suitability Assessment for Night Matches*’ for use of sports fields for night matches developed to minimise disruption to residents, whilst enabling the activation of sports fields for matches outside of daylight hours. These guidelines to be included to tenancy agreements with sporting clubs.

3. DISCUSSION / ISSUE

Community Consultation

- 3.1 The community consultation process occurred over a 4 week period. Consultation was undertaken through the online platform ‘*Manningham Yoursay*’, providing the community with an opportunity to view the draft Policy documents with an opportunity to provide feedback. Targeted emails were sent to key stakeholders including sporting clubs and Local and State Sporting Associations, to ensure feedback was received from the groups which are directly impacted by the Policies. Furthermore, community members were made aware of the consultation process through posts on Council’s social media pages and notification via the Manningham Matters publication.
- 3.2 In total, the ‘*Manningham Yoursay*’ page received 830 views, including 128 downloads of the ‘*Sporting Facilities Allocation Policy*’ and 189 downloads of the ‘*Outdoor Sports Infrastructure Policy*’. A total of 33 submissions were received across the 4 week period, including 12 for the ‘*Sporting Facilities Allocation Policy*’ and 21 for the ‘*Outdoor Sports Infrastructure Policy*’. Included within *Attachment 3* is the detailed Community Consultation Report.

- 3.3 50% of respondents supported the '*Sporting Facilities Allocation Policy*'. A further 4 noted they were undecided, 1 indicated they did not support the Policy and 1 did not provide a response to the question. The individual respondent that did not support the scope to the Policy, and provided feedback they wanted sports such as kayaking, bird watching and cycling to be included in the Policy. As the Policy applies to active reserves managed by Council, and the sports mentioned by the respondent are not undertaken on active reserves (and in some cases not on Council land), they have not been considered within the scope with feedback provided to the respondent.
- 3.4 A similar number of respondents (48%) noted their support for the '*Outdoor Sports Infrastructure Policy*', with 2 not supportive, 7 undecided and 2 with no response. Of the 2 that were not supportive, 1 was in relation to baseball standards. On receiving the feedback, amendments have been made to the baseball standards to ensure they align with Baseball Australia recommendations. The second non-supportive response was due to disc golf being excluded from the Policy scope. The Infrastructure Policy scope has been reviewed and widened to consider sports such as disc golf.
- 3.5 The community feedback has been considered, with amendments to the Policy documents that respond to the feedback received. Further internal consultation has also occurred, to support a collaborative approach across the organisation. Feedback received through this process has also been considered within the amendments.
- 3.6 A summary of the amendments can be found at *Attachment 4*, with an overview of these amendments below:

Amendments – Sporting Facilities Allocation Policy

- 3.7 Section 2.2.1 – Seasonal and Annual Allocations
- Wording has been added to this section noting that Petty's Reserve will not be allocated as a primary venue for a club. Access will be prioritised for Manningham based clubs that require an NPL level facility for matches or training.
- 3.8 Section 2.2.2 – Casual Bookings
- Amendments have been made to the timelines in which user groups can make casual bookings for the Tom Kelly Athletics Track.

Amendments – Outdoor Sports Infrastructure Policy

- 3.9 Section 3 – Policy Scope
- The Policy scope has been widened to incorporate all outdoor sports. Sports which are not covered under Attachment 3 of the Policy will be considered on a case by case basis, with consideration made in accordance with relevant standards.
- 3.10 Attachment 1 – Sports Field Classification
- a) Stintons Reserve and Wilsons Reserve have been re-classified as local level facilities based on their current usage.
 - b) Schramm's Reserve ovals north and south have also been re-classified as regional level facilities for cricket. Again, this reflects current usage.

3.11 Attachment 2 – Sports Pavilion Classification

- a) Donvale Reserve north has been re-classified as a district level pavilion given it is a home venue for a cricket club.
- b) Schramm's Reserve south has also been re-classified as a regional level pavilion for cricket.

3.12 Attachment 3 – Facility Standards

- a) Gymnasiums have been included as a 'case by case' for regional, district and municipal level facilities. As these facilities are not imperative for sport participation, funding remains 100% a user group responsibility.
- b) Wording has been added to provide clarity that storage sizes are per tenant, not a total size for the pavilion. A maximum of 180m² has also been included.
- c) Wording has been added under floodlight standards to note that the lux levels are based on the relevant Australian Standard (Not State and National Sport Association recommendations). Should the Australian Standard change, Council will align floodlight projects with the amended Standard.
- d) A number of changes to the sizing of baseball infrastructure has been made to better align with Baseball Australia standards. This includes amendments to change room size, social rooms, scores shelters and sports field fencing.
- e) Provision of storage for portable soccer goals has been added, to eliminate clubs utilising cricket nets for storage.

3.13 Attachment 5 – Financial Contributions

- Wording has been added to the bottom of the table, outlining that synthetic surfaces for sports whereby synthetic is not the traditional surface (e.g. football) will be considered on a case by case basis. This responds to community feedback as well as Council's work on increasing sports field capacity.

4. COUNCIL PLAN / STRATEGY

- 4.1 The '*Sporting Facilities Allocation Policy*' addresses Priority Area 1 from the Recreation Strategy, specifically action 1.3.3 – '*Develop a Policy for the allocation and use of seasonally allocated sporting infrastructure*'.
- 4.2 The '*Outdoor Sports Infrastructure Policy*' addresses Priority Areas 1 and 2 from the Recreation Strategy, specifically action 1.3.4 – '*Review and update Council's Outdoor Sports Infrastructure Guidelines, incorporating club financial contributions towards sporting infrastructure developments*'.
- 4.3 The Policy documents provide relevant outcomes for the Council Plan 2017-2021 and Healthy City Strategy 2017-2021, through equitable access and inclusive use of Council's sporting facilities, and creating facilities that foster a healthy and active community.

5. IMPACTS AND IMPLICATIONS

- 5.1 The '*Sporting Facilities Allocation Policy*' provides clear direction for the allocation of sporting facilities on a seasonal, annual, casual and leased basis. The Policy also provides direction on addressing insurance obligations, reducing risk exposure and increasing equitable access.
- 5.2 The '*Outdoor Sports Infrastructure Policy*' provides direction on the provision and financial contributions of outdoor sporting facilities.

6. IMPLEMENTATION

6.1 Finance / Resource Implications

6.1.1 The review of both Policies is within current budgets and resource allocations.

6.1.2 Within the '*Sporting Facilities Allocation Policy*', the development of an eligibility criteria for all bookings ensures payment is received for usage of facilities prior to the next season commencing. It is anticipated that this criteria may result in a lower number of debts owed to the organisation by users of Manningham sporting facilities.

6.1.3 Bonds to be considered bookings as part of the Policy. The application of a bond will be done so if the newly developed criteria deems it necessary. Bonds will ensure financial cover should a user group damage a Council facility, lose keys or displays destructive behaviour. Bond amounts will be determined through the impending review of Council's Seasonal Sports Pricing Policy.

6.1.4 It is noted that the current financial impacts of COVID-19 on sports clubs and user groups will need to be taken into consideration when initially implanting these financial components of the new policies. Hardship provisions and case by case management to assist Manningham sports clubs and user groups to return to sport will be the initial priority. A transitional approach for implementation of this policy position will be applied as to enable sports clubs and user groups to return to a financially stable position following the impacts of COVID-19.

6.2 Communication and Engagement

6.2.1 As part of the community consultation process for the draft Policy documents, respondents were provided information on the process through email correspondence. With this, direct emails will be sent to these respondents, as well as key stakeholders including clubs and associations, to inform when the Policy documents have been endorsed by Council. In addition, the website and the '*Manningham Yoursay*' page will be updated.

6.3 Timelines

6.3.1 It is understood that the '*Sporting Facilities Allocation Policy*' presents a level of change for the community, particularly around the eligibility criteria for seasonal and annual allocations. To ensure fair and equitable implementation of the Policy, a transition process will be implemented. User groups will be afforded a grace period to enable:

- Outstanding debts to Council to be paid or to be placed on an agreed payment plan; and
- Strategic/business plans to be developed.

6.3.2 It is proposed that the above eligibility criteria will be applied to all annual and seasonal applications commencing the summer 2022/23 tenancy period. All other aspects of the Policy, including the remaining eligibility criteria for seasonal and annual tenancies, will be enforceable from the date of adoption.

6.3.3 A Special Condition will be added to all new and renewed lease agreements for use of Council's sporting facilities. This condition will require user groups (sporting clubs only) to submit strategic/business plans outlining, amongst other areas, their commitment to integrating all members of the community into the club in both an on field and off field capacity. The Special Condition will not be enforced until 1 January 2022, which provides a consistent approach across all sporting clubs.

6.3.4 Transitional implementation on the changes and updates in relation to the policies and guidelines will be communicated with the Sporting Clubs.

6.3.5 To further assist with this, Council Officers have developed education opportunities for user groups to increase their skills and knowledge, to enable them to achieve the eligibility criteria around strategic/business plans. This includes providing resources and tool kits to address topics such as developing a strategic/business plan, access and inclusion, mental health awareness, governance and healthy eating, amongst other topics.

6.3.6 To assist in a smooth transition, a Strategy has also been developed to ensure all user groups are aware of the changes. This Strategy includes targeted correspondence to clubs, as well as presenting on the changes at future online workshops.

7. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflict of interest in this matter.



Sporting Facilities Allocations Policy



Interpreter service
9840 9355

普通话 | 廣東話 | Ελληνικά
Italiano | عربي | فارسی



Policy Register
Sporting Facilities Allocation Policy



Policy Register

Sporting Facilities Allocation Policy

Policy Classification	-
Policy N°	-
Policy Status	- Draft
Responsible Service Unit	- Recreation Services
Authorised by	- Council
Date Adopted	-
Next Review Date	- 2024

This policy is part of a suite of policies adopted by Council or the Executive Management Team (EMT).

New or replacement policies can be created and developed within Service Units but can only be added to Council's Policy Register by Governance Services following the approval of the policy by Council or the EMT.

Policy Register
Sporting Facilities Allocation Policy



Contents

1.0 PURPOSE..... 3
2.0 POLICY STATEMENT..... 3
3.0 SCOPE OF POLICY 11
4.0 RESPONSIBILITY 11
5.0 DEFINITIONS 12
6.0 RELATED POLICIES 13
7.0 SUPPORTING PROCEDURES 13
8.0 GUIDELINES 13
9.0 RELATED LEGISLATION 13
10.0 SUPPORTING RESEARCH AND ANALYSIS..... 13
11.0 DOCUMENT HISTORY 14

Policy Register Sporting Facilities Allocation Policy



1.0 PURPOSE

The purpose of this Policy is to create a transparent, equitable and sustainable framework to maximise use of Council's sporting facilities, whilst ensuring compliance against risk and insurance obligations.

2.0 POLICY STATEMENT

2.1 Guiding Principles

Council aims to maximise use of sports fields and pavilions to increase opportunities for active recreation and organised sport. This will be achieved through the following Guiding Principles:

- Equitable and inclusive access;
- Sustainably maximising usage;
- Transparent and consistent processes; and
- Community focus.

2.2 Allocation Types

Council allocates sports fields and pavilions under the following arrangements:

- Seasonal Allocation;
- Annual Allocation;
- Casual Booking; and
- Lease Agreement.

Council at all times reserves the right to allocate sporting facilities based on demonstrated need, to ensure maximum usage is achieved. Consistent with the Policy's Guiding Principles, use of sporting facilities by Manningham based community groups (such as sporting clubs, schools and not for profit organisations) will be considered priority.

Furthermore, Council at all times reserves the right to restrict access to sports fields and pavilions due to maintenance, upgrade, ground conditions and other factors.

Policy Register Sporting Facilities Allocation Policy



2.2.1 Seasonal and Annual Allocations

Seasonal and annual allocations provide non-exclusive use of Council's sports fields and pavilions. Each tenancy period is as follows:

- **Winter Season:** 1 April – 30 September;
- **Summer Season:** 1 October – 31 March; and
- **Annual:** 1 October – 30 September.

In special circumstances, tenancies may be allocated on a pro-rata basis.

The allocation of sports fields is made for the home and away season, with finals training and matches to be applied for under the casual use process. In instances of 'season creep', or as a result of extraordinary circumstances, additional allocations will be considered on a case by case basis. Pavilion allocations are made for the full tenancy period (6 months).

All allocations provided by Council are subject to the terms and conditions listed within the Tenancy Agreement, and will be assessed based on demonstrated need, including participation and team numbers (where applicable).

Eligibility Criteria

To be eligible to enter into a seasonal or annual tenancy agreement, applicants must:

- Submit an application as per the stipulated timelines;
- Have public liability insurance with a minimum value of \$20million, or as otherwise determined by Council's insurers, that extends to cover Manningham City Council in respect to claims for personal injury and property damage arising out of the negligence of the user group;
- Be an incorporated entity as per the Associations Incorporation Reform Act 2012, or a registered company;
- Provide evidence of registration with a relevant sporting association, for the year that the application for use is being made (sporting clubs only);
- Not have any outstanding financial debt to Council for the use of Council's facilities, contributions towards facility developments or for any other reason. Terms within an agreed payment plan must be followed;
- Demonstrate financial sustainability through providing financial reports from the most recent Annual General Meeting (where applicable);
- Provide a business or strategic plan for the Club including but limited to outlining the user group's (sporting clubs only) commitment to providing:
 - Inclusive practices that integrate and welcome all community members on and off field, including but not limit to people with a disability, young people and females;

Policy Register Sporting Facilities Allocation Policy



- A high level of governance through items such as policy development, meeting Consumer Affairs Victoria requirements and adhering to the user group's Constitution;
 - Wider health benefits for members including mental health, healthy eating and social inclusion;
 - Identifying potential future facility requirements; and
 - Alignment to relevant Council Plans and Strategies.
- Agree to adhere to the Terms and Conditions located within the Tenancy Agreement; and
 - Provide required documentation as listed within the application form including but not limited to liquor licenses, food registration certificates and annual reports, where applicable.

Personal trainers are exempt from the above however must comply with the regulations listed in section 2.2.1.1 of this Policy.

Allocation Criteria

Council will aim to sustainably maximise usage of sports fields and pavilions, which includes considering shared use by multiple user groups where it is deemed appropriate. Where a shared usage solution cannot be achieved, the allocation will be determined by applying the criteria located in table 1, which is listed in no particular order of priority or weighting.

It is noted that Petty's Reserve will not be allocated as a primary venue for clubs, rather access will be prioritised for Manningham based clubs that require an NPL level facility to play matches and train. Depending on availability, Petty's Reserve will also be allocated as an overflow training and match venue for clubs with a demonstrated need.

Policy Register Sporting Facilities Allocation Policy



Table 1 – Allocation Criteria

Criteria		Guiding Principles
1	How long has the applicant been granted use of the facility?	Council will give preference to the applicant who has longer past tenure of the requested facility.
2	Will the applicant's requested usage provide maximum benefit?	Preference will be given to the applicant who provides a demonstrated need for the usage, demonstrates integration of people from under-represented groups (e.g. females, juniors, people with a disability, CALD and older adults) and will achieve optimal/maximum use of the requested facility.
3	How much has the applicant invested financially into capital works at the requested facility?	Priority will be given to applicant that has invested significantly towards capital works projects at the facility within the past five years, including in-kind contributions.
4	Does the applicant have a history of improper conduct?	Council will take into account the number of breaches issued and upheld complaints over the previous five years by the applicant.
5	How long has the applicant been based in Manningham?	Council will give preference to the applicant which has been based in Manningham the longest.
6	Is the applicant registered and/or accredited with the Good Sports Program, Inclusive Club Program and any other club improvement program?	Preference will be given to the applicant that is accredited with the most club improvement programs, including the Good Sports Program and what level they are within the program. This also includes applicants that undertake external training or are involved/accredited through other programs such as Council's Inclusive Club Program.
7	Does the applicant display good governance structures?	Council will give preference to the applicant that has developed relevant policies and processes, reports annually the Consumer Affairs Victoria (where applicable) and displays other forms of good governance.

Policy Register Sporting Facilities Allocation Policy



2.2.1.1 Personal Training Businesses

Personal training businesses running structured, income generating programs on Council's sporting facilities are required to apply for a seasonal allocation. Applications must be made a minimum 10 business days prior to the requested booking commencement date.

Applicants seeking use of Council's sports fields for fitness programs that run for a shorter period of time (maximum 10 weeks) are to apply through the casual booking process. Seasonal tenancy fees will be applied to these bookings on a pro rata basis (e.g. only 8 weeks' worth of the seasonal fee would be applied for an 8 week booking).

No bookings by personal trainers will be accepted for Council's open space, and access to pavilions and public toilets will be considered on a case by case basis. This application can be applied for at any time, with approved allocations given until the end of the respective seasonal period.

Applicants will be notified of the outcome of their application within 10 business days of the application being submitted. The following documentation must be provided to Council to be eligible for an allocation to conduct personal training on a Council sports field:

- Registered business name and ABN;
- Public liability insurance with a minimum value of \$20million, or as otherwise determined by Council's insurers, that extends to cover Manningham City Council in respect to claims for personal injury and property damage arising out of the negligence of the user group;
- Not have any outstanding financial debt to Council for the use of Council's facilities, contributions towards facility developments or for any other reason. Terms within an agreed payment plan must be followed;
- Relevant personal trainer qualifications. The applicant must be appropriately qualified;
- Relevant first aid certification. The applicant must possess a relevant first aid certification;
- Evidence of registration to a peak body (e.g. Fitness Australia); and
- Any other documents as requested by Council.

Furthermore, applicants will not be eligible for an allocation if they are in arrears with Council or with payments stipulated in an agreed repayment plan.

Allocations provided by Council are subject to the terms and conditions listed within the Tenancy Agreement. This includes adhering to the list of approved equipment, hours of use and number of participants per session.

Policy Register Sporting Facilities Allocation Policy



2.2.2 Casual Booking

Casual allocations provide temporary use of sports fields and/or pavilions for user groups outside of a seasonal allocation. Casual allocations are also provided for user groups requiring 'one off use' of Council's sports fields and/or pavilions. Activities that require a casual booking include but are not limited to:

- School use;
- Preseason matches and training;
- Finals matches and training;
- Structured sporting and recreation activities (excluding activities covered under a seasonal allocation);
- Commercial use; and
- Events.

Casual bookings are allocated on a first come, first serve basis. Casual bookings are not required for informal and unstructured recreational use by individual community members on sports fields.

To be eligible for a casual allocation, the applicant must:

- Have public liability insurance with a minimum value of \$20million, or as otherwise determined by Council's insurers, that extends to cover Manningham City Council in respect to claims for personal injury and property damage arising out of the negligence of the user group;
- Not have any outstanding financial debt to Council for the use of Council's facilities, contributions towards facility developments or for any other reason. Terms within an agreed payment plan must be followed;
- For commercial entities, provide a registered business name and ABN;
- Agree to adhere to the Terms and Conditions located within the Tenancy Agreement; and
- Provide any other documents as requested by Council.

Applications for casual use of sports fields must be made a minimum 10 business days prior to the booking date and no longer than 12 months in advance. Applications for casual use of the Tom Kelly Athletics Track must also be made a minimum 10 business days prior to the booking date. It is however noted that at the beginning of each school year, applications for use of the Athletics Track will open for the following year (e.g. bookings for 2022 will be accepted from the start of the 2021 school year, bookings for 2023 will open at the start of the 2022 school year and so on).

Applications received outside of these times may be considered in special circumstances (e.g. cricket finals matches etc.). Booking cancellations must be

Policy Register Sporting Facilities Allocation Policy



made a minimum 5 working days prior to the booking date to be eligible for a refund of the booking fee and any bonds which have been applied.

Allocations provided by Council are subject to the terms and conditions listed within the Tenancy Agreement, including adherence to available booking hours and permitted activities.

Sports field conditions, existing bookings and required maintenance will be considered prior to allocating a sports field and/or pavilion. Seasonal and annual allocations will also be prioritised ahead of use by other Manningham community groups and schools, followed by community groups and schools located outside of Manningham.

Where an applicant requires access to public toilets only, this will be considered on a case by case basis, where feasible.

2.2.2.1 Finals Matches and Training

Seasonal allocations are for the home and away season only and do not include use of sports fields for finals training and matches.

User Groups are required to submit a casual booking for each week of finals training and/or matches, with this use taking precedence over any pre-season training bookings.

2.2.2.2 Pre Season Matches and Training

Council will endeavor to provide sports fields for practice matches and pre-season training. Pavilions will not be made available for pre-season training unless prior approval is provided by Council, in consultation with the tenant club. Practice matches and pre-season training do not constitute a booking under a seasonal allocation and are to be completed through the casual allocation process. Additional restrictions may apply for any approved access for pre season training, with sports field access prioritised for clubs within their current seasonal tenancy.

2.2.2.3 Community Events

Applications for community events on Councils sports fields are reviewed on a case by case basis. Enquiries for running a community event, which includes events such as sporting club family fun days and other like events outside of a home and away fixture, are to be made to the Community Events Team in the first instance. A casual booking form is required to be completed as part of the event approval process and depending on the nature of the event, further documentation may also be required.

Policy Register

Sporting Facilities Allocation Policy



2.2.2.4 Use of General Open Space

Applications for the use of general open space by user groups delivering structured low impact activities, including but not limited to yoga and tai chi, will be referred to the relevant Council team and assessed on a case by case basis. Use of general open space by personal trainers, sporting clubs and other high intensity activities will not be considered.

2.2.3 Lease Agreements

Council provides lease agreements for user groups that have exclusive occupancy of a facility. This includes but is not limited to club tennis courts, bowling greens and hockey pitches. Lease agreements are also offered for the exclusive occupancy of social areas within level 1 sporting pavilions, as determined by Council's Seasonal Sports Pricing Policy and Community Facilities Access and Concession Policy. The lease itself contains the standard terms and conditions relevant for community use and accords with Council's applicable policies.

New and renewed lease agreements for use of sporting facilities are to incorporate a Special Condition outlining that user groups are required to:

- Provide a business or strategic plan which includes, but limited to, outlining the user group's (sporting clubs only) commitment to providing:
 - Inclusive practices that integrate and welcome all community members on and off field, including but not limit to people with a disability, young people and females;
 - Wider health benefits for members including mental health, healthy eating and social inclusion;
 - Identifying potential future facility requirements; and
 - Alignment to relevant Council Plans and Strategies.

2.3 Fees and Charges

Fees and Charges are indexed annually in accordance with Council's budget process. The schedule of fees can be obtained from Council's website, with payments to be made inline with the payment terms listed on the respective invoice.

Policy Register

Sporting Facilities Allocation Policy



2.4 Bonds

Bonds will be applied to seasonal bookings on a case by case basis. A bond may be applied to casual bookings with consideration to the following:

- Has the applicant booked a Council sports field/pavilion within the last 6 months (seasonal or casual)?
- Will the applicant require keys?
- Does the applicant have a history of poor behaviour, including any breaches or upheld complaints within the last 3 years?
- Does the requested use include a marquee, amusement or other like structures being placed on a sports field?
- Is vehicle access to the sports field required?
- Will alcohol be present?

3.0 SCOPE OF POLICY

This Policy applies to the allocation of Council's sports fields and pavilions on a casual, seasonal, annual and lease basis. This Policy applies to structured activities at Council's sports fields and pavilions by sporting clubs, associations, schools, personal trainers and any other business. It is acknowledged however that the process to lease sporting facilities follows Council's standard leasing process.

This Policy also considers use of Council's open space for organised low intensity activity.

This Policy does not consider any facility that is managed directly by a commercial operator and does not apply to unstructured recreational use by individual community members on sports fields.

4.0 RESPONSIBILITY

Management and application of this Policy is the responsibility of Recreation Services.

Policy Register Sporting Facilities Allocation Policy



5.0 DEFINITIONS

Annual Use	The use of a sports field and/or associated facilities for a 12 month period between 1 October and 31 March.
Application	The application process that is to be followed by current and new users' when applying for the use of a sports field and/or pavilion.
Casual Use	Sports field and pavilion bookings required for 'once off use' or short term bookings e.g. preseason and finals training, finals matches and school use.
Community – Not for profit	An organisation that does not earn profits, and any monies used are to pursue the organisation's objective.
Lease	Exclusive occupancy of a facility by a user group e.g. hockey pitches, club tennis courts and bowling greens etc.
Open Space	Areas which are not maintained to the standard of an active reserve and are primarily used for unstructured activities and play.
Seasonal Use	An allocation granting a user group use of a sports field and/or pavilion for the duration of a season. Summer season 1 October – 31 March Winter season 1 April – 30 September
Season Creep	Where the season fixture expands beyond the summer or winter tenancy period that is allocated to a user group. This can be due to association scheduling or extraordinary circumstances.
Sport	An organised activity that aims to promote physical activity and wellbeing.
Sports Field	The field of play for various sporting activities (i.e. football oval, soccer pitch, netball court, aero model field, archery field etc.)
Structured Activity	A formal activity that is organised by a group (e.g. a personal training group or sporting club.)
Unstructured Activity	A less formal activity for recreation or exercise purposes, that is not organised by a group (e.g. friends kicking a football on a sports field.)
User Group	An entity permitted to apply for use of a sports field, including sporting clubs, schools, personal trainers and commercial businesses.

Policy Register

Sporting Facilities Allocation Policy



6.0 RELATED POLICIES

Council Plans and Policies

- Council Plan 2017-21
 - Goal – Healthy Community
 - Goal – Liveable Places and Spaces
- Healthy City Strategy 2017-21
 - Focus Area – Healthy and Well
- Active for Life Recreation Strategy 2010-25 (2019 Review)
 - Priority Area 1
 - Action 1.3.3
- Seasonal Sports Pricing Policy
- Seasonal Allocation of Sporting Facilities – Conditions of Use

7.0 SUPPORTING PROCEDURES

- Sporting Facilities Allocations Procedure

8.0 GUIDELINES

No guidelines are applied.

9.0 RELATED LEGISLATION

- Local Government Act 1989 – Conflict and Interest Provisions
- Associations Incorporated Reform Act 2012

10.0 SUPPORTING RESEARCH AND ANALYSIS

Manningham Council owns and manages an extensive network of sport fields and pavilions that are used for a variety of purposes. The sustainable use of these sports fields and pavilions is integral to ensuring maximum usage, to accommodate ongoing participation growth.

The intent of this Policy is to meet insurance and risk obligations, whilst maximising sports field and pavilion usage. Significant benchmarking has occurred across Councils with similar Policies to better understand the industry approach and ensure best practice principles are applied.

Policy Register
Sporting Facilities Allocation Policy



11.0 DOCUMENT HISTORY

Policy Title:	Sporting Facilities Allocation Policy
Responsible Officer:	Heather Callahan
Resp. Officer Position:	Coordinator Recreation
Next Review Date:	2024
To be included on website?	Yes

Last Updated	Meeting type? - Council or EMT	Meeting Date	Item N°



Outdoor Sports Infrastructure Policy



Interpreter service

9840 9355

普通话 | 廣東話 | Ελληνικά

Italiano | عربي | فارسی

Policy Register
Outdoor Sports Infrastructure Policy



Policy Register

Outdoor Sports Infrastructure Policy

Policy Classification	-
Policy N°	-
Policy Status	- Draft
Responsible Service Unit	- Recreation Services
Authorised by	- Council
Date Adopted	-
Next Review Date	- 2024

This policy is part of a suite of policies adopted by Council or the Executive Management Team (EMT).

New or replacement policies can be created and developed within Service Units but can only be added to Council's Policy Register by Governance Services following the approval of the policy by Council or the EMT.

Policy Register
Outdoor Sports Infrastructure Policy



Contents

1. PURPOSE	2
2. POLICY STATEMENT.....	2
3. SCOPE OF POLICY	5
4. RESPONSIBILITY	6
5. DEFINITIONS	6
6. RELATED POLICIES	7
7. SUPPORTING PROCEDURES	7
8. GUIDELINES	7
9. RELATED LEGISLATION	8
10. SUPPORTING RESEARCH AND ANALYSIS	8
11. DOCUMENT HISTORY	8
ATTACHMENT 1 – SPORTS FIELD CLASSIFICATION.....	9
ATTACHMENT 2 – SPORTS PAVILION CLASSIFICATION	11
ATTACHMENT 3 – FACILITY STANDARDS	12
ATTACHMENT 4 – FACILITY FIT OUT ITEMS.....	31
ATTACHMENT 5 – FINANCIAL CONTRIBUTIONS	32

Policy Register Outdoor Sports Infrastructure Policy



1. PURPOSE

The purpose of this Policy is to provide a consistent approach to the provision of infrastructure, and related financial contributions, for outdoor organised sports.

2. POLICY STATEMENT

2.1 Design Principles

Council aims to increase the capacity of existing, and maximise the capacity of new sporting facilities, to create more participation opportunities to cater for a growing population. This will be achieved in part through the following design principles, which align to the Council Plan, Council's Active for Life Recreation Strategy 2010-25 (2019 Review) and relevant legislation:

2.1.1 Community Focus

Council's facilities will be constructed to maximise community benefit, with a focus on community accessed facilities as opposed to exclusive use elite facilities.

2.1.2 Multipurpose

Facilities will be designed to be multipurpose in nature, to enable maximum sustainable use. This will be applied to sports field and pavilion design, in conjunction with multi-use allocations.

2.1.3 Equitable Use/Access

Council's facilities will be accessible to all regardless of age, abilities, genders and backgrounds. Universal design principles will be applied to all Council infrastructure.

2.1.4 Environmental Sustainability

Consistent with Council's approach towards environmental sustainability, environmentally sustainable design principles will be incorporated into Council's infrastructure.

2.2 Facility Hierarchy

To guide the provision of sporting infrastructure, each sporting facility has been categorised within a facility hierarchy, which includes:

- Regional
Facilities that have a catchment greater than the Manningham community. Typically, these facilities cater for regional and state level competition.

Policy Register

Outdoor Sports Infrastructure Policy



- Municipal
Facilities that cater for mainly Manningham residents and that accommodate sports and recreation activities that generally have a lower total participation rate (e.g. baseball etc.). Only one facility is required across the municipality for relevant sport and recreation activities, which generally cater for senior and junior training and competition.
- District
Facilities that cater for senior and junior training and competition for higher participated sports (e.g. football, cricket and soccer). These facilities are generally a user group's primary venue and attract mainly Manningham residents. It is however acknowledged that participants outside of the municipality will use these facilities.
- Local
Facilities that primarily cater for junior and low level senior training and competition. These facilities are typically a user group's secondary venue and can also be public access facilities (such as public tennis courts).
- School
Facilities that are not owned by Council however have a Joint Usage Agreement in place.

It is acknowledged that a reserve may have multiple sporting fields of varying quality and level of sport played. To assist with more accurate planning, each individual sports field is categorised using the hierarchy definitions. This approach is also applied to sports pavilions. A full list of sports fields and their classifications is found at *Attachment 1*, with a list of pavilion classifications at *Attachment 2*.

2.3 Facility Standards

To meet the facility needs for various sports, a set of facility standards have been developed. The standards break down the requirements for each sport based on the facility hierarchy in section 2.2, and include requirements for pavilions and sports fields. The standards provide a consistent approach to facility development and inform the capital contributions required from Council and user groups. The standards reflect the Australian Standards (where relevant) whilst also considering guidelines produced by relevant State and National Sporting Associations.

The standards list considers the required facilities where a reserve consists of one sports field. Where multiple sports fields exist in a reserve, pavilion components including change rooms and amenities, umpires rooms and medical rooms will multiply based on the number of sports fields the pavilion services. Ancillary pavilion infrastructure such as verandas may also be increased on a case by case basis. This does not apply to sports including athletics, BMX, bowls and tennis (unless otherwise specified).

Policy Register Outdoor Sports Infrastructure Policy



Council will continually aim to achieve the facility standards, however it is acknowledged that site, size, budget, usage and other considerations may impact the ability to achieve the standards (whether that be exceeding or falling short of the standards). With this, variations to the standards may be considered in exceptional circumstances on a case by case basis.

The facility standards can be found at *Attachment 3*.

2.4 Fit Out of Equipment

The construction of a new facility, or upgrade of existing, may result in the installation of new equipment to increase functionality and meet relevant legislative requirements. A list of 'fit out' items has been developed to identify the group which is responsible for their purchase and installation (*Attachment 4*). This includes items such as kitchen equipment, tables and chairs as well as air-conditioning units.

Also included are relevant size requirements for a selection of fit out items including ovens, stoves and range hoods. Reference to Council's Better Building Design Guide (August 2018) should also be made where appropriate.

2.5 Financial Contributions

Informed by the facility standards (*Attachment 3*), a list of financial contributions from Council and user groups has been developed to guide financial investment into sporting facility developments (*Attachment 5*). This includes classifying items which are 'core facility components' and 'optional facility components'. The list also outlines the maximum Council investment into core facility components, as well as the required user group investment into optional components and items that exceed the facility standards.

Grants received by the user group, including election commitments that have been advocated or requested by the user group, will be included in the user group's contribution. This excludes any grants applied for and received by Council, including where Council has actively advocated for funding. Where Council has initiated discussions and advocated for funding, and said funding has been committed to the user group, this will not be considered a user group contribution. This funding will be applied to the project with the contribution ratios to be applied to the outstanding amount.

Example: Council advocates for funding towards a tennis court upgrade with a total project cost of \$125,000. Funding to the value of \$50,000 is provided to the user group by the funding administrator as a result of Council's advocacy. The \$50,000 is not considered a user group contribution and is applied to the total project budget, reducing the amount required to complete the project to \$75,000. This amount will then be divided 50/50 between the user group and Council as per the ratios in *Attachment 5*.

Policy Register Outdoor Sports Infrastructure Policy



Financial contributions by Council are subject to Council's annual budget process. Council discretion may be applied on a case by case basis that may result in the contribution ratios being amended.

2.6 In-Kind Contributions

Council recognises the importance volunteer labour and in-kind support plays in delivering sporting facility developments. An in-kind contribution is defined as a donation of goods, materials, services, time or expertise that assists in the delivery of a project.

Council will consider in-kind contributions as part of a user group's financial contribution requirements on a case by case basis, in line with Council's Procurement Policy.

A breakdown of in-kind labour must be submitted to Council upon request. In-kind labour is to be calculated using the Australian Bureau of Statistics '*full time adult average weekly total earnings figure*', divided by 38 (hours per week). This hourly figure will be applied to all in-kind labour, including skilled labour. In-kind support through the provision of equipment and materials will be determined using recommended retail pricing.

3. SCOPE OF POLICY

This Policy applies to the development of new, and upgrade of existing outdoor sport infrastructure on land that is owned or managed by Council. Council will not retrospectively undertake works to existing facilities to comply with this Policy, and this Policy will be applied in accordance with Council's capital works process. It is noted that this is a competitive process with priority projects identified using a predetermined criteria.

Outdoor sports covered by this Policy include:

- AFL;
- Athletics;
- Baseball;
- BMX;
- Bowls;
- Cricket;
- Football (soccer);
- Hockey;
- Netball (outdoor);
- Softball; and
- Tennis.

Policy Register Outdoor Sports Infrastructure Policy



It is acknowledged that other sports are played across the municipality that are not considered within this Policy. Infrastructure for these sports will be determined on a case by case basis, with consideration to relevant standards (where applicable) as well as against standards for similar sports.

This Policy excludes indoor stadiums and aquatic/leisure centre.

4. RESPONSIBILITY

Management and application of this Policy is the responsibility of Recreation Services.

5. DEFINITIONS

Elite facilities	Facilities that are constructed primarily for the purpose of elite sports (representative sport).
Community facilities	Facilities that are constructed for the purpose of increasing community participation and are available for use by a variety of community groups.
Core facility component	Infrastructure items that Council considers essential for participation in the sport.
Infrastructure	The buildings, assets or furniture to assist in the delivery of sport.
Optional facility component	Infrastructure that is not considered essential for participation (e.g. bar, gymnasiums)
Organised sport	Sporting activities that are run under the auspice of a peak body.
Pavilion	A building that services a user group's activities on a sports field.
Primary venue	A facility considered as a user group's 'home' and is central to a user group's activities.
Secondary facility	A facility that is not a 'home' for a user group and is predominately used as an overflow venue.
Sports field	The field of play for various sporting activities (i.e. football oval, soccer pitch, netball court, BMX track etc.).
Supporting infrastructure	Infrastructure that is required to support the delivery of an activity (e.g. floodlights, score boards, coaches boxes)
User group	A club or organisation that has an agreement with Council for the use of Council's sporting facilities.

Policy Register Outdoor Sports Infrastructure Policy



6. RELATED POLICIES

Council Plans and Policies

- Council Plan
 - *Goal – Healthy Community*
 - *Goal – Liveable Places and Spaces*
- Healthy City Strategy
 - *Focus Area – Healthy and Well*
- Active for Life Recreation Strategy
 - *Priority Area 1*
 - *Action 1.3.4*
- Floodlighting Council Reserves Policy (2003)
- Procurement Policy (2019)
- Outdoor Sports Infrastructure Guidelines (2015) – Superseded by this Policy

Sporting Association Policies and Guidelines

- AFL Preferred Facility Guidelines (2019)
- Baseball Australia Club Facility Resource Guide (2016)
- Baseball Victoria Lighting Standards Policy (2014)
- Baseball Victoria Regulations for New Baseball Fields (2014)
- BMX Australia Track Guidelines (2013)
- Bowls Australia Bowling Green Construction Guidelines (2011)
- Community Cricket Facility Guidelines (2015)
- Football Victoria – Construction and Management Natural Turf Pitches Guide (2019)
- Football Victoria – Field Dimensions and Pitch Markings Guide (undated)
- Football Victoria - Football Facilities Building Development Guide (undated)
- Football Victoria - Football Lighting Effective Lighting Guide (undated)
- Hockey Victoria – Facilities Standards (undated)
- IAAF Track and Field Facilities Manual (2019)
- Netball Australia – National Facilities Policy (2016)
- Netball Victoria – Facilities Manual (2017)
- Softball Australia Field Guidelines (2015)
- Sports Dimensions Guide for Playing Areas (2016)
- Tennis Australia Infrastructure Planning (2018)

7. SUPPORTING PROCEDURES

- No supporting procedures exist.

8. GUIDELINES

- Manningham Better Building Design Guide (2018)

Policy Register Outdoor Sports Infrastructure Policy



9. RELATED LEGISLATION

- Building Code of Australia (2016)
- Disability Discrimination Act (1992)

10. SUPPORTING RESEARCH AND ANALYSIS

Significant research has been undertaken to ensure alignment, where possible, to various State and National Sporting Association facility guidelines. Additional benchmarking against other Councils has helped inform and justify the content within this Policy and Attachments.

11. DOCUMENT HISTORY

Policy Title:	Outdoor Sports Infrastructure Policy
Responsible Officer:	Heather Callahan
Resp. Officer Position:	Coordinator Recreation
Next Review Date:	2024
To be included on website?	Yes

Last Updated	Meeting type? - Council or EMT	Meeting Date	Item N°

Policy Register Outdoor Sports Infrastructure Policy



ATTACHMENT 1 – SPORTS FIELD CLASSIFICATION

Regional Level Sports Fields

Bulleen Park Oval East	Manningham/Templestowe Leisure Centre Outdoor Netball Courts
Mullum Mullum Reserve Hockey Pitch	Pettys Reserve Pitch East and West*
Tom Kelly Athletics Track	Stintons Reserve BMX Track
Schramms Reserve Ovals South and North (cricket only)	

Municipal Level Sports Fields

Deep Creek Reserve Baseball Diamond	
-------------------------------------	--

District Level Sports Fields

Anderson Park Pitch North and South	Boronia Reserve Oval
Bulleen Park Oval Middle and West	Bulleen Park Soccer East and West
Colman Park Oval	Domeney Reserve Oval
Doncaster Reserve Oval	Doncaster Tennis Club Courts
Donvale Reserve Ovals South and North West, Pitches North and East	Donvale Reserve Tennis Courts
Koonung Park Oval	Mullum Mullum Reserve Bowls
Mullum Mullum Reserve Tennis Courts	Park Reserve Pitch
Park Orchards Reserve Tennis Courts	Rieschiecks Reserve Oval
Schramms Reserve Ovals South and North (football only)	Schramms Reserve Bowls
Serpells Reserve Tennis Courts	Swilk Reserve Bowls
Ted Ajani Reserve Oval	Ted Ajani Reserve Tennis Courts
Templestowe Reserve Ovals East and West	Templestowe Reserve Tennis Courts
Timber Reserve Pitches East and West	Warrandyte Reserve Oval South
Warrandyte Reserve Tennis Courts	
Wonga Park Reserve Ovals West and East	Wonga Park Reserve Tennis Courts
Zerbes Reserve Oval	

* As recommended within the Eastern Region Soccer Strategy (2007).

Policy Register Outdoor Sports Infrastructure Policy



Local Level Sports Fields

Anderson Park Small Pitch (synthetic)	Burgundy Reserve Oval
Colman Park Tennis Courts	Domeney Reserve Netball Court
Donvale Reserve Netball Courts	Hillcrest Reserve Tennis Court
Koonung Park Tennis Courts	Serpells Reserve Oval
Sheahans Reserve Tennis Court	Stintons Reserve
Warrandyte Reserve Oval North	Warrandyte Reserve Netball
Wilson's Reserve	Wonga Park Reserve Netball Courts

School Sports Fields

Donvale Primary School Oval	Templestowe College Oval
Templestowe Heights Primary School Oval	

Policy Register Outdoor Sports Infrastructure Policy



ATTACHMENT 2 – SPORTS PAVILION CLASSIFICATION

Regional Level Pavilions

Bulleen Park East	Manningham Templestowe Leisure Centre
Mullum Mullum Reserve Hockey*	Petty's Reserve
Tom Kelly Athletics Track	Stintons Reserve BMX Track
Schramms Reserve South (cricket only)	

Municipal Level Pavilions

Deep Creek Reserve	
--------------------	--

District Level Pavilions

Anderson Park	Boronia Reserve
Bulleen Park Soccer	Bulleen Park West
Colman Park	Domeney Reserve
Doncaster Reserve	Doncaster Tennis
Donvale Reserve South	Donvale Reserve North
Donvale Reserve Tennis	Koonung Park
Mullum Mullum Reserve Bowls*	Mullum Mullum Reserve Tennis
Park Reserve	Park Orchards Reserve Tennis
Rieschiecks Reserve	Schramms Reserve South (football only)
Schramms Reserve Bowls	Serpells Reserve Tennis
Swilk Reserve Bowls	Ted Ajani Reserve
Ted Ajani Reserve Tennis	Templestowe Reserve
Templestowe Reserve Tennis	Timber Reserve
Warrandyte Reserve	Warrandyte Reserve Tennis
Wonga Park Reserve West	Wonga Park Reserve Tennis
Zerbes Reserve	

Local Level Pavilions

Burgundy Reserve	Colman Park Tennis
Koonung Park Tennis	Schramms Reserve North
Serpell's Reserve	Stintons Reserve
Wilson's Reserve	Wonga Park Reserve East

* It is noted that Mullum Mullum Reserve Hockey and Bowls are classified as district and municipal level respectively however share a pavilion. Developments at this facility will be undertaken on a case-by-case basis, using these standards as a guide.

Policy Register Outdoor Sports Infrastructure Policy



ATTACHMENT 3 – FACILITY STANDARDS

AFL and Cricket – Pavilion Standards

Area	Regional	Municipal	District	Local
Change rooms	2 x 55m2	N/A	2 x 45m2	2 x 35m2
Accessible change room	Refer to Code		Refer to code	Refer to Code
Change room amenities	2 x 25m2		2 x 25m2	2 x 25m2
Umpires room	30m2		20m2	20m2
Medical/trainer's room	15m2		15m2	15m2
Gymnasium	Case by case		Case by case	N/A
Social room	150m2		100m2	To be incorporated within change rooms
Social room toilets	Refer to code		Refer to code	Refer to code
Toilets – Accessible	Refer to code		Refer to Code	Refer to Code
Kitchen/Kiosk	30m2		30m2	15m2 (kiosk only)
Office	20m2		15m2	N/A
Storage Rooms (per tenant)*	30m2		20m2	20m2
Cleaners storage	5m2		5m2	5m2
Time keepers box	10m2		10m2	N/A
External covered viewing area	100m2		75m2	50m2
Utilities/Plant Room (turf wicket venue only)	As required		As required	N/A
Rubbish bin cage	10m2		10m2	10m2

* Maximum storage provided is 180m2

Policy Register Outdoor Sports Infrastructure Policy



AFL and Cricket – Sports Field Standards

Area	Regional	Municipal	District	Local
Floodlights (AFL training)	100 lux (LED)*	N/A	50 lux (LED)*	50 lux (LED)*
Floodlights (AFL match)	200 lux (LED)*		100 lux (LED)*	100 lux (LED)*
Floodlights (cricket wicket - match)	500 lux (LED)*		N/A	N/A
Floodlights (cricket outfield - match)	300 lux (LED)*		N/A	N/A
Floodlights (practice cricket wickets)	200 lux (LED)*		N/A	N/A
Reserve fencing	Case by case		Case by case	Case by case
Sports field fencing	1.1m black powder coated mesh infill		1.1m black powder coated mesh infill	Case by case
Sealed car parks	Case by case		Case by case	Case by case
Unsealed car parks (overflow)	Case by case		Case by case	Case by case
Scoreboard	Fixed		Fixed	Temporary
Coaches boxes / Team benches	2 x permanent (4.8m x 1.2m)		2 x permanent (4.8m x 1.2m)	2 x permanent (4.8m x 1.2m)
Interchange box	1 x permanent (1.8m x 1.2m)		1 x permanent (1.8m x 1.2m)	1 x permanent (1.8m x 1.2m)
Goal posts	1 set x 12m/8m sleeved		1 set x 10m/6.5m sleeved	1 set x 10m/6.5m sleeved
Siren	Yes		Yes	Optional
PA system	Optional		N/A	N/A
Ticket booth	Yes		Optional	N/A
Run off distance	5m		5m	5m
Sports field size	165m (L) x 135m (W)		150-165m (L) x 110-135m (W)	Min 130m (L) x 110m (W)
Sports field profile	Sand base		Sand base	Natural soil
Sports field turf	Santa Ana Couch		Santa Ana Couch	Santa Ana Couch or Kikuyu
Sports field drainage	Yes		Yes	Yes
Sports field irrigation	Automated, efficient		Automated, efficient	Automated, efficient
Practice cricket wickets (synthetic)	4+		Maximum 4	Optional
Practice cricket wickets (turf)	6+		Case by case	N/A

* As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.

**Policy Register
Outdoor Sports Infrastructure Policy**



Athletics – Pavilion Standards

Area	Regional	Municipal	District	Local
Change rooms	2 x 60m2	N/A	N/A	N/A
Change room amenities	2 x 40m2			
Accessible change room	Refer to code			
Medical/Trainers room	15m2			
Gymnasium	Case by case			
Social rooms	100m2			
Social room toilets	Refer to code			
Toilets - Accessible	Refer to code			
Kitchen/Canteen	30m2			
Office	15m2			
Storage rooms (per tenant)*	60m2			
Cleaners storage room	5m2			
External covered viewing area	Case by case			
Rubbish bin cage	10m2			

* Maximum storage provided is 180m2

**Policy Register
Outdoor Sports Infrastructure Policy**



Athletics – Sports Field Standards

Area	Regional	Municipal	District	Local
Track size - Circular	400m as per IAAF standard	N/A	N/A	N/A
Markings	As per IAAF standard			
Field size - Shot put enclosure	As per IAAF standard			
Field size - hammer throw enclosure	As per IAAF standard			
Field size - discus enclosure	As per IAAF standard			
Field size - long/triple jump pit	As per IAAF standard			
Field size - long/triple jump runway	As per IAAF standard			
Field size - Pole vault runway	As per IAAF standard			
Floodlights (training)	75 lux (LED)*			
Floodlights (competition)	200 lux (LED)*			
Reserve fencing	3m			
Sealed car parks	Case by case			
Unsealed (overflow)	Case by case			
Scoreboards	Case by case			
Clock	Yes			
PA system	Yes			
Surface and base - Track	As per IAAF standard			
Surface and base - Field	As per IAAF standard			
Field profile	Natural soil			
Field turf	Santa Ana or Kikuyu			
Field drainage	Case by case			
Field irrigation	Automated, efficient			

* As per IAAF Standards. Should the IAAF Standard change, Council will align upgrades/new infrastructure with the amended Standard.

Policy Register Outdoor Sports Infrastructure Policy



Baseball/Softball – Pavilion Standards

Area	Regional	Municipal	District	Local
Change room	N/A	2 x 30m2	N/A	N/A
Accessible change space		Refer to code		
Change room amenities		2 x 15m2		
Umpires room		20m2		
Medical/trainer’s room		15m2		
Gymnasium		Case by case		
Social rooms		100m2		
Social room toilets		Refer to code		
Toilets - Accessible		Refer to code		
Kitchen/canteen		30m2		
Office		15m2		
Storage room (per tenant)*		20m2		
Cleaners storage room		5m2		
Scorers Room		10m2		
External covered viewing area		75m2		
Rubbish bin cage		10m2		

* Maximum storage provided is 180m2

Policy Register Outdoor Sports Infrastructure Policy



Baseball/Softball – Sports Field Standards

Area	Regional	Municipal	District	Local
Floodlights (infield)	N/A	500 lux (LED)*	N/A	N/A
Floodlights (outfield)		300 lux (LED)*		
Reserve fencing		Case by case		
Sports field fencing - Back stop		8m (H) x 25m (W) back net (min) 15m from home plate (min)		
Sports field fencing - Outfield		1.1m black powder coated mesh		
Sealed car parks		Case by case		
Unsealed car parks (overflow)		Case by case		
Scoreboard		Fixed		
Dug outs		2 x permanent (7m x 1.2m)		
PA system		N/A		
Ticket booth		Optional		
Sports field size - Outfield		76.2m (min) from home base to obstruction		
Sports field size - Infield		27.43m square		
Sports field size - Catcher's box		As per BA/SA Standards		
Sports field size - Batter's box		As per BA/SA Standards		
Sports field size - Home plate		As per BA/SA Standards		
Sports field size - Pitching mound		As per BA/SA Standards		
Run off (foul ground)		7.62m - 9.14m		
Sports field profile		Sand base		
Sports field turf (outfield)		Santa Ana Couch		
Sports field drainage		Yes		
Sports field irrigation		Automated, efficient		

* As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.

**Policy Register
Outdoor Sports Infrastructure Policy**



BMX – Pavilion Standards

Area	Regional	Municipal	District	Local
Change rooms	2 x 25m2	N/A	N/A	N/A
Change room amenities	2 x 15m2			
Accessible change room	Refer to code			
Social room toilets	Refer to code			
Toilets - Accessible	Refer to code			
Medical room	15m2			
Gymnasium	Case by case			
Social Room	100m2			
Storage (per tenant)*	30m2			
Cleaners Store	5m2			
Kitchen/Canteen	30m2			
External covered viewing area	100m2			
Office	15m2			
Rubbish Bin Cage	10m2			

* Maximum storage provided is 180m2

Policy Register Outdoor Sports Infrastructure Policy



BMX – Sports Field Standards

Area	Regional	Municipal	District	Local
Starting hill	2.5m (H) x 8m (W)	N/A	N/A	N/A
Starting gate	7.3m (W) x 0.5m (H) - Slip resistant			
Track length	280m - 450m			
Track width	1st straight - 8m All other straights - 5m 1st turn - 4m All other turns - 4m			
Number of straights	Minimum 4			
Number of turns	Minimum 3			
Length first straight	50m			
Markings	White lines			
Track fencing	On straights - minimum 2m from track			
Staging area	10m x 8m [^]			
PA Systems	Yes			
Floodlights	100 lux*			
Sealed car parks	Case by case			
Unsealed car parks (overflow)	Case by case			

* As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.

[^] Cover of staging areas will be considered on a case by case basis. As covered staging areas exceed BMXA's Guidelines for club, regional and state championships, user groups will be responsible for all costs associated with the cover.

Policy Register Outdoor Sports Infrastructure Policy



Football (Soccer) – Pavilion Standards

Area	Regional (NPL)	Municipal	District	Local
Change rooms	2 x 35m2	N/A	2 x 25m2	2 x 25m2
Accessible change room	Refer to code		Refer to code	Refer to code
Change room amenities	2 x 25m2		2 x 15m2	2 x 15m2
Umpires room	20m2		20m2	20m2
Medical/Trainers room	15m2		15m2	15m2
Gymnasium	Case by case		Case by case	N/A
Social Rooms	150m2		100m2	To be incorporated within change space
Social room toilets	Refer to code		Refer to code	Refer to code
Toilets - Accessible	Refer to code		Refer to code	Refer to code
Kitchen/Canteen	30m2		30m2	15m2 (kiosk only)
Office	20m2		15m2	N/A
Storage rooms (per tenant)*	40m2		20m2	20m2
Cleaners storage	5m2		5m2	5m2
Media room	15m2		No	N/A
External covered viewing area	100m2		75m2	50m2
Rubbish bin cage	10m2		10m2	10m2

* Maximum storage provided is 180m2

Policy Register Outdoor Sports Infrastructure Policy



Football (Soccer) – Sports Field Standards

Area	Regional (NPL)	Municipal	District	Local
Floodlights (training)	100 lux (LED)*	N/A	50 lux (LED)*	50 lux (LED)*
Floodlights (match)	200 lux (LED)*		100 lux (LED)*	100 lux (LED)*
Reserve fencing	Yes		Case by case	N/A
Sports field fencing	1.1m black powder coated mesh infill		1.1m black powder coated mesh infill	Case by case
Sealed car parks	Case by case		Case by case	Case by case
Unsealed car parks (overflow)	Case by case		Case by case	Case by case
Scoreboard	Fixed		Fixed	Temporary
Coaches boxes / Team benches	2 x permanent (6m x 1.2m)		2 x permanent (6m x 1.2m)	2 x permanent (6m x 1.2m)
Goal posts	2 x 2.44m (H) x 7.32m (W)		2.44m (H) x 7.32m (W)	2.44m (H) x 7.32m (W)
Portable goal storage	Case by case		Case by case	Case by case
PA system	Optional		N/A	N/A
Ticket booth	Yes		Optional	N/A
Players race	2m (W) x 2.2m (H)		N/A	N/A
Run off distance	3-5m		3-5m	3-5m
Distance between pitches	N/A		6-10m	6-10m
Sports field size	100-105m (L) x 60-68m (W)		96-105m (L) x 60-68m (W)	96-105m (L) x 60-68m (W)
Sports field profile	Sand base		Sand base	Natural soil
Sports field turf	Santa Ana Couch (synthetic case by case)		Santa Ana Couch (synthetic case by case)	Santa Ana Couch or Kikuyu
Sports field drainage	Yes		Yes	Yes
Sports field irrigation	Automated, efficient		Automated, efficient	Automated, efficient

* As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.

Policy Register Outdoor Sports Infrastructure Policy



Hockey – Pavilion Standards

Area	Regional	Municipal	District	Local
Change rooms	2 x 25m2	N/A	N/A	N/A
Accessible change room	Refer to code			
Amenities	2 x 20m2			
Umpires room	20m2			
Medical/Trainers Room	15m2			
Gymnasium	Case by case			
Social Rooms	100m2			
Social room toilets	Refer to code			
Toilets - Accessible	Refer to code			
Kitchen/Canteen	30m2			
Office	15m2			
Storage Rooms (per tenant)*	20m2			
Cleaners storage	5m2			
Time keepers box	10m2			
External covered viewing area	75m2			
Rubbish bin cage	10m2			

* Maximum storage provided is 180m2

Policy Register Outdoor Sports Infrastructure Policy



Hockey – Sports Field Standards

Area	Regional	Municipal	District	Local
Size	91.4m (L) x 55m (W)	N/A	N/A	N/A
Run off	5m each end, 3m each side			
Profile	Synthetic			
Irrigation	Automated, efficient			
Reserve Fencing	Case by case			
Sports field fencing	1.1m black powder coated mesh			
Car parking surface (sealed or unsealed)	Case by case			
Floodlighting	250 lux (LED)*			
Scoreboard	Fixed			
Coaches box (each)	4.8m x 1.2m			
Technical bench	3m x 6m			
Goal Posts	2.14m (H) x 3.66m (W)			
PA Systems	Optional			

* As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.

**Policy Register
Outdoor Sports Infrastructure Policy**



Lawn Bowls – Pavilion Standards

Area	Regional	Municipal	District	Local
Change Rooms	N/A	N/A	2 x 15m2	N/A
Change Room Amenities			2 x 7.5m2	
Accessible Change Room			Refer to code	
Social room toilets			Refer to code	
Toilets - Accessible			Refer to code	
Social Room			100m2	
Storage (per tenant)*			20m2	
Cleaners Store			5m2	
Kitchen/Canteen			30m2	
External covered viewing area			75m2	
Office			15m2	
Rubbish Bin Cage			10m2	

* Maximum storage provided is 180m2

**Policy Register
Outdoor Sports Infrastructure Policy**



Lawn Bowls – Sports Field Standards

Area	Regional	Municipal	District	Local
Size	N/A	N/A	40m x 40m	N/A
Ditch			380mm (W) and 50mm-200mm (D)	
Profile			Perched water table	
Turf			Tifdwarf couch	
Synthetic Surface			Case by case	
Irrigation (turf only)			Automated, efficient	
Drainage			Subsurface	
Reserve Fencing			3m black powder coated mesh	
Car parking surface (sealed or unsealed)			Case by case	
Floodlighting			100 lux*	
Scoring stands			1 per lane	
Player shelter			3m x 1.2m (3 per green)	

* As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.

Policy Register Outdoor Sports Infrastructure Policy



Netball (Outdoor) – Pavilion Standards

Area	Regional (8+ courts)	Municipal	District (4-7 courts)	Local (1-3 courts)
Change rooms	2 x 25m2	N/A	2 x 25m2	N/A
Accessible change room	Refer to code		Refer to code	N/A
Change room amenities	2 x 15m2		2 x 15m2	N/A
Umpires change room	20m2		20m2	N/A
Medical/trainer's room	15m2		15m2	N/A
Gymnasium	Case by case		Case by case	
Social room	20m2		20m2	N/A
Social room toilets	Refer to code		Refer to code	N/A
Toilets - Accessible	Refer to code		Refer to code	N/A
Kitchen/canteen	30m2		20m2	N/A
Office	15m2		15m2	N/A
Storage room (per tenant)*	20m2		20m2	10m2
Rubbish storage	10m2		10m2	N/A
External covered viewing area (per court)	5m2		5m2	N/A

* Maximum storage provided is 180m2

Policy Register Outdoor Sports Infrastructure Policy



Netball (Outdoor) – Sports Field Standards

Area	Regional (8+ courts)	Municipal	District (4-7 courts)	Local (1-3 courts)
Floodlights (training)	100 lux (LED)*	N/A	100 lux (LED)*	100 lux (LED)* - case by case
Floodlights (match)	200 lux (LED)*		N/A	N/A
Court size	30.5m (L) x 15.25m (W)		30.5m (L) x 15.25m (W)	30.5m (L) x 15.25m (W)
Run off	3.05m (3.65m between courts)		3.05m (3.65m between courts)	3.05m (3.65m between courts)
Reserve fencing	Case by case		N/A	N/A
Sports field fencing	Case by case		Case by case	Case by case
Sealed car parking	Case by case		Case by case	Case by case
Unsealed car parking	Case by case		Case by case	Case by case
Scoreboard	Optional		Case by case	Case by case
Coach/Team Bench	2 x permanent (3m x 1.2m)		Case by case	Case by case
Siren	Optional		Optional	N/A
PA System	Yes		N/A	N/A
Surface	As per Netball Victoria standards		As per NV standards	Asphalt
Goal ring	60-100mm diameter		60-100mm diameter	60-100mm diameter
Goal posts	3.05m (H)	3.05m (H)	3.05m (H)	

* As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.

**Policy Register
Outdoor Sports Infrastructure Policy**



Tennis – Pavilion Standards

Area	Regional	Municipal	District	Local
Change rooms	N/A	N/A	Incorporated within amenities	N/A
Accessible change room			As per code	N/A
Change room amenities			Refer to code	N/A
Gymnasium			Case by case	N/A
Social rooms			100m2	N/A
Social room toilets			Incorporated within amenities	N/A
Toilets - Accessible			Refer to code	N/A
Kitchen/canteen			30m2	N/A
Office			15m2	N/A
Storage rooms (per tenant)*			20m2	N/A
Cleaners storage room			5m2	N/A
Rubbish storage			10m2	N/A
External covered viewing area			75m2	N/A

* Maximum storage provided is 180m2

Policy Register Outdoor Sports Infrastructure Policy



Tennis – Sports Field Standards

Area	Regional	Municipal	District	Local
Total court area	N/A	N/A	34.77m x 17.07m (total area) and 23.77m x 10.97m (principle playing area)	34.77m x 17.07m (total area) and 23.77m x 10.97m (principle playing area)
Run off distance - back			5.49m	5.49m
Run off distance - side			3.05m	3.05m
Distance between courts			3.66m	3.66m
Net posts			2 x 1.07m (H), Max 15cm Diameter, 0.914m outside of court.	2 x 1.07m (H), Max 15cm Diameter, 0.914m outside of court.
Floodlights (LED Boxed)			350 lux - Principle Playing Area 250 lux – Total Playing Area*	350 lux - Principle Playing Area 250 lux – Total Playing Area*
Court/Reserve fencing			3.6m or 3m along baseline. Half side fence considered case by case.	3.6m or 3m along baseline. Half side fence considered case by case.
Sealed car parks			Case by case	Case by case
Unsealed (overflow)			Case by case	Case by case
Moveable scoreboards			1 per court	N/A
PA System			Optional	N/A
Surface and base			Varies, as per TA standards	Varies, as per TA standards
Irrigation (en tous cas only)			Automated, efficient	N/A
Dedicated Hot Shot Courts (Red)			Case by case	N/A

* As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.

**Policy Register
Outdoor Sports Infrastructure Policy**



Tennis – Sports Field Standards (Cont'd)

Area	Regional	Municipal	District	Local
Hot shots (red) - Principle Playing Area	N/A	N/A	11m (L) x 5.5m (W)	N/A
Hot shots (red) - Total playing area			15m x 9.5m min.	N/A
Hot shots (red) - Run off - back			3.05m (2m min.)	N/A
Hot shots (red) - Run off - side			2.44m (2m min.)	N/A
Hot shots (red) - Run off - common side			2.44m+ (2m min.)	N/A
Hot shots (red) - Run off - common back			Fence required. 5m min.	N/A
Hot shots (red) - Net height			65cm-80cm	N/A
Dedicated Hot Shot Courts (Orange)			Case by case	N/A
Hot shots (orange) - Principle playing area			18m (L) x 8.23m (W - doubles) or 6.5m (W - singles)	N/A
Hot shots (orange) - Total playing area			24m x 10.5m	N/A
Hot shots (orange) - Run off - back			4.27m (2m min.)	N/A
Hot shots (orange) - Run off - side			3.05m (2m min.)	N/A
Hot shots (orange) - Run off - common side			3.05m+ (3m min.)	N/A
Hot shots (orange) - Run off - common back			Fence required. 7m min.	N/A
Hot shots (orange) - Net height			80cm	N/A
Book a court system			Case by case	Case by case

Policy Register Outdoor Sports Infrastructure Policy



ATTACHMENT 4 – FACILITY FIT OUT ITEMS

The Council responsibilities outlined below are in line with the facility standards located in *Attachment 3*. User Groups must fund 100% of the cost for fit out items that exceed that standards. Items not listed below will be considered on a case-by-case basis.

Council Responsibility	User Group Responsibility
Baby change facilities	Bar facilities (including sinks and benches)
Bench style seating in change rooms	Crockery and cutlery
Change room toilet fixtures (e.g. hooks, mirrors, toilet roll holders, soap holders, paper towel dispenser)	Dishwashers
Curtains and blinds	Kitchen equipment (deep fryers, bain maries, pie warmers etc.)
Essential safety equipment	Electronic equipment (e.g. sound systems, TVs etc.)
Extractor fans and range hoods. <i>Size determined by oven and cook top dimensions.</i>	Floor coverings, flooring and floor tiles for all 'optional' additions to the facility.
Floor coverings (social room carpet, non-slip surface in wet areas and change rooms)	Furniture (e.g. tables and chairs)
Grease trap installation (where appropriate)	Heating/cooling units (outside of social rooms)
Hard floor coverings (where appropriate)	PA systems
Heating/cooling units and fixed fans (social room only)	Refrigerators/Freezers (including drinks fridges)
Hooks in change rooms	Sanitary bins
Hot water service	Security systems
Instant hot water unit (in kitchen/kiosk)	Storage room shelving
Kitchen benches and cabinets	Telephone, NBN (excluding infrastructure to the building) and TV aerial connections
Light fittings	All other items as required by the user group (subject to Council approval)
Locks (excluding club locks)	
Ovens and hot plates Regional – 6 burner, 100-120L Oven District and Municipal – 4-5 burner, 70-90L Local – Domestic 4 burner, 50-70L School – N/A	
Plumbing fixture, shower fittings, toilets and sinks.	
Roller screen security doors (where appropriate)	
Security lighting	
Tiling	

Policy Register Outdoor Sports Infrastructure Policy



ATTACHMENT 5 – FINANCIAL CONTRIBUTIONS

The tables below consider Council and club contributions towards new and upgrade, unless outlined within a user group's executed lease. Maintenance responsibilities remain as per the user group's individual facility usage agreement.

Pavilions

Component	Council	User Group	Comments
Accessible Change Rooms	100%	0%	In accordance with the Building Code.
Amenities - Showers / Toilets	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Bar Facilities	0%	100%	
Canteen / Kitchen	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Change Rooms	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Cleaner's Storage	100%	0%	
Grounds Keeper/Maintenance Shed	100%	0%	Provision and size determined on a case by case basis.
Gymnasium	0%	100%	
Heating/Cooling	100%	0%	In social room only.
Medical/Trainer's Room	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Office Space	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Rubbish Bin Storage	100%	0%	
Social Room/Multi-Purpose Room	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Storage	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Time Keepers Space/Media Room/Scorers Room	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Umpires/Officials Change Room	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Veranda/Spectator's Shelter	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Works exceeding Council's standards	0%	100%	

Policy Register Outdoor Sports Infrastructure Policy



Sports Fields

Component	Council	User Group	Comments
Coaches boxes/Dugouts/Player shelters	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Cricket centre wicket	100%	0%	This includes synthetic and turf, as per Council's sports field maintenance and replacement program.
Cricket centre wicket winter cover	100%	0%	
Cricket nets/Batting cages	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Floodlighting (training standard)**	100%	0%	See below**
Floodlighting (match standard)	50%	50%	Ratio applied to the cost of upgrading from training to match standard. User Group must fund 100% in excess of the standards.
Goal Posts (fixed and portable)	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Goal post padding	0%	100%	
Interchange steward/Umpire/Officials box	0%	100%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Netball courts	100%	0%	
Protective netting	100%	0%	Where a safety risk is identified. Where it is not a safety risk, the user group must fund 100% of the project.
Reserve fencing	100%	0%	In accordance with Council's Facility Standards.
Scoreboards	0%	100%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Sports fields (turf)^	100%	0%	^ See below
Specialised surfaces (hockey, tennis and lawn bowls.)	50%	50%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Sports field fencing	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Ticket booth	0%	100%	
Works exceeding Council's standards	0%	100%	

Any additional items not listed within the tables above will be considered on a case-by-case basis.

Policy Register
Outdoor Sports Infrastructure Policy



** This ratio is applied to sports that have a separate training and match standard. Where a sports training and match standard are the same, the ratio applied is 50/50 between Council and the User Group for the total project cost.

^ Synthetic surfaces for sports where synthetic is not traditionally the preferred surface (e.g. football) will be considered on a case by case basis.



Community Consultation Report

- Sporting Facilities Allocation Policy
- Outdoor Sports Infrastructure Policy

September 2020



Contents

Introduction 3

Methodology..... 3

Consultation Results 4

 Sporting Facilities Allocation Policy 4

 Outdoor Sports Infrastructure Policy..... 5

Attachment 1 – Sport Facilities Allocation Policy Summarised Feedback 8

Attachment 2 – Outdoor Sports Infrastructure Policy Summarised Feedback 11

Table of Figures

Figure 1- Yoursay home page 3

Introduction

Council at its Ordinary Meeting on 28 July, 2020, endorsed 2 key draft recreation Policies:

- Outdoor Sports Infrastructure Policy; and
- Sporting Facilities Allocation Policy.

Council also endorsed a community consultation process to seek feedback on each draft Policy. As a result, a community consultation process occurred between 1 and 31 August, 2020.

Methodology

Given the current Covid-19 environment, Officers utilised online platforms to seek community feedback. A Yoursay page was developed which included a feedback form, copies of the draft policies, policies which were being superseded, and other relevant documents including Council’s Recreation Strategy and Seasonal Sports Pricing Policy.

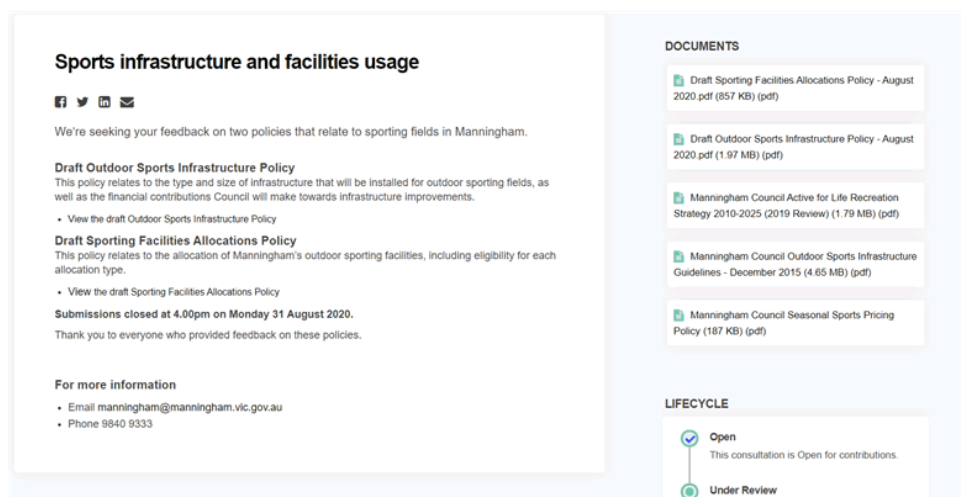
Links to the Yoursay page were provided to key stakeholders via email. Over 80 stakeholders were emailed directly to seek their feedback on the draft Policies, with the Yoursay page link also posted on Council’s Facebook page. These stakeholders included local sporting clubs, Local Sporting Associations, State Sporting Associations and other commercial users of Council’s sporting facilities.

The Yoursay page feedback form included key questions to better understand who the respondent represented (e.g. did they represent a sporting club, Sporting Association or a general Manningham resident). Respondents were asked whether they support the respective draft policy, and an open comment box was provided asking ‘*what is your feedback on the draft Policy?*’.

A total of 830 visits to the Yoursay page were recorded throughout the consultation period, with 189 downloads of the draft Outdoor Sports Infrastructure Policy and 128 downloads of the draft Sporting Facilities Allocation Policy.

In total, 11 submissions were received for the draft Sporting Facilities Allocations Policy and 20 submissions were received for the draft Outdoor Sports Infrastructure Policy.

Figure 1- Yoursay home page



3

Consultation Results

As noted earlier, only 2 key questions were posed:

1. Do you support the draft Policy?
2. What is your feedback on the draft Policy?

Sporting Facilities Allocation Policy

Respondents

Of the 12 submissions received, the following categories were represented:

- 10 x Elected representative of a sporting club or association;
- 2 x Manningham resident;
- 0 x Parent, guardian, general member or player at a sporting club; and
- 0 x Other.

Do you support the Policy?

- Yes – 6
- No – 1
- Undecided – 4
- No response – 1

Yes

50% of respondents indicated they support the draft Policy. Of these respondents, 2 were from a Local and State Sporting Association and 4 were from local sporting clubs.

No

It is noted that the 1 respondent that answered 'no', did so due to the scope of the Policy (response #1 in Attachment 1). This respondent sought sports such as kayaking, bird watching and cycling to be included in the Policy. As the Policy applies to active reserves and the sports mentioned by the respondent are not undertaken on active reserves (and in some cases not on Council land), they have not been considered in the Policy scope.

Undecided

Respondents that indicated that they are undecided in their support have done so for varied reasons. Of these respondents, only 1 provided feedback that was relevant to the Policy. This feedback was:

- **Feedback** - Consultation with the main tenant of a sporting facility should another user group be allocated use of the facility (response #2).
- **Officer Response** - An internal procedure document has been created that incorporates consultation with existing tenants when considering an allocation for new tenants.

One respondent noted issues around capital works projects which was not relevant for this Policy and was subsequently referred to the relevant Council officer to consider (response #7). Another respondent did not provide feedback as to why they were undecided in their support (response #5), whilst others mentioned fees and charges (response #10).

No Answer

One respondent did not answer this question (response #11).

What is your feedback on the draft Policy?

An open comment box was provided for respondents to provide their feedback. This ensured qualitative responses were received to inform any potential changes to the draft policy.

No consistent themes were identified as part of the consultation, with each piece of feedback varying in nature.

A full list of feedback received and the officer response can be found at Attachment 1.

Outdoor Sports Infrastructure Policy

Of the 21 submissions received, the following categories were represented:

- 15 x Elected representative of a sporting club or association;
- 4 x Manningham resident;
- 2 x Parent, guardian, general member or player at a sporting club; and
- 0 x Other.

Do you support the Policy?

- Yes – 10
- No – 2
- Undecided – 7
- No response - 2

Yes

48% of respondents support the draft Policy. Key comments received from respondents include:

- A great overview document (response #15 in Attachment 2);
- Complies with expectations already in place (response #21);
- Overall the setting of standards outlined in the draft document is pleasing to see and sets an expectation of what will be provided by whom (response #27); and
- From a Policy perspective it looks fine (response #32).

No

2 respondents noted they did not support the draft Policy for the following reasons:

- 1 respondent detailed concerns around baseball standards (response #13). Council officers have reviewed these concerns and made appropriate changes that address the respondents concerns; and
- 1 respondent did not support the policy due to disc golf being excluded from the Policy scope (response #14). Council officers have reviewed this concern and have included the sport into the Policy scope.

Both respondents concerns have been considered and addressed accordingly.

Undecided

37% of respondents noted they were undecided in their support for the policy. The following feedback was received by these respondents:

- **Feedback** - *'I was surprised that it didn't cover basketball (response #16)' and 'there doesn't seem to be any support for outdoor basketball facilities (response #17)'*
- **Officer response** - Basketball is currently played within Manningham's indoor leisure centres. This draft Policy covers outdoor sports only and as such, does not cover basketball. Outdoor basketball facilities are considered as part of general park infrastructure, not structured sport infrastructure. This Policy does not address general park infrastructure.
- **Feedback** - General concerns were raised around classification of a user group's reserve and also sizes of facilities where a pavilion services multiple sports/grounds (response #20).
- **Officer response** – Amendments made to the Policy to make it clearer that where multiple sports share a pavilion, such as Mullum Mullum Reserve, the facility provision will be considered on a case by case basis.

2 respondents also provided various pieces of feedback around standards for athletics which has subsequently been addressed (response #24 and #28).

3 respondents provided feedback regarding disc golf being excluded from the Policy scope (response #14, #25 and #26). Council officers have subsequently reviewed this feedback and have included disc golf within the Policy.

Finally, various pieces of feedback were received regarding soccer facilities (response #23, #27 and #29).

No Response

Of the 2 respondents that did not answer this question, 1 was a State Sporting Association (response #30) and another a local club (response #31). No major concerns were raised as part of the respondent's feedback, with each piece of feedback receiving a Council officer response.

What is your feedback on the Policy?

A number of key themes arose from the consultation process. This includes:

Baseball standards

Feedback received suggested further work was required to ensure the facility standards for baseball reflected both the club's need and Baseball Victoria's (BV) *Regulations for New Baseball Fields*. Council officers have reviewed each concern raised, and cross referenced with BV's document, and have subsequently made a number of proposed changes within the draft Policy. This includes:

- Increasing change room size from 25m² to 45m² to align with BV's standards;
- Increasing social room size from 75m² to 100m² to align with other sports within the Policy;
- Adding a scorers room to the Policy; and
- Increasing sizing and distance of the backs top from 3m (H) x 4m (W) to 8m (H) x 25m (W).

Disc Golf

Feedback requested the inclusion of disc golf into the Policy. Council officers have reviewed this feedback and have subsequently added disc golf to the Policy. It is noted however that there are only a nominal number of standards identified for the sport.

Outdoor Basketball

2 respondents queried the exclusion of basketball within the Policy. Basketball is currently played within Manningham's indoor leisure centres. This draft Policy covers outdoor sports only and as such, does not cover basketball. Outdoor basketball facilities are considered as part of general park infrastructure, not structured sport infrastructure. This Policy does not address general park infrastructure.

Synthetic Surfaces

2 respondents queried the exclusion of synthetic surfaces for sports where this is not the normal surface, such as football. Council's officers agreed with these comments and have subsequently added wording into the Policy to address synthetic surfaces.

Gymnasiums

Feedback was received regarding the funding ratios for gymnasiums. The draft Policy notes that gyms are to be funded 100% by the club. Feedback received questioned this ratio, particularly for sports where it is considered a normal part of training. It is noted however that gymnasiums are not essential for a sport to be played and as such, the ratios will remain.

Sports Field Floodlighting

A number of comments were received in relation the floodlight standards for soccer and football. For soccer, it was noted that the 50 lux training standard is below Football Victoria's recommended 100 lux training standard. The Policy adopts the relevant Australian Standards, which notes that soccer training is 50 lux. As such, no changes are proposed. Increasing to 100 lux would be subject to the ratios for match lighting, being 50% Council and 50% user group.

For football, feedback suggested that Council should consider lighting facilities to 150 lux for matches, which is recommended by the AFL for better spectator viewing. Similar to soccer, this is an association recommendation and the Policy adopts the Australian Standards (which is 100 lux for matches). As such, no changes are proposed. Increasing the lux above the standards may be considered on a case by case basis with the user group responsible for the cost.

Financial Contributions

Comments were received regarding section 2.5 - financial contributions, specifically around grants received where Council has advocated. Concerns were raised around Council and user groups 'competing' for grants. It is noted that Council will continue to liaise directly with clubs and work in partnership to deliver projects. This will ensure that both groups are not competing for grants.

A full list of feedback received and the officer response can be found at Attachment 2.

Attachment 1 – Sport Facilities Allocation Policy Summarised Feedback

Response	Support Policy?	Feedback	Officer Response
1	No	It only focuses on major sports which already seem to have access to funds. It should support other sporting activities such as kayaking, cycling and even bird watching which may not be considered a sport should be supported. Why do only sports that have professional bodies get supported? Surely soccer that can afford to pay its players millions of dollars does not need support from rate players.	The Policy scope covers the allocation of Council's outdoor sporting facilities for structured/organised activities. Sports/recreational activities such as cycling and bird watching are not undertaken on active reserves and as such are excluded from the Policy scope. Sports such as Kayaking are not undertaken on Council land. It is noted that this feedback may have been submitted under the wrong Policy, however the comments remain valid if the feedback was for the Outdoor Sports Infrastructure Policy.
2	Undecided	While the policy speaks to giving priority to existing tenants, it needs to provide for consultation with these major stakeholders when approving new allocations to similar (potentially competitive) organizations. Existing tenants of long standing should have the option to a 'first right of refusal'.	Comments have been noted. An internal Procedure document has been created that incorporates consultation with existing tenants when considering an allocation for new tenants.
3	Yes	Seems very comprehensive.	Support for the Policy has been noted.
4	Yes	I support the policy as drafted and reviewed. The policy is fair and equitable and is there is no difficulty in following the various sections. We are currently going through a very difficult year with (COVID 19) for everyone including sports clubs and volunteers. Should a section or appendix be included that covers a "state of emergency" and the possible impact it may have on providing access to community facilities e.g. pavilions & change rooms and how local council will handle different scenarios?	Support for the Policy has been noted. Parameters around facility access restrictions as a result of events such as Covid-19 will be included within the relevant tenancy agreements. Council's overarching policies around emergency management also cover this.
5	Undecided	No feedback was provided	Noted.
6	Yes	There really isn't anything outside the norm. But one thing we note is a new principle in the Documents is the proposed requirement of Clubs to lodge a Business or Management plan with Council, inclusive of Club's commitment to Girls, All Abilities and further wider participation both from an inclusion point of	Comments have been noted. Council will be undertaking a significant education program with clubs to ensure all clubs are well aware of the information required within their respective plans. To ensure clubs have adequate time to develop these plans, an implementation process will be undertaken. The criteria to submit a business/strategic plan, and the criteria

Response	Support Policy?	Feedback	Officer Response
		view as well as from a facilities point of view. In order for this to be successful there needs to be a template as to what information council want to ensure consistency of response and therefore usefulness of information and, hopefully, to minimise the impost on volunteers in providing same.	around no outstanding debts to Council, will both be implemented for the 2022 winter tenancy period and beyond. It is also Council's intention to ensure that this process is as easy as possible for club volunteers.
7	Undecided	The policy does seem to deal with those sporting facilities which are located on Public Reserves whereas my particular interest relates to a Bowling Club which has adopted a clear policy to become a community centre for residents. As a critical element of the Club's policy we have submitted a business plan to Council relating to the redevelopment of one of our bowling greens and a related community faculty such as gazebo, BBQ, shelter area etc....all aimed at providing a social and recreational facility for the wider community in our area. All very necessary due to a growing need to provide for the growing population in the area particularly due to intensive high rise residential development. We therefore seek support for funding and we trust that the draft policy will act in support of our application.	Comments around future capital works at the club have been noted and referred to the appropriate Council Officer for response.
8	Yes	Outside of the premium for the facility which means commercial use is not possible at our pavilion, the policy is sound. Thank you for the opportunity to submit feedback.	Comments have been noted.
9	Yes	From a policy perspective, they look fine, so we don't have much to say.	Comments have been noted
10	Undecided	Prior support was offered on the basis of current operating costs would be the same as a like for like - but if we have to pay for pre-season is this at \$300 for the whole pre-season? And if we have a club event within pre-season or the season will be charged the \$150 as well?	Fees and charges for use of Council's outdoor sporting facilities have not changed. Please refer to Council's Seasonal Sports Pricing Policy. Further clarification can be sought by contacting Council Officers.
11	No answer	Not much I can say, other than that a cricket club that has existed for almost 90 years has no hope of obtaining a scarce second ground within Manningham Council boundaries against clubs that	Council will look to allocate facilities to maximise use. The criteria mentioned will only be applied if a shared arrangement cannot be achieved. This criteria is not weighted, and would be considered in conjunction with all other criteria

Response	Support Policy?	Feedback	Officer Response
		have existed for even longer (100+ years), and have tenure of those grounds for longer (Criterion No 1).	in table 1 of the Policy. Council officers will also work with relevant clubs to discuss ground use for additional teams.
12	Yes	<p>The first guiding principle is based around historical tenure. How are other guiding principles able to be considered when this is the primary criteria? Clubs that are guaranteed venues based on historical tenure have no requirement to offer wider reaching programming opportunities to our most vulnerable under represented communities. It also means participation numbers count for little</p> <p>How does council intend to reward clubs that provide opportunity for participation and inclusion to underrepresented groups? Eg. All abilities, Aboriginal and Torres Strait Islander Communities, Women and Girls.</p> <p>Will Manningham based clubs have priority access to Petty's Reserve? If not, why? Rate payer dollars have funded this project and will continue to fund the ongoing maintenance and renewal of this facility.</p>	<p>The guiding principles shape the content of the Policy. The allocation criteria will only be used where shared usage arrangements cannot be achieved. This criteria is not weighted and is in no particular order of priority. All components of the criteria will be considered when determining the allocation. Clubs will be required to incorporate inclusive practices (including opportunities for underrepresented groups) within their strategic/business plans.</p> <p>This forms part of the eligibility criteria, whereby clubs must now include into their strategic/business plans how they will address inclusive practices. The allocation criteria also considers whether a club is inclusive of females, people from CALD backgrounds, people with a disability etc.</p> <p>Manningham based clubs will be afforded every an opportunity to apply for use of Petty's Reserve as per Council's seasonal allocation process.</p>

Attachment 2 – Outdoor Sports Infrastructure Policy Summarised Feedback

Response	Support Policy?	Feedback	Officer Response
13	No	There are a couple of items in the Outdoor Sports Infrastructure Policy draft's recommendations that we are opposed to. The non-funding of a Timekeepers/Scorers room. A scorer (who is a volunteer) is a fundamental part of the majority of sports and the game cannot be held without one. It is imperative that they (scorers) be able to be in an enclosed environment and we feel this should be funded by council as per the existing guidelines.	Scorer's room has been added to the Policy for baseball/softball (10m2). This is in line with other sports.
		Change room size reduction. The Baseball Australia guidelines require 46.5m2. We would have no issue with the old 44m2 if we had to but the new 40m2 proposal is too small.	Change room size has been amended to align with Baseball Australia Standards (30m2), which is in addition to 15m2 of change room amenities (45m2 in total).
		Social space. 75m2 is a tiny area for any club let alone ours. Our club as I'm sure most are, are purely voluntary and we participate in club environments to be a part of a community within a community. The highs and lows of sports are also a great part of it though! We understand that in a new build the club would have to be able to fund any larger space based on the guidelines if they desired. We believe that some consideration should be given to a club's existing facility social space sizing in planning a new facility and also to the number of that type of club in the municipality. We hope these items can be considered to enhance that reputation.	Social room size for baseball has been increased to align with other sports (100m2).
14	No	Why is disc golf specifically excluded? No justification for its exclusion is provided. But BMX is included? Disc golf is far more community friendly and accessible than sports like BMX, and it deserves to have better facilities.	Comments have been noted. All sports are now considered within the scope of the Policy. Sports that don't have specific standards listed in Attachment 3 will be considered on a case by case basis, with infrastructure aligning to any relevant standards.
15	Yes	A great overview document. Bringing all facilities to the standard will be a challenge. The Draft Policy on page 3 excludes ancillary	Verandas are considered a component of a pavilion and have been listed under pavilion standards within Attachment 3 (under the name ' <i>external covered viewing area</i> ').

Response	Support Policy?	Feedback	Officer Response
		pavilion infrastructure such as verandas. In the tables they are included and would be very much appreciated.	
		Allowing in kind contributions & clubs to engage builders directly would enable more to be done with less \$.	Comments have been noted.
		Reference documents include UCIBMX Track guide 2017 and BMX Australia Rules (includes infrastructure)	BMX Australia Track Guidelines have been added to section 6.
		Advertising and sponsorship has not been referenced however would provide funds and recognise sponsors.	Advertising and sponsorship is considered within Council's Outdoor Advertising on Council Owned and Managed Property Policy.
		The club needs additional storage for essential equipment.	Amendments have been made to the Policy which will see maintenance sheds considered on a case by case basis. Council will take into consideration an individual user groups needs when determining the size and need for this infrastructure.
		The staging area at 8x10 m would be inadequate for larger events.	The staging area of '10m x 8m' aligns with the recommendations within BMXA's Guidelines. Shelter over these areas is not recommended within the Guidelines and as such, would be considered by Council on a case by case basis.
		Start hill height needs to be higher and in line with BMXA rules Start gate should be a rolling gate with shade / shelter	The start hill height aligns with BMX Australia's Track Guidelines for State Championships/Series, Regional and Club level facilities.
		Emergency access for an ambulance is required to the middle of the track Access for all abilities should be included more. (parents with prams, wheel chairs, walking frames, etc)	Comments have been noted. Access requirements are considered on a case by case basis and do not form part of this Policy.
16	Undecided	I was surprised that it didn't cover Basketball	Basketball is currently played within Manningham's indoor leisure centres and in passive reserves. This draft Policy covers organised outdoor sports only and as such, does not cover basketball.
17	Undecided	There does not seem to be any support for providing for any outdoor basketball facilities. A great example is what has been achieved at Heidelberg park. Even something smaller as a half court would suit. There are many parks that could easily accommodate such a facility including Ted Ajani reserve which is compact in design. Basketball is still growing strongly throughout the state and accommodates for all ages, genders and abilities.	The Policy scope does not cover infrastructure such as half-court basketball. The comment around basketball infrastructure at Ted Ajani has been forwarded to the appropriate Team for consideration.

Response	Support Policy?	Feedback	Officer Response
18	Yes	Good foundation document - it is clear that there are ample sporting facilities in the area and from my own personal experience many see considerable usage. It is sometimes frustrating that the facilities perhaps do not receive the upkeep required to keep them in good order, both playing surfaces and change rooms etc. artificial surfaces are no doubt a viable option for a number of sporting codes and should be seen as good investment options going forwards - Jubilee Park in Ringwood would be a prime example of such investment.	Comments have been noted. Officers agree with the respondents comments around synthetic and have subsequently added a sentence into the Policy considering synthetic surfaces on a case by case basis with Attachment 5 (for sports where synthetic turf is not the norm).
19	Yes	No comment provided	Support for the Policy is noted.
20	Undecided	We have several concerns about this policy, but there does not appear to be an avenue to feed them in; Classification of our reserve should be Regional, Bowls being excluded from Facility Standards - multiple sports fields, where we 2 different sports share, minimum size areas need to be increased for Pavilion, etc.	Lawn bowls are considered within the facility standards at Attachment 3. The Policy includes wording within section 2.3 to address venues where multiple users/sports share a pavilion. An example of Mullum Mullum Reserve is also provided at the bottom of the tables within Attachment 2 – Sports Pavilion Classification: Lawn bowls facilities do not meet the requirements for a regional facility as per the definitions in section 2.2.
21	Yes	Complies with expectations already in place.	Comments have been noted.
22	Yes	No comment as facility is excellent.	Comments have been noted.
23	Yes	As a way of consistency can the sport title be shown as Football (soccer). The state association is now known as Football Victoria and most soccer clubs have the changed names to be shown as example "Club United Football Club" ie Club United FC. The policy refers to FV's guides and is consistent with the terminology & specifications in the guidelines. One thing that gets left out of Facility Fitouts is a mention of communications eg WIFI, NBN, etc. Policy mentions telephones but there are other means of communications!	The draft Policy has been amended to reflect the name 'Football (soccer)'. Technology such as NBN etc. has also been added to Attachment 4.

Response	Support Policy?	Feedback	Officer Response
24	Undecided	<p>I provide the following feedback on the Draft Outdoor Sports Infrastructure Policy 2020.. I commend you on the development of this significant policy document and trust you will give the following feedback your earnest consideration. It should be noted that this policy replaces the former "Sporting Pavilion Development Guidelines 2009". We find no reference to the former document and believe fundamentally that proper feedback on the new policy should allow for comparison to that which it replaces.</p>	<p>The Sporting Pavilion Development Guidelines (2009) were superseded by the Outdoor Sports Infrastructure Guidelines (2015). As such, the 2009 document has not been referenced. The 2015 Guidelines were made available to the community on the Yoursay page.</p>
		<p>2.1.1 Community Focus - Given the adoption of a facility hierarchy that acknowledges facilities that have a catchment greater than the Manningham community and cater for regional and state level competition, elite facilities should not be quite so arbitrarily rejected, but allowed for on a case by case basis for those facilities that fall into the Regional category. The funding of certain elite facilities can be justified with a proper consideration of local community benefit and would likely draw significant external funding into the municipality.</p>	<p>Elite level facilities that are beyond the standards of this policy will still be considered on a case by case basis. In these instances, the project will be assessed based Council's capital works criteria which considers, amongst other things, demonstrated need and participation benefits.</p>
		<p>2.1.3 Facility Standards - It is noted that the draft policy indicates, variations to the standards may be considered in exceptional circumstances on a case by case basis. For clarity it would incorporate wording to infer variations can both exceed or fall short of the standard.</p>	<p>Comments have been noted. Wording in this section has been amended to provide greater clarity.</p>
		<p>2.5 Financial Contributions - While acknowledging the excellent work Of Council in securing Grant funding to local sporting facilities and support of local club applications for same, the wording, Where Council has initiated discussions and advocated for funding and said funding has been committed to the user group, this will not be considered a user group contribution. This funding will be applied to the project with the contribution ratios to be applied to the outstanding amount, would seem to set up a competitive situation where clubs are forced to try to beat the council to</p>	<p>It is not Council's intention to create a competitive process as mentioned. If a club actively advocates for funding, this would be considered a club contribution. This may include funding opportunities such as election commitments. Council will continue to work with collaboratively with clubs to identify grant opportunities.</p>

Response	Support Policy?	Feedback	Officer Response
		<p>requests for funding. Clubs have often extremely limited resources and if council simply need to open a discussion with a funding source to eliminate it as an option for the club, it would be a significant disadvantage in clubs being able to finance their contribution to projects. In most case it will not allow for State and Federal funding to be allocated at their discretion to directly support the club.</p>	
		<p>It is noted again that the draft policy indicates, similar to 2.1.3, Financial contributions by Council are subject to Council's annual budget process. Council discretion may be applied on a case by case basis that may result in the contribution ratios being amended. For clarity it would incorporate wording to infer ratios can both exceed or fall short of the standard.</p>	<p>Comments have been noted.</p>
		<p>6. Related policies - IAAF Track and Field Facilities Manual (2008) has been updated and the IAAF Manual 2019 / 2020 is available on-line and should be review for potential influence on this policy.</p>	<p>The reviewed Manual was not released when initial work was undertaken on this draft Policy. The latest release has been reviewed and considered within the standards listed in Attachment 3. The manual is also referenced in section 6.</p>
		<p>Attachment 3 Facilities Standards. Athletics - Pavilion Standards - The sport of athletics is different to many others in that it needs significantly greater quantities of equipment than most other sports. While classified as one sport, it is in fact many disciplines under one umbrella. The allocation of 40m2 of storage space would only suffice if significant other suitable storage space was provided, or pre-existing on site. Spectator shelter area should have reference to due regard being taken for the Councils Duty of Care to users of the facilities in the advent of extreme weather conditions. This would particularly relate to the many thousands of children whose schools hire the facilities each year. The Rubbish Bin Cage would be too small for a facility of this size if allowing for appropriate levels of recycling and general rubbish bins.</p>	<p>Storage has been reviewed and increased to 60m2 (up from 40m2).</p> <p>Spectator shelter is referenced (under the heading external covered viewing area) however the size of the shelter is to be determined on a case by case, given shelters for athletics facilities vary significantly based on the site and use.</p> <p>Officers agree with comments regarding bin storage space and have increased the standard to 10m2.</p>

Response	Support Policy?	Feedback	Officer Response
		Athletics Sports Field Standards - Track size Circular IAAF Level 2 Certification is required for Regional and State level Competition. This is required for the track, and all event fields. Certification process would need to be undertaken with IAAF. Some circular track realignment may be required. This could be achieved with the required track resurfacing due 2021.	Comments have been noted.
		Surface and base Track - A maintenance schedule, complete with funding arrangement to maintain IAAF standards and certification, should be incorporated into the policy. The maintenance of the track has had to be consistently negotiated where it has fallen behind. It is a specialised surface and must be maintained on a strict schedule of resprays and resurfacing to prevent accelerated and expensive wear and tear and importantly to avoid injury to users and provide for the safe conduct of the sport.	This Policy does not refer to maintenance. Maintenance responsibilities are determined through other procedures and agreements.
		Attachment 5 Financial Contributions - Pavilions - Gymnasium A Gymnasium has an allocation of 100% to the user group. Where a gymnasium is considered a normal part of the training and operation of the sport, it should be negotiated on a case by case basis. A gymnasium generally would add significant floor space to a project and funding this floor space would be potentially beyond the means of a club. Upgrading of facilities from one that has a gym, to one without due to lack of funding, would likely prevent many otherwise justifiable upgrades from occurring. Fit out is considered easier to attract donations of equipment and in-kind contributions and therefore an acceptable club allocated cost.	Gyms are not considered essential to sport participation and as such will not be funded by Council. The provision of this infrastructure will be considered on a case by case basis however funding is a user group responsibility as per Attachment 5.
25	Undecided	I would love to see more inclusion of disc golf in the councils proposed planning for sporting infrastructure. Disc golf is one of the fastest growing sports in Australia.. During the COVID-19 crisis the number of residents taking up the sport socially has grown enormously. People have realised that this is a sport which can be played casually, which does not require teams or organised	Comments have been noted. All sports are now considered within the scope of the Policy. Sports that don't have specific standards listed in Attachment 3 will be considered on a case by case basis, with infrastructure aligning to any relevant standards.

Response	Support Policy?	Feedback	Officer Response
		schedules and is enjoyable to play with family and friends. The Kingston City Council installed this course which includes a full 18 holes with concrete tee pads, clear signage plus a practice basket near the BBQ facilities. We would love to see the course at Ruffey Lake Park have similar facilities. Compared to other sporting facilities, the installation and maintenance of disc golf courses is minimal. Please consider helping us to grow this sport for all in Manningham to enjoy. Disc Golf deserves more than just a mention in your policy as a recreational activity. The sport deserves the attention of other sports in the Manningham area.	
26	Undecided	I note on p7 that you have excluded Disc Golf from the policy and am a little confused as to why. Up until the level 4 lockdown, the existing disc golf course in Ruffey Lake Park was attracting hundreds of people every week... many local residents but also players from around the city, interstate and overseas (until they could no longer enter the country, of course!). Players varied from first-timers to experienced professionals. Disc golf is a wonderful sport for young and old and for those sporty and those not so much. I commend this course and request just a small amount of council support to making the only course in Melbourne's eastern suburbs even better than it is now.	Comments have been noted. All sports are now considered within the scope of the Policy. Sports that don't have specific standards listed in Attachment 3 will be considered on a case by case basis, with infrastructure aligning to any relevant standards.
27	Yes	Football. Overall the setting of standards outlined in the draft document is pleasing to see and sets an expectation of what will be provided by whom. The ability for clubs to undertake in kind works would enable projects to be delivered through local sponsors saving time and money for all. External drinking fountains are important for community health and should be included. Access for people with all abilities could be more pronounced in the document for people to have greater access to all areas with their families. The draft plan makes no reference to advertising or the ability to	Support for the Policy has been noted. Comments regarding additional infrastructure have been referred to the relevant Council Officer to consider as part of Council's Capital Works program. Access requirements are considered on a case by case basis as these are very much site specific, as well as being a primary focus for Council through overarching Strategies and Plans. The Guiding Principles within the Policy do

Response	Support Policy?	Feedback	Officer Response
		recognise sponsors. Clubs rely on sponsorship to sustain themselves and the plan should include reference to supporting this.	however focus on equitable access through universal design. Equitable access will continue to be a key focus when developing facilities. Advertising and signage is governed under Council's Outdoor Advertising on Council Owned and Managed Property Policy.
28	Yes	The main areas I would like to comment on are as follows - 2.5 Financial Contributions. While our club is very grateful for the Councils position to take any grants it secures for projects off the \$ value before is split with the relevant sporting clubs we feel that for "not for profit clubs" if their contact to secure grant funding predates the council contact that they should be able to secure the total funding for their contribution as clubs such as ours have very limited opportunities to seek grants while at the same time have limited financial resources available internally. We are also supportive of the ability to provide in-Kind Contributions and the inclusion of The Tom Kelly Athletics Track as a regional level facility but it should be noted that the venue has in the past hosted State and even National competitions which it will continue to do if IAAF standards for the facility are maintained.	If the club actively advocate for funding, this would be considered a club contribution. This may include funding opportunities such as election commitments. Council will continue to work with clubs to identify grant opportunities. The Tom Kelly Athletics Track is considered a regional level facility, the highest classification on Council's facility hierarchy.
		Athletics Pavilion Standards Because of the amount of equipment required to conduct an athletics event and the fact that equipment is age specific there is a requirement for a significant amount of onsite storage. Current on site storage in the form of the 2 equipment sheds would be in the order of 220 square meters which would be a bare minimum. Alternatively It could be listed as case by case.	Storage for athletics has been increased to 60m2 per tenant, to a maximum of 180m2 per site.
		Athletics -Sports Field Standards We believe as per IAAF standard should be noted next to 400m.	This wording has been added.
29	Undecided	Our club requests the 2019 guide Football Victoria "Construction & Management: Natural Turf Pitches" is integrated into the policy as it provides comprehensive information on turf selection.	The guide has been added as a related guidelines within section 6 of the draft Policy.

Response	Support Policy?	Feedback	Officer Response
		The definition of our facility is felt appropriate.	Comments have been noted.
		A review of the "Soccer – Sports Fields Standards" aligns well to Football Victoria (FV) Standards.	Comments have been noted.
		MCC Financial Contribution proposed for floodlight (training standard): 100%. The implementation of a standard that is half the FV regulation level means any upgrade or replacement will be classed as an above standard lighting level request and trigger mandatory co-payment, thereby creating an inequality to other codes in this lighting area. In the "Community Sporting Facility Lighting Guide for Australian Rules, Football (Soccer) and Netball" (2012), page 24, FFV is noted as recommending 100 Lux for training lighting as training tends to be predominantly match based/match practice in nature. Our club echoes this position.	Sports field lighting for all sports is aligned with the relevant Australian Standards, not State/National Sporting Association recommendations.
		In lieu of a change to the turf selection to be a combination as suggested by both the governing body and turf supplier, please confirm council pitch maintenance procedures allow for over sowing of Rye to improve the quality of the playing surface at our reserve.	This Policy does not cover maintenance practices. Overseeing is considered within Council's maintenance schedules on a case by case basis. Comments have been referred to the relevant Council Officer for consideration.
		MCC financial contribution proposes - User Group must fund 100% in excess of the standards. By implementing a lower standard than the clubs governing body, the club would again find itself triggering an above standard request, and associated co-payment.	Sizes of external covered viewing areas is consistent across all similar sports.
		Reviewing Attachment 4 raises the following point for clarification: Installation of a baby change facility is part of the current development plan to ensure facilities are as inclusive and safe as possible. The club would like to understand how to progress a request for installation in the current disabled toilet.	Enquiry has been referred to the relevant Council officer.
		Attachment 5 advises standards exist for scoreboards and ticket booths, the club would like to obtain copies of these standards as it develops facilities improvement plans	The size of this infrastructure is not dictated within this Policy. Sizes will be considered on a case by case basis.

Response	Support Policy?	Feedback	Officer Response
30	No Answer	We commend council on their commitment to 5m run off areas as from a sport perspective.	Comments have been noted
		In relation to new or redeveloped playing fields, we strongly encourage council to accommodate the maximum recommended sizes for senior play as this creates opportunities to reduce boundaries (via rope or line marking) for all relevant forms and formats of participation. The preferred playing size of a senior oval is 165m x 135m (boundary line to boundary line). This provides the greatest flexibility to cater for all standards and ages of play (and can cater for other sports such as cricket, soccer, rugby union and athletics). Could the provision of a district football/cricket ground be reconsidered in your guidelines?	The measurements within the Policy includes sizes up to 165m x 135m. Council will always aim to meet the AFL Guidelines however given various reserves have space restrictions, the size range has been included in the Policy to allow some flexibility.
		In relation to 2.5 - Financial contributions, we encourage council and clubs to continue their communication and planning as hopefully post COVID and in the new financial year, our funding programs will open back up again to further support the provision of well positioned, welcoming and fit for purpose facilities.	Comments have been noted. Council will continue to work in conjunction with user groups around financial contributions, including external grant funding.
		Whilst this policy refers to Santa Ana Couch for sports field turf, we encourage council to continue to explore possible scenarios for the installation of a synthetic or hybrid turf field.	Wording has been included within the Policy to address synthetic surfaces (section 2.3 and repeated in Attachment 5)
		In the case of your draft policy, we support at least 100 lux LED lighting but strongly encourage the consideration of 150 lux to some ovals to consider spectator amenity requirements. The lack of lighting provision can lead to lost opportunity for participation growth, overuse of ovals that are well lit and premature wearing of grounds due to players being restricted to training in certain areas of the ground.	The Policy aligns with the Australian Standards (AS 2560.2.3) in relation to floodlights for football.
		In relation to Attachment 1 – Sports Field Classification, I have pulled the list of Manningham facilities used by clubs. The facilities in yellow support your classification however the ones highlighted orange are classified as junior grounds (Local classification for	Officers have reviewed the classifications for Stintons Reserve and Colman Park, with both being re-classified as local level facilities.

Response	Support Policy?	Feedback	Officer Response
		council). These facilities may be scheduled for a future upgrade, but I wanted to highlight a possible inconsistency when finalising your policy.	
31	Not answered	Attachment 1 – Sports Field Classification appears to be a full list of council grounds, along with three school grounds. That list appears similar to one in a document against which I provided comments several years ago. In other words, there appear to have been few or no additional grounds to cover population growth for many years.	This Policy aims to more efficiently allocate Council’s current sports fields. Council has flagged work to identify school facilities and other land that has the potential to host sport. This work will include investigating Joint Usage Agreements to ensure access to these facilities is obtained for Manningham clubs.
		To demonstrate the difficulties faced by clubs, please refer to the following table provided. In particular, it shows the heavy reliance of school grounds and Shire of Yarra Ranges over the past 10 seasons. It also shows that Council has been unable to provide a ground large enough for a 3 rd XI team for more than a decade.	Comments regarding ground availability have been noted. Council’s future work will look at how current and future participation can be accommodated within the municipality, including looking at opportunities on local school facilities. Comments have been forwarded to the relevant Council officer for consideration when determining allocations.
32	Yes	From a policy perspective, they look fine, so we don’t have much to say	Comments have been noted
33	Yes	What is the prioritisation process for new and redeveloped infrastructure? I note Darebin City Council have recently adopted an Outdoor Sports Infrastructure Framework which scores criteria annually to assess prioritisation. Criteria includes condition, participation outcomes and community benefit – this is assessed annually to determine prioritisation.	Council is currently developing a criteria that considers asset condition, whether the asset is fit for purpose, participation outcomes and environmental benefits, amongst a range of other criteria. This criteria will inform a priority list of projects. The aim is to ensure projects meet Council’s objectives and provide maximum benefit for the community.
		Will an Infrastructure Plan be publicly listed?	Council does not intending a priority list of infrastructure projects to the community given it is an internal working document. Clubs are however encouraged to contact Council officers to discuss their projects, and to understand where their respective projects sit in terms of priority against other sports and delivery timelines.

Summary of Proposed Changes

Sporting Facilities Allocation Policy

Section	Original	Proposed Change	Rationale
2.2.1 Seasonal and Annual Allocations	N/A	It is noted that Petty's Reserve will not be allocated as a primary venue for clubs, rather access will be prioritised for Manningham based clubs that require an NPL level facility to play matches and train. Depending on availability, Petty's Reserve will also be allocated as an overflow training and match venue for clubs with a demonstrated need.	Wording has been added to provide clarity over the allocation priorities for Petty's Reserve.
2.2.2 Casual Booking	Applications for casual use must be made a minimum 10 business days prior to the booking date and no longer than 12 months in advance. Applications received outside of these times may be considered in special circumstances (e.g. cricket finals matches etc.). Booking cancellations must be made a minimum 5 working days prior to the booking date to be eligible for a refund of the booking fee and any bonds which have been applied.	<p>Applications for casual use of sports fields must be made a minimum 10 business days prior to the booking date and no longer than 12 months in advance. Applications for casual use of the Tom Kelly Athletics Track must also be made a minimum 10 business days prior to the booking date. It is however noted that at the beginning of each school year, applications for use of the Athletics Track will open for the following year (e.g. bookings for 2022 will be accepted from the start of the 2021 school year, bookings for 2023 will open at the start of the 2022 school year and so on).</p> <p>Applications received outside of these times may be considered in special circumstances (e.g. cricket finals matches etc.). Booking cancellations must be made a minimum 5 working days prior to the booking date to be</p>	It is understood that casual bookings for the athletics track are competitive and predominately made by school groups. To ensure a fair and equitable process, bookings for the following year will open for all groups at the commencement of each school year.

Section	Original	Proposed Change	Rationale
		eligible for a refund of the booking fee and any bonds which have been applied.	
2.4 - Bonds	Has the applicant got a history of poor behavior, including any breaches or upheld complaints within the last 3 years?	Does the applicant have a history of poor behaviour, including any breaches or upheld complaints within the last 3 years?	Corrected a spelling error and amended some words for ease of reading.
5.0 - Definitions	Casual Use – Sports fields and pavilions used outside of a seasonal allocation, or used by user groups(s) granted a ‘one off use’, including preseason training, finals matches and finals training.	Casual Use - Sports field and pavilion bookings required for ‘once off use’ or short term bookings e.g. preseason and finals training, finals matches and school use.	Reworded to ensure the definition accurately reflects the purpose of a casual booking. Wording also aligns with casual use definition in the draft Tenancy Agreement.

Outdoor Sports Infrastructure Policy

Section	Original	Proposed Change	Rationale
2.3 – Facility Standards	N/A	Add text ‘except where a pavilion is shared between sports (e.g. Mullum Mullum Reserve hockey and bowls club pavilion). In these instances, facility provision will be considered on a case by case basis.	Wording added in response to community feedback, to ensure clarity on this issue.
	Council will continually aim to achieve the facility standards, however it is acknowledged that site, size, budget and other constraints may impact the ability to achieve the standards.	Council will continually aim to achieve the facility standards, however it is acknowledged that site, size, budget and other constraints may impact the ability to achieve the standards (whether that be exceeding or falling short of the standards)	Wording added in response to community feedback, to provide further clarity.
3 – Policy Scope	This Policy excludes indoor stadiums and aquatic/leisure centres, as well as	It is acknowledged that other sports are played across the municipality that are not considered within this Policy. Infrastructure	Wording has been amended so that all outdoor sports are considered within the Policy scope.

Section	Original	Proposed Change	Rationale
	specialised outdoor sports including but not limited to: <ul style="list-style-type: none"> • Aeromodel; • Archery; • Bocce; • Disc Golf; and • Pétanque. 	for these sports will be determined on a case by case basis, with consideration to relevant standards (where applicable) as well as against standards for similar sports. This Policy excludes indoor stadiums and aquatic/leisure centres.	
6 – Related Policies	N/A	BMX Australia Track Guidelines (2013) and Football Victoria – Construction and Management Natural Turf Pitches Guide (2019) have been added.	Both documents were used to inform the facility standards.
Attachment 1 – Sports Field Classification	Sports fields were identified by both number and geographic location (e.g. east, west etc.).	Sports field numbers have been removed and are now only identified by their geographical location.	Amended to ensure clarity.
	Stintons Reserve and Wilsons Reserve – District level sports fields	Stintons Reserve and Wilsons Reserve – Local level facilities	Reserve classification amended to reflect the reserve’s current use. Also aligns with feedback provided by AFL Victoria.
	Schramms Reserve – District level sports field	Schramms Reserve – Regional level sports field for cricket and district level sports field for football	Amended to reflect the level of cricket played at the reserve.
Attachment 2 – Sports Pavilion Classification	Pavilions were identified by both number and geographic location (e.g. east, west etc.).	Pavilion numbers have been removed and are now only identified by their geographical location.	Amended to ensure clarity.
	Donvale Reserve North – Local level pavilion	Boronia Reserve – District level pavilion Donvale Reserve North – District level pavilion	Donvale Reserve north lifted to a district level pavilion due to it being the home facility for a cricket club. Boronia Reserve added as it was not in the draft Policy.

Section	Original	Proposed Change	Rationale
	Schramms Reserve South – District level pavilion	Schramms Reserve South – Regional level pavilion for cricket and district level sports field for football	Amended to reflect the level of cricket played at the reserve.
Attachment 3 – AFL and Cricket Pavilions	Social room toilets – 2 x 15m2 for regional and district, 2 x 10m2 for local.	Social room toilets – Refer to code	Amended to ensure that should a social room be larger than the standards, the number of toilets can be determined by the relevant code. <u>NOTE – This has been amended for all sports.</u>
	N/A	Gymnasium – Case by case	Gymnasiums have been added to regional and district level facilities on a case by case basis. Gymnasiums are not considered integral to participation and as such, must be funded by the user group.
	N/A	Storage room standards are considered per tenant, up to a maximum of 180m2 per site.	Wording added to clarify that storage is per tenant, not total for the whole facility. <u>NOTE – This has been amended for all sports.</u>
	Verandas	Wording changed to ‘external covered viewing area’.	Wording amended to better reflect the purpose of the infrastructure. <u>NOTE – This has been amended for all sports.</u>
	Curator’s Shed	Standards removed from table. Grounds Keeper/Maintenance Shed added to Attachment 5 noting provision and size is to be determined on a case by case basis.	Some sports require this infrastructure, however their size requirements differ. Council will now consider this infrastructure on a case by case basis to ensure the user group’s individual needs are met.

Section	Original	Proposed Change	Rationale
			NOTE – This has been amended for all relevant sports.
	Rubbish bin cage – 5m2	Rubbish bin cage – 10m2	Size increased to better reflect required space to store bins. NOTE – This has been amended for all relevant sports.
Attachment 3 – AFL and Cricket Sports Fields	Spectator Area – Case by case	Wording has been removed.	Wording removed. This has been replaced with ‘external covered viewing area’ under the pavilion standards. NOTE – This has been amended for all sports.
	Scoreboard – Fixed electronic	Scoreboard - Fixed	Electronic scoreboards are not seen as a necessary piece of infrastructure. NOTE – This has been amended for all sports.
	PA Systems – Optional for regional and district	PA systems – Optional for regional only	PA systems are only necessary for regional venues. NOTE – This has been amended for all relevant sports.
	N/A	Following wording added under the table in relation to floodlights: ‘As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.’	Wording added to ensure that should an Australian Standard change, the Policy gives the flexibility to align to the amended Standard. NOTE – This has been amended for all sports.
	Storage Room 40m2	Storage Room 60m2 (per tenant)	Increased in response to community feedback. Storage demands are much larger

Section	Original	Proposed Change	Rationale
Attachment 3 – Athletics Pavilions			for athletics. Noted that this is capped at a maximum 180m ² .
	Rubbish bin cage – 5m ²	Rubbish bin cage – 10m ²	Increased in response to community feedback. More space is required given the number of people that attend carnivals, and the number of carnivals held at the site.
Attachment 3 – Athletics Sports Fields	Track Size – 400m	Track Size – 400m as per IAAF Standard	Amended in response to community feedback.
	Floodlights – 200 Lux (LED)	Floodlights (Training) – 75 lux (LED) Floodlights (Competition) – 200 lux (LED)	Amended to reflect relevant Standards.
Attachment 3 – Baseball/Softball Pavilions	Change Room – 2 x 25m ²	Change Room – 2 x 30m ² v (plus 15m ² for change room amenities – Total 45m ²)	Amended to align with Baseball Victoria’s Regulations for New Baseball Fields (2014).
	Social Rooms – 75m ²	Social Rooms – 100m ²	Amended to provide consistency across sports in the Policy.
	Scorer’s Shelter – N/A	Scorer’s Room – 10m ²	Amended as a result of community feedback. Now aligns with other sports in the Policy.
Attachment 3 – Baseball/Softball Sports Fields	Sports field fencing – Backstop 3m (H) x 4m (W) back net (min)	Sports field fencing – Backstop 8m (H) x 25m (W) back net (min)	Amended to align with Baseball Victoria’s Regulations for New Baseball Fields (2014).
Attachment 3 – BMX Sports Fields	N/A	PA Systems - Optional	PA systems are required for various levels of competition.
	N/A	Wording added that considers covers over staging areas: Cover of staging areas will be considered on a case by case basis. As covered staging areas exceed BMXA’s Guidelines for club, regional and state championships, user groups will be	Added to provided more clarity on which party is responsible for funding these covers.

Section	Original	Proposed Change	Rationale
		responsible for all costs associated with the cover.	
Attachment 3 – Hockey Sports Fields	N/A	PA Systems - Optional	PA systems are required for various levels of competition.
Attachment 3 – Soccer Sports Fields	N/A	Portable goal storage – Case by case	Council understands that some clubs use portable soccer goals and require space to store them. This addition will address that requirement.
Attachment 3 – Tennis Sports Fields	Floodlights - 350 lux Principle Playing Area	Floodlights – 350 lux Principle Playing Area and 250 lux Total Playing Area.	Total Playing Area standard has been added to align with Australian Standards.
Attachment 4 – Facility Fit Out Items	N/A	PA Systems	Added to ensure clarity on responsibility.
	District and Municipal pavilion ovens and hot plates – 4 burner, 70-90L	District and Municipal pavilion ovens and hot plates – 4-5 burner, 70-90L	Amended burners to 4-5 to allow flexibility based on space available in a kitchen.
	Telephone and TV aerial connection – User Group responsibility	Telephone, NBN (excluding infrastructure to the building) and TV aerial connections – User Group responsibility	NBN added to provide greater clarity.
Attachment 5 – Financial Contributions Pavilions	Council Equipment Storage	Grounds Keeper/Maintenance Shed – Provision and size determined on a case by case basis.	Some sports require this infrastructure, however their size requirements differ. Council will now consider this infrastructure on a case by case basis to ensure the user group’s individual needs are met.
	Time Keepers Space/Media Room	Time Keepers Space/Media Room/Scorers Room	Scorers Room added to reflect wording under baseball pavilion standards.
Attachment 5 – Financial Contributions Sports Fields	N/A	Sports fields (turf) – 100% Council	Added to ensure clarity around responsibilities for turf sports fields.
	N/A	Following wording has been added at the base of the table:	Wording added in response to community feedback. Given Council’s objectives around

Section	Original	Proposed Change	Rationale
		Furthermore, synthetic surfaces for sports where synthetic is not traditionally the preferred surface (e.g. football) will be considered on a case by case basis.	increasing use of facilities, this wording ensures that synthetic surfaces will be considered.

11.2 Neighbourhood Safer Places Open Space Designations Update

File Number:	IN20/667
Responsible Director:	Director City Services
Attachments:	1 Council Report 25 August 2020 ↓
	2 Council Resolution ↓
	3 Warrandyte Skate Park and Basketball Courts CFA Map ↓
	4 Example of Approved Warrandyte NSP Site Signage ↓

EXECUTIVE SUMMARY

The purpose of this report is to update Council on a change of location for one of the newly proposed Neighbourhood Safer Place – Bushfire Place of Last Resort (NSP-BPLR) for designation in the Warrandyte area. Goldfields Plaza Shopping Centre Car Park was originally put forward for assessment by the Country Fire Authority (CFA). Goldfields was also recommended for designation by Council in the Council Meeting on the 25 August 2020, pending a compliant assessment along with the Dudley Road Reserve in Wonga Park and the Domeney Reserve Pavilion Verandah in Park Orchards.

Since that time, a more suitable location has been identified as being the Warrandyte Skate Park and Basketball Courts, Taroona Avenue (opposite Goldfields Plaza Shopping Centre). The assessment on Goldfields came back as not compliant based on works required on DELWP managed land – south of Warrandyte Goldfields Plaza Shopping Centre being unachievable.

The Council Officer recommendation to change locations was endorsed at the Municipal Emergency Management Planning Committee Meeting on the 6 November 2020.

The CFA requires formal Council approval to designate the Warrandyte Skate Park and Basketball Courts as a NSP-BPLR.

1. RECOMMENDATION

That Council:

- A. approves the designation of new Neighbourhood Safer Places – Bushfire Place of Last Resort to the proposed areas:**
- **Dudley Road Reserve, Dudley Road, Wonga Park;**
 - **Domeney Reserve Pavilion Veranda, Knees Road, Park Orchards; and**
 - **Warrandyte Skate Park and Basketball Courts, Taroona Ave, Warrandyte.**
- B. approves the decommissioning of the 4 existing Neighbourhood Safer Places – Bushfire Place of Last Resort in Manningham following the formal designation of the 3 new open space locations.**

2. BACKGROUND

- 2.1 Council endorsed the designation of three new open space Neighbourhood Safer Places – Bushfire Place of Last Resort (NSP-BPLR) in the Council Meeting on 25 August 2020 (Council report Attachment 1 and Council Resolution Attachment 2).
- 2.2 The latest CFA Assessment has highlighted the Warrandyte Skate Park and Basketball Courts to be the most suitable space that is to be declared prior to the 2020/21 Fire Danger Period (FDP) (Map Attachment 3).
- 2.3 Manningham is unable to reach a compliant notification from the CFA for the Warrandyte Goldfields Plaza Shopping Centre. This is on the basis that works required on DELWP managed land – south of Warrandyte Goldfields Plaza Shopping Centre being unachievable. We are now required to move the open space across the road to Tarroona Ave.
- 2.4 It was understood at the time of writing the council report earlier in the year that there may be complications with the Goldfield's Plaza Shopping Centre site and the following was included at 3.3.8 of the Council Report which states:
 - The basketball courts at Warrandyte Reserve were proposed as a NSP-BPLR for the first time in June 2020, as a backup plan for the Warrandyte NSP-BPLR, should the owners not vote for Goldfields to be used as the Warrandyte NSP-BPLR or if the site is not found to be compliant after CFA reassessment.
- 2.5 On Friday 6 November 2020, the Manningham MEMPC endorsed the three new open space NSP's in principle based on receiving the compliant notification for Warrandyte from the CFA which is expected this week. Motion was moved by Stewart Henderson - Victoria Police and seconded by Diana Batley – SES. This is included in the minutes for Friday 6 November 2020 MEMPC meeting.
- 2.6 The detailed Communications Plan and signage is ready to be rolled out and we just require Council to approve this last location in order to designate the open space with the CFA to have these new open space NSP-BPLR available to our community for use this upcoming fire season.
- 2.7 All remaining details contained within the original Council Report dated 25 August 2020 remains unchanged.

3. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflict of interest in this matter.

COUNCIL MEETING

25 AUGUST 2020

11.2 Relocation of Neighbourhood Safer Places - Bushfire Place of Last Resort (NSP-BPLR) from Indoor to Open Spaces

File Number: IN20/507
 Responsible Director: Director City Services
 Attachments: 1 Dudley Road Reserve Map
 2 Dorney Reserve Pavilion Vera Map
 3 Goldfields Shopping Centre Map

EXECUTIVE SUMMARY

The purpose of this report is for Council to approve the designation of 3 new Neighbourhood Safer Places – Bushfire Place of Last Resort (NSP-BPLR) in Manningham. The Country Fire Authority (CFA) requires formal Council approval to designate new NSP-BPLR.

NSP-BPLR have been in place in Manningham since 2010. The existing and the current technology to gain access to current NSP-BPLR sites (all indoor spaces) has become unreliable for future use. This is due to the communication infrastructure that enables access to the sites during an emergency, being on DISPLAN Lines. DISPLAN lines are relied upon for resilient access to the indoor spaces in the event of a bushfire. Due to the introduction of the National Broadband Network (NBN) in Manningham, these DISPLAN lines will be phased out and eventually revert to normal telephony infrastructure. The future uncertainty of the telephony infrastructure creates a single point of failure, placing a risk to the community in reaching safety in the event of bushfire. The NSP-BPLR is a council managed process that is tested before and throughout the Fire Danger Period (FDP). Council Liability should be considered should the technology fail to allow public access as a last resort during a bushfire in Manningham.

A review has been completed of the current arrangements for NSP-BPLR and alternative locations have been identified in areas of open space designating new NSP-BPLRs into replace the existing indoor locations.

This Council officer recommendation is supported by emergency services agencies and the Manningham Fire Management Planning Committee (MFMPCC).

1. RECOMMENDATION

That Council endorses this report for presentation to Council on 25 August 2020, seeking the following resolution:

- A. Approve the designation of new Neighbourhood Safer Places – Bushfire Place of Last Resort to the proposed areas:**
- **Dudley Road Reserve, Dudley Road, Wonga Park;**
 - **Dorney Reserve Pavilion Veranda, Knees Road, Park Orchards; and**
 - **Goldfields Plaza Shopping Centre – Car Park and Vicinity, Heidelberg-Warrandyte Road Warrandyte;**

COUNCIL MEETING

25 AUGUST 2020

- B. Approve the decommissioning of the 4 existing Neighbourhood Safer Places – Bushfire Place of Last Resort in Manningham following the formal designation of the 3 new open space locations; and**
- C. Approve the development of a detailed Community Communication and Engagement Plan, in partnership with the Communications Team, to ensure effective messaging to impacted communities.**

2. BACKGROUND

- 2.1 The Victorian Government established Neighbourhood Safer Places – Bushfire Places of Last Resort (NSP-BPLR) in response to the recommendations from the 2009 Victorian Bushfires Royal Commission regarding the need for a range of community shelter and relocation options in the event of a bushfire threat.
- 2.2 In response to this recommendation, the Victorian Government introduced the Emergency Services Legislation Amendment Act 2009 (Vic) ('ESLA Act') which amends the Country Fire Authority Act 1958 (Vic) ('CFA Act') and the Emergency Management Act 1986 (Vic) ('EM Act'). The effect of these amendments will be to require the CFA to certify NSPs against the CFA's Fire Rating Criteria, and Victoria's Councils to identify, designate, establish and maintain suitable places as NSP-BPLRs in their municipal districts.
- 2.3 In February 2010, four indoor spaces were designated for the Manningham Community which are still operational today. They are:
- Warrandyte Senior Citizens Club, Cnr Heidelberg-Warrandyte Road and Tarroona Ave, Warrandyte.
 - Warrandyte Reserve Pavilion, Cnr Heidelberg-Warrandyte Road and Tarroona Ave, Warrandyte.
 - Domenev Recreation Centre, Knees Road, Park Orchards.
 - Wonga Park Primary School, Cnr Dudley Road and Lantana Drive, Wonga Park.
- 2.4 Sites are assessed annually by the CFA. Council are required to attend each site before they are designated for the fire season. Then council must continue maintain the locations and their means of access throughout the Fire Danger Period.

3. DISCUSSION / ISSUE

- 3.1 Community Perception
- 3.1.1 There is some confusion in the community regarding the difference between an Emergency Relief Centre (ERC) and a NSP-BPLR.
- 3.1.2 NSP-BPLR is a place of last resort when all other bushfire plans have failed. It may provide some protection from direct flame and radiant heat from a fire but does not guarantee safety or survival.

COUNCIL MEETING

25 AUGUST 2020

- 3.1.3 Neighbourhood Safer Place – Bushfire Place of Last Resort (NSP-BPLR) is not an alternative to having a plan or leaving early. There can be no shelter from the weather, no food, no water, no animal provisions and emergency services will most likely not be there protecting the space.
- 3.1.4 An ERC is a centre that Council may open during an emergency to provide the impacted community emergency shelter food, water, animal provisions and information. These centres are staffed and emergency services and support organisations are often in attendance.
- 3.2 Changes Impacting Resilience of Communications Structure
- 3.2.1 With the rollout of the NBN across Manningham, the current set up of our four NSP-BPLR sites rely on fixed emergency communications infrastructure for the community to call through to Victoria Police via an intercom at each location to obtain access to the building. This Infrastructure is known widely as DISPLAN lines.
- 3.2.2 Following discussions with both Telstra and NBN, the future and reliability of the DISPLAN lines is uncertain, creating a single point of failure. The uncertainty regarding the resilience of the remote access to the NSP-BPLR creates a liability to Council as there is no guarantee for the community in gaining access to these sites during an emergency.
- 3.2.3 Benchmarking has been completed and Manningham is one of a few municipalities that currently has indoor spaces as NSP-BPLR. The majority of NSP-BPLR are open spaces, such as car parks, ovals, beaches etc. Not all townships have a designated NSP-BPLR in their local area and some Councils do not have designated NSP-BPLR at all.
- 3.2.4 With the current arrangements, there is a reliance on Victoria Police to answer the phone to grant access. Failures in the system have been regularly identified and logged during routine testing being undertaken at the existing sites.
- 3.3 Overview of Process to Designate Outdoor NSP-BPLR
- 3.3.1 In August 2019, three outdoor spaces went through the CFA assessment process:
- Dudley Road Reserve, Dudley Road, Wonga Park (red box attachment 1)
 - Dorney Reserve Pavilion Veranda, Knees Road, Park Orchards (red box attachment 2)
 - Goldfields Plaza Shopping Centre – Car Park and Vicinity, Heidelberg- Warrandyte Road Warrandyte (red box attachment 3)
- 3.3.2 Of the three sites assessed, only Wonga Park and Park Orchards were initially deemed compliant.

COUNCIL MEETING

25 AUGUST 2020

- 3.3.3 The Warrandyte site requires some minor vegetation works in the garden bed between the car park and Anderson Creek (see green box on attachment 3).
- 3.3.4 The advertising and use of the Goldfields car park and vicinity as a Neighbourhood Safer Place – Bushfire Place of Last Resort (NSP-BPLR) has been put to a ballot vote of the owners via the Body Corporate. It requires a Special Resolution – 75% clearance rate and owners are required to forward their motion by 28 July 2020. 7 of the 11 owners responded to the ballot and the result being a unanimous decision in agreeance.
- 3.3.5 Council's Parks team will complete the required maintenance to the garden bed before reassessment is conducted by the CFA.
- 3.3.6 The NSP-BPLR at Dudley Road Reserve encompasses part of the open space and undercover basketball courts at Wonga Park Primary. Permission has been provided from the Department of Education and Training (DET) and a site visit was conducted in June 2020 with DET, the school principal, CFA and Council staff. DET and the school support the decision to move the NSP-BPLR to the open space.
- 3.3.7 Council currently have Wonga Park, Park Orchards and the basketball courts at the Warrandyte Reserve lodged with the CFA for assessment.
- 3.3.8 The basketball courts at Warrandyte Reserve were proposed as a NSP-BPLR for the first time in June 2020, as a backup plan for the Warrandyte NSP-BPLR, should the owners not vote for Goldfields to be used as the Warrandyte NSP-BPLR or if the site is not found to be compliant after CFA reassessment.
- 3.3.9 CFA, Victoria Police and the Municipal Fire Management Planning Committee (MFMPC) support Councils decision to relocate to open spaces.
- 3.3.10 Once all three sites are deemed compliant and signage is in place the sites will be designated.
- 3.3.11 Following this it is proposed that the 4 existing NSP-BPLR sites will then be decommissioned the following year (after the 20/21 fire season).
- 3.3.12 The Installation of signage, vegetation management and community communications will be completed prior to the start of the 2020/21 Fire Danger Period for Manningham.

4. COUNCIL PLAN / STRATEGY

- 4.1 Providing NSP-BPLR for the community aligns with the Council Plan 2017/21.
- Theme 1 – Healthy Community and Goal 1.1- A Healthy, Resilient and Safe Community.

COUNCIL MEETING

25 AUGUST 2020

5. IMPACTS AND IMPLICATIONS

- 5.1 Community anxiety may arise as NSP-BPLR move from indoor to outdoor spaces. There is a perception that indoor spaces create a safe environment and that outdoor spaces pose a heightened risk of exposure to hot fire embers and radiant heat. The detailed CFA assessment takes these risks into consideration and Council's Communications team has supported this project and is prepared for media enquiries that Council may receive in relation to this change.
- 5.2 Goldfields owners leaking the letter to the community before Council have the chance to communicate the relocations. Manningham Communications have been briefed on this risk and have advised accordingly.

6. IMPLEMENTATION**6.1 FINANCE / RESOURCE IMPLICATIONS**

- 6.1.1 Removal of intercoms and old signage, and installation of new signage including maps will be funded within existing budget allocations/resources.
- 6.1.2 Ongoing Maintenance of vegetation requirements will be undertaken by the parks team as part of their existing maintenance schedule budget. Communication and Engagement.

6.2 COMMUNICATION & ENGAGEMENT

- 6.2.1 A detailed communications brief has been submitted and a Communication and Engagement Plan will be developed upon endorsement of the proposed relocation by Council.
- 6.2.2 The Community Communication and Engagement Plan will outline the use of a broad range of media channels. Thorough targeted media in both printed and digital format will be fully utilised to ensure the impacted community are aware of the change. Where possible joined up messaging in partnership with CFA will be utilised to reiterate the partnership approach.

6.3 TIMELINES

- 6.3.1 All Neighbourhood Safer Place designations for the 20/21 fire season need to be finalised by 31 August 2020.
- 6.3.2 Council endorsement at its July meeting is required to enable the completion of the designation of the proposed 3 new NSP-BPLRs.

7. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

25 AUG 2020



1000009199 - Dudley Road Reserve (Open Space) - Wonga Park - 16 August 2019

Map 1
Assessment

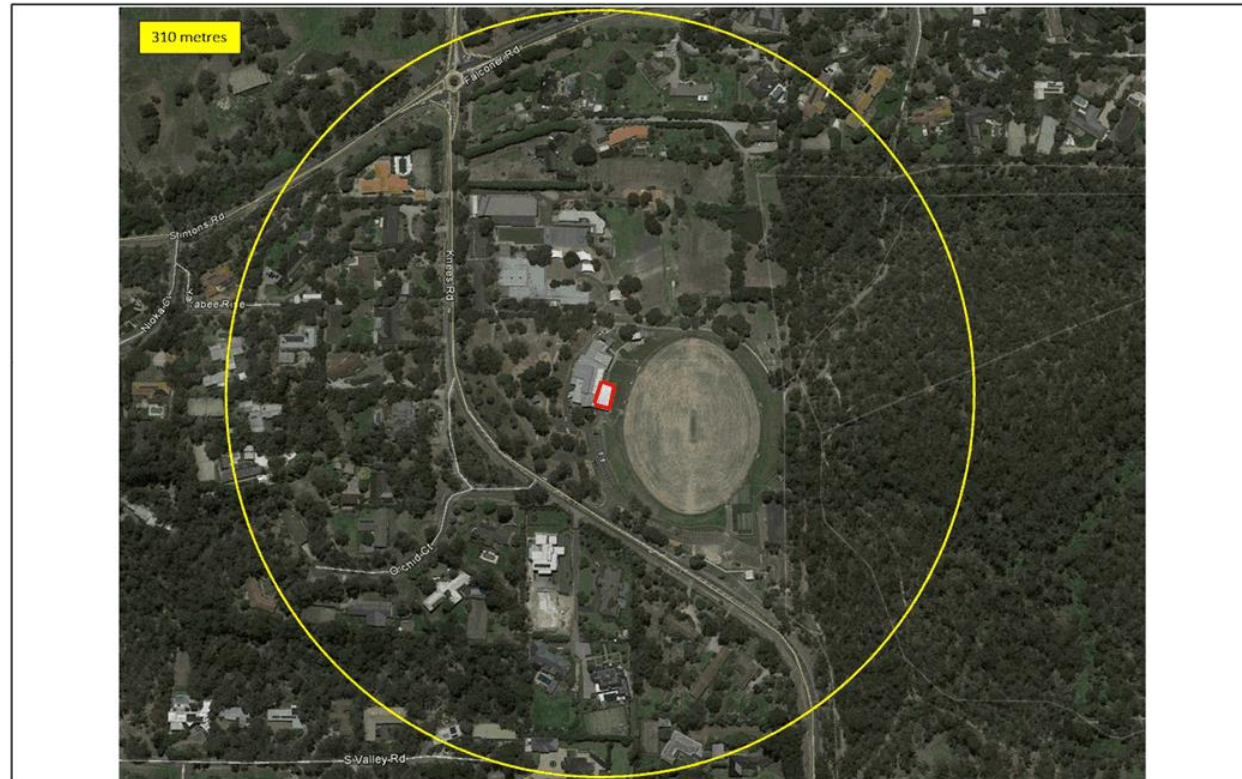


25 AUG 2020



1000009528 - Dorney Reserve Pavilion Verandah (Open Space) - Park Orchards - 16 August 2019

Map 1
Assessment



25 AUG 2020



1000009525 - Goldfields Shopping Centre (Open Space) - North Warrandyte - 16 August 2019

Map 1
Assessment



Manningham City Council

For Action Item - 11.2 - Relocation of Neighbourhood Safer Places - Bushfire Place of Last Resort (NSP-BPLR) from Indoor to Open Spaces

DATE: 01 September 2020

MEETING: Council Meeting of 25/08/2020

DUE DATE: 8/09/2020

Action is required for this item as per the Council Resolution outlined below.

COUNCIL RESOLUTION

MOVED: CR ANDREW CONLON
SECONDED: CR MICHELLE KLEINERT

That Council:

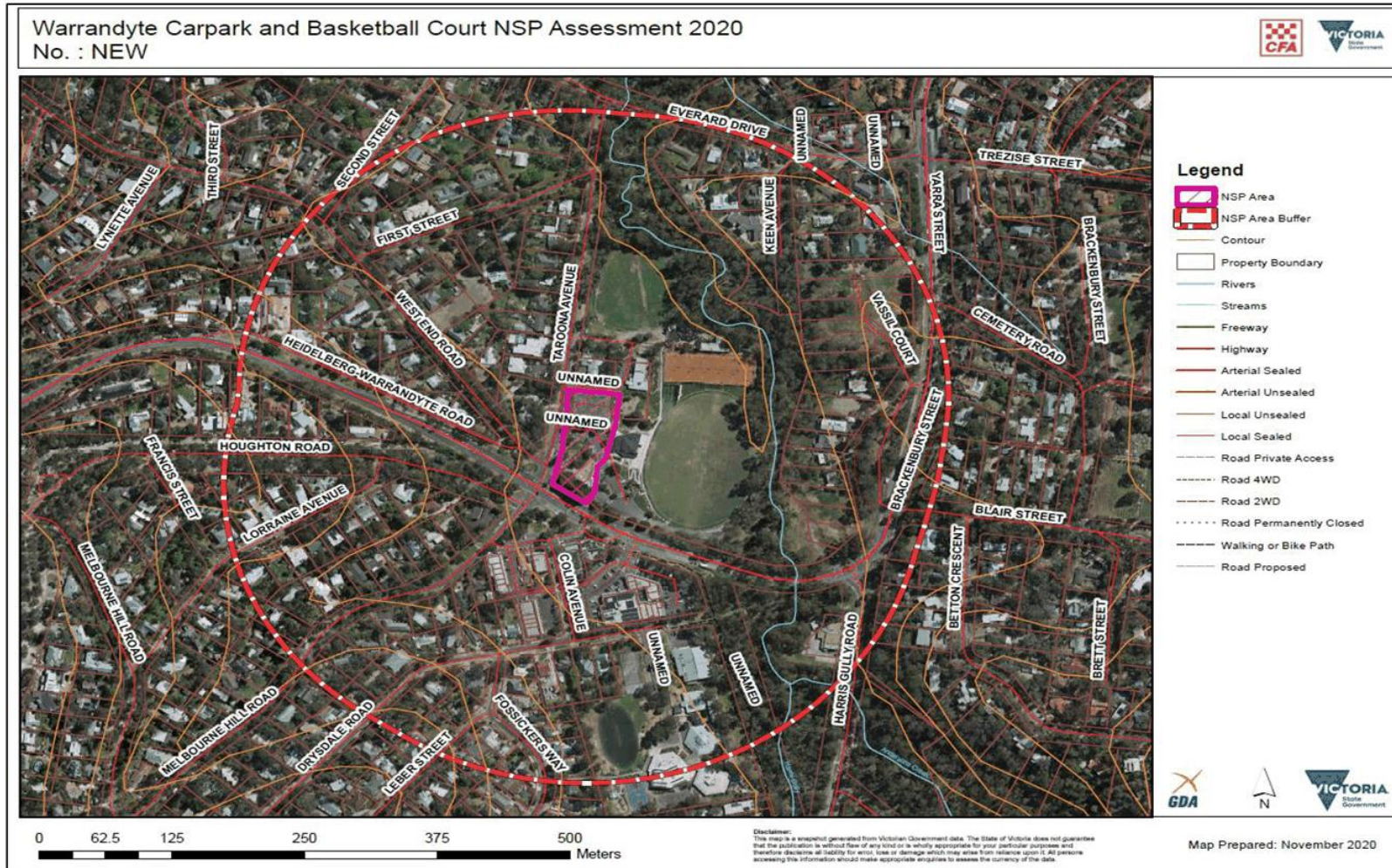
- A. Approve the designation of new Neighbourhood Safer Places – Bushfire Place of Last Resort to the proposed areas:**
- Dudley Road Reserve, Dudley Road, Wonga Park;
 - Domeney Reserve Pavilion Veranda, Knees Road, Park Orchards; and
 - Goldfields Plaza Shopping Centre – Car Park and Vicinity, Heidelberg-Warrandyte Road Warrandyte;
- B. Approve the decommissioning of the 4 existing Neighbourhood Safer Places – Bushfire Place of Last Resort in Manningham following the formal designation of the 3 new open space locations; and**
- C. Approve the development of a detailed Community Communication and Engagement Plan, in partnership with the Communications Team, to ensure effective messaging to impacted communities.**

CARRIED



Warrandyte Skate Park and Basketball Courts

Map 1
Assessment



Example of Approved Warrandyte NSP Site Signage

This signage has been approved by the CFA, therefore it meets the required standard.



NEIGHBOURHOOD SAFER PLACE

A place to go when your emergency plans have failed

What is a Neighbourhood Safer Place?
A place which may provide protection to you from the **direct** flames and heat from a bushfire.

Large open space

Away from vegetation

If you shelter there you may experience:

Smoke
Embers
Spot fires
Heat
Strong winds

It may NOT provide

Food and water

Medical services

Emergency services

Special needs

Provisions for pets

You may be on your own

If you shelter there you NEED TO BRING

Food and water

First aid and medication

Mobile phone or radio

Protective clothing

Provisions for pets

You may be there overnight or many hours

IT'S UP TO YOU TO STAY INFORMED

<p>LOCAL NEWS ABC local radio, commercial and community radio stations ABC 774 Eastern 98.1FM</p>	<p>VICEMERGENCY ☎ 1800 226 226 🌐 emergency.vic.gov.au 📺 facebook.com/vicemergency 📺 twitter.com/vicemergency 📱 VicEmergency App</p>	<p>AUSTRALIAN GOVERNMENT BUREAU OF METEOROLOGY 🌐 bom.gov.au</p>	<p>MORE INFORMATION VISIT 🌐 manningham.vic.gov.au/bushfire-emergencies</p>
---	---	--	---

TO REPORT A FIRE OR OTHER EMERGENCY PHONE 000

WARNING

THIS DESIGNATED NEIGHBOURHOOD SAFER PLACE (NSP) IS A PLACE OF LAST RESORT DURING THE PASSAGE OF A BUSHFIRE. WHILST IT MAY OFFER SOME PROTECTION FROM BUSHFIRE, THE SAFETY OR SURVIVAL OF THOSE WHO ASSEMBLE HERE IS NOT GUARANTEED.

BEFORE DECIDING TO HEAD TOWARDS OR ENTER THIS NSP IN THE EVENT OF BUSHFIRE, BE AWARE THAT:

- MANY HOUSES MAY OFFER BETTER PROTECTION THAN THIS NSP
- TRAVELLING TO THIS NSP WHEN THERE IS A BUSHFIRE CAN BE EXTREMELY DANGEROUS. THERE IS NO GUARANTEE THAT YOU WILL BE SAFE DOING SO
- THIS NSP MAY NOT PREVENT DEATH OR INJURY FROM FIRE, EMBERS OR RADIANT HEAT WHEN YOU GET HERE
- YOU SHOULD ONLY USE THIS NSP WHEN YOUR PRIMARY EMERGENCY PLAN HAS FAILED OR CANNOT BE IMPLEMENTED
- THERE IS NO GUARANTEE THAT CFA OR OTHER EMERGENCY SERVICES WILL BE PRESENT AT THIS NSP DURING A BUSHFIRE
- NO FACILITIES ARE PROVIDED FOR PEOPLE WITH SPECIAL NEEDS, INCLUDING THOSE REQUIRING MEDICAL ATTENTION
- THIS NSP MAY BE UNCOMFORTABLE AND NO AMENITIES SUCH AS FOOD OR DRINKS WILL BE PROVIDED
- THERE IS NO PROVISION FOR ANIMALS

IN AN EMERGENCY, CALL 000
VICEMERGENCY HOTLINE: 1800 226 226

Interpreting service 9840 9355
9840 9355 9355 9355 9355 9355 9355 9355



12 SHARED SERVICES

There were no Shared Services reports.

13 CHIEF EXECUTIVE OFFICER

13.1 Determination of Mayoral and Councillor Allowances

File Number: IN20/678
Responsible Director: Chief Executive Officer
Attachments: Nil

EXECUTIVE SUMMARY

Mayors and councillors are entitled to receive an allowance while performing their duties as an elected official. Pursuant to section 39 of the Local Government Act 2020 (LGA 2020), allowances for the Mayor, Deputy Mayor and Councillors are provided in accordance with a Determination of the Victorian Independent Remuneration Tribunal under the Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019.

Despite the repeal of the allowance provisions under the Local Government Act 1989 (LGA 1989), those sections of the LGA 1989 continue to apply in respect of allowances until such time as the first Determination is made by the Victorian Independent Remuneration Tribunal.

Council was advised in December 2019 that following a review of allowance categories by the Minister for Local Government (the Minister), Manningham's allowance category has changed from category 2 to category 3. Allowance categories under the LGA 1989 are designed to reflect the time and commitment required of councillors associated with an increase in population and the responsibilities of developing solutions to the pressing social, cultural, environmental and economic challenges facing larger and often more complex communities.

Under the LGA 1989 a Council is permitted to review allowances following a decision by the Minister for Local Government to change the category applying to a Council.

At the April 2020 Council meeting, the former Council deferred a decision to determine mayoral and councillor allowances, following the change in category by the Minister for Local Government. It is recommended this review now be abandoned because section 74 of the LGA 1989 also provides that a Council must review and determine the level of councillor and mayoral allowance within the period of 6 months after a general election or by the next 30 June, whichever is later.

In circumstances where the Independent Remuneration Tribunal has not been constituted, preparations to review allowances following the recent 2020 election will be required and commence early in 2021 as required by the Act, rendering the review undertaken following the change in category by the Minister for Local Government a duplication of process.

RESOLUTION**That Council:**

- A. abandon the review of mayor and councillor allowances commenced in February 2020 following the Minister for Local Government's decision in December 2019 to change Manningham Council's allowance category from category 2 to category 3;**
- B. note that a report will be presented to Council early in 2021 in relation to the mandatory review of Councillor allowances required by the *Local Government Act 1989* following the 2020 Council Election.**

1. BACKGROUND

- 1.1 Mayors and councillors are entitled to receive remuneration in the form of an allowance in accordance with the *Local Government Act 2020*. As outlined in the executive summary, until such time as the first Determination is made by the *Victorian Independent Remuneration Tribunal*, the allowance provisions of the LGA 1989 continue to apply.
- 1.2 Council must review and determine the level of mayoral and councillor allowance within the period of 6 months after a general election or by next 30 June, whichever is later.
- 1.3 Before Council undertakes this review, it must first resolve the deferral of a decision from the 28 April 2020 Council meeting to determine allowances. This item was deferred for consideration at the 15 December 2020 Council meeting.
- 1.4 By way of background, Council was advised in December 2019 that following a review of allowance categories by the Minister for Local Government (the Minister), Manningham's allowance category had changed from category 2 to category 3.
- 1.5 Allowance categories under the LGA 1989 are designed to reflect the time and commitment required of councillors associated with an increase in population and the responsibilities of developing solutions to the pressing social, cultural, environmental and economic challenges facing larger and often more complex communities.
- 1.6 The provision of suitable allowances enables those committed to civic leadership to better inform their choices about public service, their careers and financial future whilst balancing family and public life.
- 1.7 As a result of the alteration in category by the Minister for Local Government, Council commenced a review of mayoral and councillor allowances under section 74(1B) of the LGA 1989 to determine the allowances payable.

2. DISCUSSION / ISSUE

- 2.1 At the Council meeting on 28 April 2020, Council resolved to defer consideration of determining mayoral and councillor allowances to the 15 December 2020 Council meeting.
- 2.2 Council's deferral of this decision acknowledged the feedback received and the significant change in circumstances that had arisen as a result of the escalating COVID-19 health crisis since the matter was first considered at its meeting on 24 February 2020.
- 2.3 This decision had the effect of maintaining the current allowance levels which sit at the top end of Category 2. The allowances approved by the Minister for category 2 and applicable from 1 December 2019 are:
- Mayor: up to \$81,204 per annum (plus 9.5% superannuation)
 - Councillor: \$10,914 - \$26,245 per annum (plus 9.5% superannuation)
- 2.4 Advice from Local Government Victoria is that a Determination is unlikely to be made by the Victorian Independent Remuneration Tribunal regarding allowances before 30 June 2021. Therefore, councils will be required to undertake a review of mayoral and councillor allowances in accordance with section 74 of the LGA 1989.
- 2.5 There are a number of considerations to be taken into account in determining the way forward.
- 2.6 Deferred Decision
- 2.6.1 Given the time and events that have passed since the deferral of this matter, it would be prudent to conduct a new s223 consultation process to ensure the current views of the community are reflected. This would support the community engagement and public transparency principles under the LGA 2020.
- 2.6.2 This matter should be resolved by Council before commencing the statutory review process under section 74 of the LGA 1989. In resolving this matter Council would effectively be duplicating the statutory review process under section 74.
- 2.7 It is recommended that Councillors abandon the deferred review process and commence the statutory process to review allowances in early 2021, which is a mandatory requirement following the recent Council Elections.

3. COUNCIL PLAN / STRATEGY

The provision of mayoral and councillor allowances assists Council in meeting its objectives under the Council Plan.

4. IMPACTS AND IMPLICATIONS**4.1 Finance / Resource Implications**

Current councillor allowances are budgeted, and the abandonment of the review of allowances triggered by the change from category 2 to category 3 will mean no change to present resource levels.

4.2 Communication and Engagement

Section 74(4) of the Act provides that a person has a right to make a submission under section 223 of the Act in respect of a review of allowances. The statutory review of allowances by the Council in early 2021 will involve this consultation with the community.

5. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflict of interest in this matter.

13.2 Manningham Quarterly Report Quarter 1 (July - Sept) 2020

File Number: IN20/670
Responsible Director: Chief Executive Officer
Attachments: 1 Manningham Quarterly Report - Q1 (July - Sept) 2020 [↓](#)

EXECUTIVE SUMMARY

The Manningham Quarterly Report outlines key organisational indicators and many of the reporting requirements under the Local Government Performance Reporting Framework (LGPRF). The Report also enables greater transparency to monitor and track key aspects of Council's performance for continuous improvement purposes.

1. RECOMMEDATION

Council note the Manningham Quarterly Report for 1 July – 30 September 2020.

2. BACKGROUND

2.1 The Manningham Quarterly Report contains capital works, finance governance and corporate performance information for the quarter. The Report is designed to be easy to read and to promote transparency of key information across Council as well as meet legislative requirements under the Local Government Act (2020) and Planning and Reporting Regulations (2008).

3. DISCUSSION / ISSUE**3.1 Capital Works**

3.1.1 The adopted 2020/21 capital budget of \$49.91 million, includes a budget adjustment of \$3.06 million which recognizes the additional expenditure in 2019/20 and income adjustments. The updated forecast for the 2020/21 Capital Works Budget is \$46.85 million.

3.1.2 Total capital expenditure to the end of September 2020 was \$4.57 million which was 79.7% of the end of September cash flow target. This is still significantly ahead of 2019/20 expenditure levels, despite some impact from COVID-19 on some projects. All Service Unit Managers are indicating that they are confident of meeting this year's KPIs.

3.1.3 6% of the 254 projects in the 2020/21 program have already been completed. With a number of large contracts to be awarded in November, there is expected to be more expenditure in the second half of the financial year.

3.1.4 Six of the 254 projects are at risk for delivery by the end of the financial year. This is due to a delay in planning, approval or consultation to these projects. The proposed MC2 Exterior project will not be delivered this financial year, due to external factors. Funding from this project is being diverted to other new and existing projects in Council's capital works program.

3.2 Financial Performance

3.2.1 At the end of September 2020, Council was \$859k or 1.1% favourable compared to the year-to-date (YTD) adopted budget.

3.2.2 The favourable variance is mainly due to Grants and Subsidies income being \$1.78 million favourable. This relates to unbudgeted funding received for the Working for Victoria Program from the State Government and unbudgeted Commonwealth Government support funding for the COVID-19 Meals Program under the Commonwealth Home Support Program (CHSP). These grants will be fully expended by Council as the year progresses.

3.2.3 The Full Year Forecast Surplus is currently anticipated to be \$10.89 million which is \$1.74 million lower than the Full Year Adopted Budget Surplus of \$12.63 million. This is due to the significant ongoing financial impact on Council due to the continuation of a State of Emergency and Stage 4 restrictions relating to COVID-19.

3.3 Corporate Performance

3.3.1 Statutory Planning

- The majority of Statutory Planning applications have continued to be processed well within the 60 statutory day requirement of the Planning & Environment Act 1987. Improvements in timely decisions are due to a number of process improvements undertaken over the past few years.

3.3.2 Impact of Coronavirus (COVID-19) on Council Performance

The coronavirus outbreak emerged locally in the first week of March. To protect community safety, Council has continued through the quarter to implement COVID-19 protocols and social distancing across our services and activities in line with the Department of Health and Human Services requirements. While it has been unavoidable in a small number of areas that Council's performance has been impacted because of the coronavirus pandemic and the rapidly changing local community needs, the following initiatives have minimised the impact to date:

- Council continues to redirect resources to support our critical services in areas of need including Aged care and Home Support, Maternal Child Health and public health and safety. Officers continue to proactively seek and plan innovative and efficient ways to deliver services and activities to continue to meet community needs as it is safe and reasonable to do so.
- Council has been working with the Victorian Government through the Working for Victoria initiative to help our community and contribute to the City's ability to respond to the coronavirus (COVID-19) pandemic.

As Manningham has a high retail and local business sector, a loss or impact to 45% of local employment was realised across the City. As a result 41 fully funded temporary positions have assisted with a range of priority tasks including public area cleaning, community engagement and research, bushland maintenance, information technology support for seniors and community resilience.

- Council recently undertook two surveys to understand the current impact of COVID-19 on our local community and local business, and support the new Council in understanding community priorities for Council over the next four years.

3.3.3 Council Plan 2017-2021

- The current Council Plan has five themes: Healthy Community, Liveable Places and Spaces, Resilient Environment, Prosperous and Vibrant Economy and Well Governed Council. Goals for each theme were developed by Council in consultation with the community and partners.
- Goals are progressed through actions and Major Initiatives each year. Major Initiatives are significant pieces of work to deliver on the 2017-2021 Council Plan goals. For 2020/2021 there are 13 Major Initiatives to progress the 2017-21 Council Plan goals. 11 Major Initiatives are either on track or ahead of schedule.
- Two initiatives remain behind schedule:
 - i. Grow the visitor economy, destinations and events as local tourism has been significantly impacted by the coronavirus social distancing protocol; and
 - ii. Local planning is responsive to need and planning laws' has one out of three components deferred; the Municipal Development Contributions Plan, which is now scheduled for completion in 2021, utilising data in the Community Infrastructure Plan.
- Progress on all the Major Initiatives is detailed in the report pages. Full details of previous year's progress can be found in our Manningham Annual Report at www.manningham.vic.gov.au.

3.3.4 Councillor and CEO Expenses

- Council is required under S41 of the Local Government Act 2020 to adopt and maintain a policy in relation to the reimbursement of expenses for Councillors. The Councillor Allowance and Support Policy guides the reimbursement of Councillor expenses. This budget is all inclusive and covers conferences and training, travel, child minding and information and communications technology expenses. As part of Council's commitment to remaining accountable and transparent, these expenses will be presented to the community each quarter.
- An allocation of \$12,770 for each Councillor and \$15,375 for the Mayor is budgeted each financial year to reimburse Councillors for expenses incurred while carrying out their official roles.

- At the end of the financial year all Councillors are within their annual allowance. This marks the end of this Council's term.

3.4 CEO Key Performance Indicators

3.4.1 Each year, indicators are developed to identify areas of responsibility that require the Chief Executive's attention. 16 indicators monitor performance across strategic leadership and advocacy, service and capital works delivery, accountability, innovation and values driven organisation. Progress is reported quarterly.

3.4.2 The indicators cease at the end of this Quarter. The final report indicate 14 performance indicators are either completed or on track, with 2 being closely monitored to ensure successful completion.

4. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflict of interest in this matter.



Manningham

Quarterly Report 2020/21

Quarter 1: July - September 2020

Key information on Manningham Council's performance and governance for the Quarter

1. Capital Works



254
Projects
Total



16
Projects
Completed



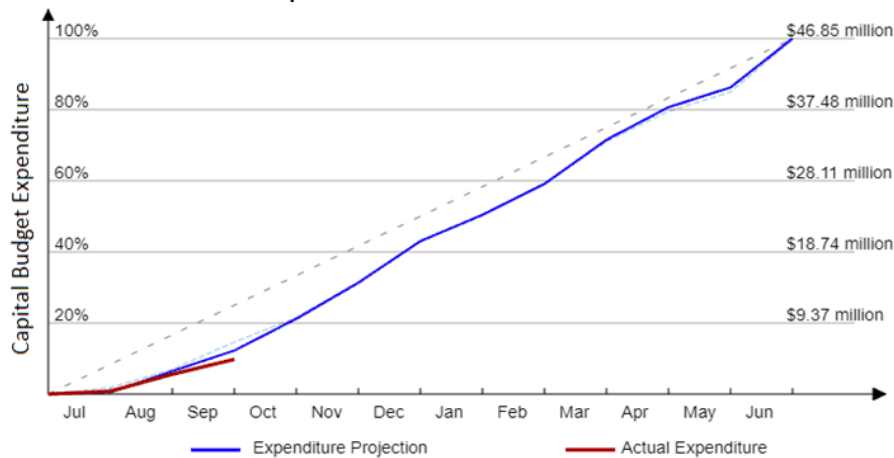

6
Projects
Delayed /
Incomplete




248
Projects
On Schedule

\$49.91m	Adopted Budget
-\$3.06m	Adjusted Budget
\$46.85m	Updated Forecast

9.8%
Program
Completed





VALUE OF
CAPITAL WORKS
\$4.57m



CAPITAL INCOME
& GRANTS
\$2.5m

↓ 14.7%



CAPITAL WORKS
VARIANCE
\$0.84m

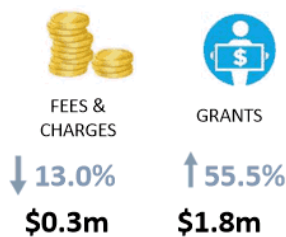
Spotlight

- The adopted 2020/21 capital budget of \$49.91 million, includes a budget adjustment of \$3.06 million which recognizes the additional expenditure in 2019/20 and income adjustments. The updated forecast for the 2020/21 Capital Works Budget is \$46.85 million.
- Total capital expenditure to the end of September 2020 was \$4.57 million which was 79.7% of the end of September cash flow target. This is still significantly ahead of 2019/20 expenditure levels, despite some impact from Covid-19 on some projects. All Service Unit Managers are indicating that they are confident of meeting this year's expenditure KPIs.
- 6% of the 254 projects in the 2020/21 program have already been completed. With a number of large contracts to be awarded in November, there is expected to be more expenditure in the second half of the financial year.
- Six of the 254 projects are at risk for delivery this financial year due to a delay in planning, approval or consultation. The proposed MC2 Exterior project will not be delivered this financial year, due to external factors. In the meantime, funding from this project is being diverted to other new and existing projects in Council's capital works program.

2. Finance

Quarter ending 30 September 2020			
	Revenue	Expenses	Surplus
Budgeted	\$115.6m	\$34.1m	\$81.5m
Actual	\$117.1m	\$34.7m	\$82.4m
FY Forecast	\$145.0m	\$134.1m	\$10.9m

Revenue Variation

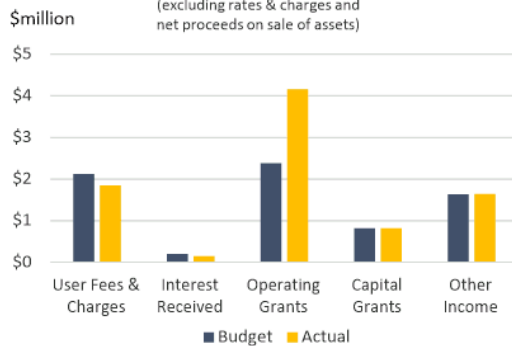


Expense Variation

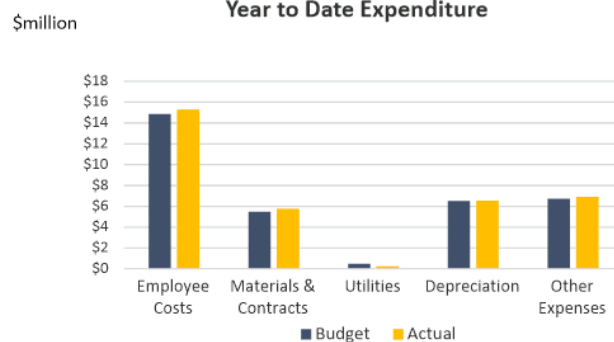


Year to Date Revenue

(excluding rates & charges and net proceeds on sale of assets)

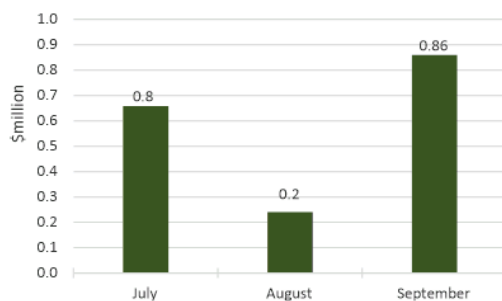


Year to Date Expenditure



Operating Result (Quarter)

Year to date variance to Budget

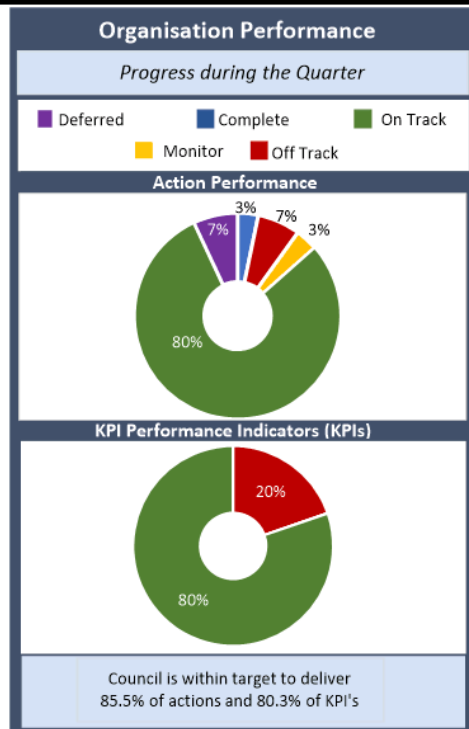
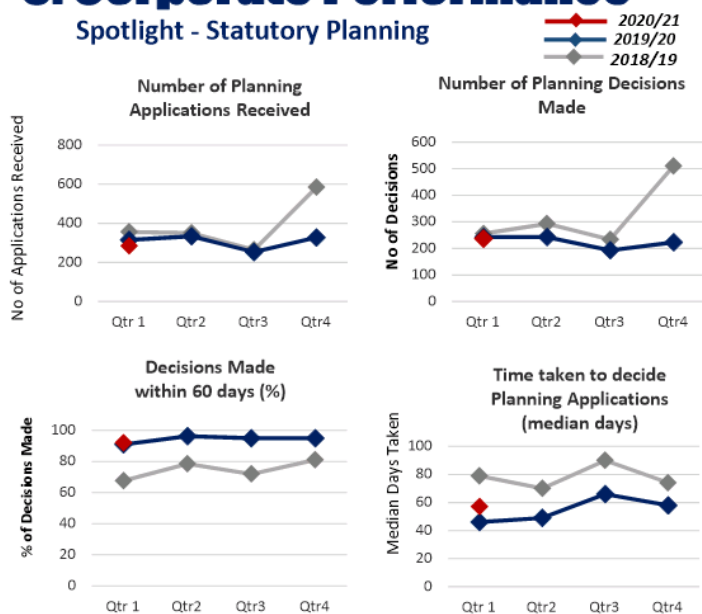


Spotlight

- At the end of September 2020, Council was \$859k or 1.1% favourable compared to the year-to-date (YTD) adopted budget.
- The favourable variance is mainly due to Grants and Subsidies income being \$1.78 million favourable. This relates to unbudgeted funding received for the Working for Victoria Program from the State Government and unbudgeted Commonwealth Government support funding for the COVID-19 Meals Program under the Commonwealth Home Support Program (CHSP). These grants will be fully expended by Council as the year progresses.
- The Full Year Forecast Surplus is currently anticipated to be \$10.89 million which is \$1.74 million lower than the Full Year Adopted Budget Surplus of \$12.63 million. This is due to the significant ongoing financial impact on Council due to the continuation of a State of Emergency and Stage 4 restrictions relating to COVID-19.

3. Corporate Performance

Spotlight - Statutory Planning



Statutory Planning

The majority of statutory planning applications continue to be processed well within the 60 statutory day requirement, including making timely decisions due to the process improvements undertaken over the past few years.

Impact of Coronavirus (COVID-19) on Council Performance

The coronavirus outbreak emerged locally in the first week of March. To protect community safety, Council has continued through the quarter to implement COVID-19 protocols and social distancing across our services and activities in line with the Department of Health and Human Services requirements. While it has been unavoidable in a small number of areas that Council's performance has been impacted because of the coronavirus pandemic and the rapidly changing local community needs, the following initiatives have minimised the impact to date:

- Council continues to redirect resources to support our critical services in areas of need including Aged care and Home Support, Maternal Child Health and public health and safety. Officers continue to proactively seek and plan innovative and efficient ways to deliver services and activities to continue to meet community needs as it is safe and reasonable to do so.
- Council has been working with the Victorian Government through the *Working for Victoria initiative* to help our community and contribute to the City's ability to respond to the coronavirus (COVID-19) pandemic. As Manningham has a high retail and local business sector, a loss or impact to 45% of local employment was realised across the City. As a result 41 fully funded temporary positions have assisted with a range of priority tasks including public area cleaning, community engagement and research, bushland maintenance, information technology support for Seniors and community resilience.
- Council recently ran two significant surveys to understand the current impact of COVID on our local community and local business, and to prepare for our new Council in understanding community priorities.

Council Plan 2017-2021

Our Council Plan has five themes: Healthy Community, Liveable Places and Spaces, Resilient Environment, Prosperous and Vibrant Economy and Well Governed Council. Goals for each theme were developed in consultation with the community and partners, Councillors and staff. We progress these goals through actions and Major Initiatives each year. Major Initiatives are significant pieces of work to deliver on the 2017-2021 Council Plan goals. For 2020/2021 there are 13 Major Initiatives to progress the 2017-21 Council Plan goals. 11 Major Initiatives are either on track or ahead of schedule. Two initiatives remain behind schedule: 'Grow the visitor economy, destinations and events' as local tourism has been significantly impacted by the coronavirus social distancing protocol and 'Local planning is responsive to need and planning laws' has one out of three components deferred; the Municipal Development Contributions Plan, which is now scheduled for completion in 2021, utilising data in the Community Infrastructure Plan. Progress on all the Major Initiatives is detailed in the following pages.

Full details of previous years progress can be found in our Manningham Annual Report at www.manningham.vic.gov.au

4. Major Initiatives

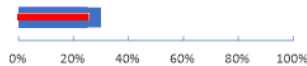
Progress Key
█ Actual
█ Target

HEALTHY COMMUNITY

- 1.1 A healthy, resilient and safe community
- 1.2 A connected and inclusive community



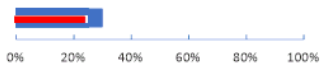
Healthy City Strategy 2017-2021



The final Healthy City Action Plan (HCAP) was endorsed August 2020. The Action Plan identifies ten priority health areas and 39 actions, many of which will be delivered by Council in collaboration with key stakeholders.



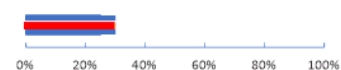
Promote a connected and inclusive community



Progressed through activities in strategic planning for the Building Equitable Employment Network, the new Disability Advisory Committee Terms of Reference, the draft Reconciliation Action Plan (with Reconciliation Australia for conditional endorsement) and Regional Local Government Charter on Social Housing and Homelessness.



Community Infrastructure Plan



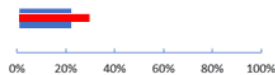
Community Infrastructure Needs Analysis is complete. Next step is to develop a more refined list of priorities to inform future planning. The project is on track for completion by 30 June 2021.

LIVEABLE PLACES AND SPACES

- 2.1 Inviting places and spaces
- 2.2 Enhanced parks, open space and streetscapes
- 2.3 Well connected, safe and accessible travel
- 2.4 Well utilised and maintained community infrastructure



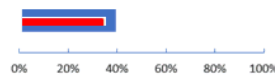
Local planning is responsive to need and planning laws



Translations of local policies in the Manningham Planning Scheme have been substantially progressed to accord with the State Government's new planning scheme structure. In late September the final draft of Council's Planning Policy Framework (PPF) was submitted to the State Government for review. Council has advocated for and provided responses to State Government planning initiatives, including Amendment C125, involving the Yarra Valley Country Club (YVCC) redevelopment to ensure the proposal offers housing choice to the community, as well as addressing visual, environmental and cultural factors.



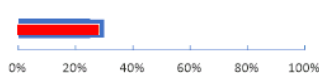
Parks Improvement Program



The concept design for the new open space on Hepburn Road is complete and has been endorsed by Council. Construction works undertaken at Petty's Reserve during Q1 include detailed excavation, drainage, retaining walls, high net posts and fence posts. Construction will continue through the quarter. Further scoping work is required on the preferred alignment of Main Yarra Trail to Warrandyte, however site works have been delayed due to Covid lockdown.



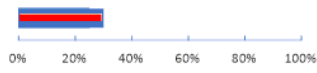
Roads Improvement Program



Road safety projects completed include King/Church Rd, Doncaster pedestrian refuge; Colman Road, Wonga Park and McLachlan St, Templestowe. Oban Rd, Donvale works are complete, preventing this section being blocked by floodwaters. Works on a stage of Jumping Creek Road is 80% complete, with detailed design and investigation work for drainage and pavement.



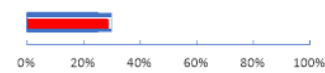
Integrated Transport



Implementation of the Transport Action Plan and Bus Action Plan continues. Council continues to prioritise improved transport options in new long term strategies for the municipality in the Liveable City Strategy and Doncaster Hill. The Eastern Transport Coalition have commenced a working group to focus on bus operations within the eastern region.



North East Link Planning



Continue to liaise with NELP on various aspects of the NEL project. A Memorandum of Understanding has been negotiated and signed off to provide the framework for our working relationship with NELP over the next 7 years. Successfully negotiated the installation of traffic signals on Bulleen Road at Greenaway Street.

Major Initiatives cont.

Progress Key
 Actual
 Target

RESILIENT ENVIRONMENT

3.1 Protect and enhance our environment and biodiversity

3.2 Reduce our environmental impact and adapt to climate change



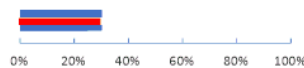
Council Drainage protects habitable floor levels and community safety



Draft Drainage Strategy prepared with further work will be undertaken to finalise in the new calendar year.



Environmental education and awareness



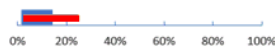
The Spring Outdoors online program has commenced. 'Backyard biodiversity' videos have been produced and published to the Manningham website. We have subscribed again for Australian Energy Foundation (AEF) energy saving advice service for Manningham residents. Over the years, over 700 kilowatts at about 170 households has been facilitated by AEF's service.

VIBRANT AND PROSPEROUS ECONOMY

4.1 Grow our local business, tourism and economy



Grow the visitor economy, destinations and events



Through connection with Yarra Ranges Tourism and other partners we have offered a range of business support and development tools to help keep business open and prepare for the end of lockdown. This has been in the form of web-based marketing seminar series, one-on-one business mentoring and direct support through business liaison team. Council has also provided regular e-mails with up to date information to help business understand the opportunities and business support offered through Federal and State Agencies as well as support from industry associations. Yarra Ranges Tourism has also offered focused support for the Tourism sectors and working together we have kept the local industry operators informed and aware. Planning is underway for a locally aimed campaign to support tourism related business when lockdown ends. This will converge on the regular #BuyLocal campaign with an emphasis on #ExploreLocal as well.

Key: Monitoring Progress

Target Actual

*Target is usually 25% cumulative across the project timeframe
In the example above, the project is 20% complete with a target of 35%

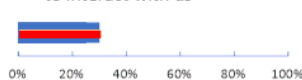
WELL GOVERNED COUNCIL

5.1 A financially sustainable Council that manages resources effectively and efficiently

5.2 A Council that values citizens in all that we do



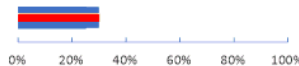
Making it easier for citizens to interact with us



A new channel Live Chat with customers is scheduled for November. The Customer Experience Action plan is also delivering Customer Personas' which will be used in Service Planning in 2021 and for the completion on the Intranet and Internet Project.



Long Term Sustainability



The 10 year long term financial plan is being developed as part of the development of the 2021/22 Budget in line with key budget principles to maintain long term financial sustainability and strategies to address rate capping, the financial impact of State Government restrictions associated with COVID-19 on Council services and the Community and other financial challenges."

5. Councillor Expenses

An allocation of \$12,770 for each Councillor and \$15,375 for the Mayor is budgeted each financial year to reimburse Councillors for expenses incurred while carrying out their official roles.

Significant demands are placed on Councillors in carrying out their civic and statutory roles attending community meetings and events, capacity building and advocacy meetings in pursuit of the best outcomes for the municipality. The Mayor has a slightly higher allowance as they are required to carry out additional civic and ceremonial duties.

The Councillor Allowance and Support Policy guides the reimbursement of Councillor expenses. This budget is all inclusive and covers conferences and training, travel, child minding and information and communications technology expenses. As part of Council's commitment to remaining accountable and transparent, these expenses will be presented to the community each quarter.

Categories include: Travel (including accommodation, cab charges), Car Mileage, Childcare, Information and Communication Technology, Conferences and Training (including professional development, workshops), General Office Expenses (including meeting incidentals), Formal

Quarter 1, July to September 2020												
Councillor	Travel	Car Mileage	Childcare	Information Communication Technology	Conferences & Training	General Office Expenses	Formal Attendances	Other	Total Qtr	Year to Date	Allowance (Financial Year)	
Cr A Chen	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,099	
Cr A Conlon	\$0	\$0	\$0	\$54	\$0	\$0	\$0	\$0	\$54	\$54	\$4,099	
Cr S Galbally	\$0	\$483	\$0	\$0	\$0	\$0	\$0	\$0	\$483	\$483	\$4,099	
Cr G Gough	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,099	
Cr D Haynes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,099	
Cr M Kleinert	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,099	
Cr P McLeish (Mayor)	\$0	\$0	\$0	\$73	\$0	\$0	\$0	\$0	\$73	\$73	\$4,099	
Cr P Piccinini	\$0	\$0	\$0	\$39	\$0	\$0	\$0	\$0	\$39	\$39	\$4,099	
Cr M Zafiroopoulos (Deputy Mayor)	\$0	\$0	\$0	\$182	\$0	\$0	\$0	\$0	\$182	\$182	\$4,099	
Notes for the Quarter												
Councillor end of term is on 24 October 2020. Allowances for the remainder of Councillor term is on a pro-rata basis.												

6. CEO Expenses

The Chief Executive Officer incurs various expenditure while carrying out duties relating to the CEO role. Expense categories related specifically to the CEO role are travel, conferences and training, miscellaneous. Gifts declared are also included in this report although not an expense to Council. The CEO is required to be transparent in the use of Council resources as per the Employee Code of Conduct.

Quarter 1, July - September 2020

	Travel	Food and Beverage	Conferences and Seminars	Gifts declared	Miscellaneous	Total Qtr	Total Year
Andrew Day	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0.00	\$0.00

Notes:

All costs are GST exclusive

Expense categories

Travel

This category covers costs associated with assisting the CEO in meeting transport costs incurred whilst attending meetings, functions and conferences. This includes taxi services, uber services, car parking fees, airfares, accommodation costs etc.

Food and Beverage

This category covers costs associated with food or beverages that directly relate to the CEO role within a professional context.

Conferences and Seminars

This category covers registration fees associated with attendance by the CEO at conferences, functions and seminars. Meetings such as these are normally held by local government related organisations, professional bodies and institutions, educational institutions and private sector providers on areas and events which support the role of the CEO or impact on the City in general.

Gifts Declared*

This category relates to any gifts that exceed the token gift threshold (\$50.00) that the CEO is required to declare as per the Token Gift Policy. This category is not added to the total expenses as it is a declaration not a cost to Council.

Miscellaneous

This category relates to any other costs associated with the CEO role not covered by the categories above.

7. CEO Key Performance Indicators

● Complete
 ● On Track
 ● Monitor
 ● Off Track



5

Area	Priority Deliverables	Status
Strategic Leadership and Advocacy	1) A long term vision for Manningham (Community Vision 2040, Liveable City Strategy 2040 including Doncaster Hill)	●
	2) Progression of a long term Community Infrastructure Plan	●
	3) Implement an Advocacy Plan to support the long term vision	●
	4) Extent to which Manningham Council's vision for North East Link is effectively represented	●
Delivery of Council Plan	5) 90% of Council Plan initiatives delivered	●
Delivery of Capital Works Program	6) 90% completion of capital works program (<i>see front page for details</i>)	●
Service Delivery	7) A service review program is developed to create a suite of services that is fit for purpose and delivers value to our community	●
	8) Progression of Council's property investment portfolio	●
	9) Annual Environmental report and delivery of a report on Council's fleet usage and opportunities	●
Drive Innovation	10) Support for Learning Innovation and Technology Committee to develop a futures paper.	●
	11) Continued progression of online services and major IT enhancements-MS Dynamics Customer Relationship Management system progressed	●
	12) Long term investment plan for IT/Transformation	●
Drive Accountability	13) Business planning, budgetary capital works and performance planning cycles are reviewed and in place	●
Values Driven Organisation	14) 'Public value' proposition is developed and integrated into decision making	●
	15) The Citizen Connect program is progressed to make it easier for our citizens to interact with us	●
	16) Newly formed internal Diversity Working Group is supported, with the development of an action plan and a focus on gender equity, age, CALD, LGBTIQ, and disability.	●

13.3 Informal Meetings of Councillors

File Number:	IN20/668
Responsible Director:	Chief Executive Officer
Attachments:	1 Strategic Briefing Session - 17 November 2020 ↓
	2 Submitters Meeting - 19 November 2020 ↓
	3 Strategic Briefing Session - 1 December 2020 ↓

EXECUTIVE SUMMARY

Chapter 6, sub rule 1 of the Governance Rules adopted by Council on 25 August 2020, requires a record of each meeting that constitutes an Informal Meeting of Councillors to be reported to Council and those records are to be incorporated into the minutes of the Council Meeting.

1. RECOMMENDATION

That Council note the Informal Meetings of Councillors for the following meetings and that the records be incorporated into the minutes of this Council meeting:

- **Strategic Briefing Session – 17 November 2020**
- **Submitters Meeting – 19 November 2020**
- **Strategic Briefing Session – 1 December 2020**

2. BACKGROUND

- 2.1 In accordance with section 60 of the Local Government Act 2020, Council adopted its Governance Rules (Rules) on 25 August 2020 with the Rules coming into effect from 1 September 2020.
- 2.2 Chapter 6, sub rule 1 of the Rules requires the Chief Executive Officer to ensure a summary of matters discussed at an informal meeting is tabled at the next convenient Council meeting and recorded in the minutes of that meeting.
- 2.3 An Informal Meeting of Councillors is a meeting that:
- is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors;
 - is attended by at least one member of Council staff; and
 - is not a Council meeting, Delegated Committee meeting or Community Asset Committee meeting.

3. DISCUSSION / ISSUE

- 3.1 Summaries of the following informal meetings are attached to this report.
- Strategic Briefing Session – 17 November 2020
 - Submitters Meeting – 19 November 2020
 - Strategic Briefing Session – 1 December 2020

4. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflict of interest in this matter.

Informal Meeting of Councillors

Chapter 6, Sub rule 1 of the Governance Rules 2020



MEETING DETAILS					
Meeting Name:	Strategic Briefing Session				
Date:	Tuesday, 17 November 2020				
	<table border="1"> <tr> <td>Time Opened:</td> <td>7:13 pm</td> </tr> <tr> <td>Time Closed:</td> <td>8:42 pm</td> </tr> </table>	Time Opened:	7:13 pm	Time Closed:	8:42 pm
Time Opened:	7:13 pm				
Time Closed:	8:42 pm				
Location:	Council Chamber, Civic Centre, 699 Doncaster Road, Doncaster				
Councillors Present:	Cr Andrew Conlon (Mayor), Cr Anna Chen (Deputy Mayor), Cr Deirdre Diamante, Cr Geoff Gough, Cr Michelle Kleinert, Cr Carli Lange, Cr Tomas Lightbody, Cr Laura Mayne and Cr Stephen Mayne				
Officers Present:	Andrew Day, Chief Executive Officer Angelo Kourambas, Director City Planning & Community Rachelle Quattrocchi, Director City Services Andrew McMaster, Corporate Counsel and Group Manager Governance & Risk Carrie Bruce, Senior Governance Advisor Helen Napier, Manager City Amenity Heather Callahan, Coordinator Recreation Robert Morton, Recreation Planner				
Apologies:	Nil.				
Items considered:	<ol style="list-style-type: none"> 1. Audit and Risk Committee Chair's Report 2. Sporting Facilities Allocation Policy and Outdoor Sports Infrastructure Policy 3. Sporting Facilities Allocation Policy and Outdoor Sports Infrastructure Policy 4. Council Meeting Schedule for 2021 				

CONFLICT OF INTEREST DISCLOSURES			
Were there any conflict of interest disclosures by Councillors?		No	
Councillor	Item	Left meeting for Item (Y/N)	Time Left / Time Returned

Informal Meeting of Councillors

Chapter 6, Sub rule 1 of the Governance Rules 2020



MEETING DETAILS			
Meeting Name:	Submitters' Meeting		
Date:	Thursday, 19 November 2020	Time Opened:	05:00 pm
		Time Closed:	06:15 pm
Location:	Online via Zoom		
Councillors Present:	Councillor Andrew Conlon (Mayor) – Currawong Ward (left meeting at 5.25pm) Councillor Anna Chen (Deputy Mayor) – Waldau Ward Councillor Carli Lange – Yarra Ward Councillor Deirdre Diamante – Tullamore Ward Councillor Laura Mayne – Schramm Ward Councillor Michelle Kleinert – Westerfolds Ward Councillor Stephen Mayne – Ruffey Ward Councillor Tomas Lightbody – Manna Ward		
Officers Present:	Angelo Kourambas – Director City Planning and Community Niall Sheehy – Group Manager Approvals and Compliance Daniel Yu – Coordinator Statutory Planning Lauren Shelton – Principal Planner Jessica Thomas – Town Planner		
Apologies:			
Items considered:	Submitters meeting for Planning Application PLN20/0146 at 530-532 Doncaster Road Doncaster, for the use and development of the land for a five- storey mixed use building comprising 22 dwellings, a medical centre and the creation and alteration of access to a road in a Road Zone, Category 1		

CONFLICT OF INTEREST DISCLOSURES			
Were there any conflict of interest disclosures by Councillors?		No	
Councillor	Item	Left meeting for Item (Y/N)	Time Left / Time Returned

Informal Meeting of Councillors

Chapter 6, Sub rule 1 of the Governance Rules 2020



MEETING DETAILS					
Meeting Name:	Strategic Briefing Session				
Date:	Tuesday, 1 December 2020				
	<table border="1"> <tr> <td>Time Opened:</td> <td>7:00 pm</td> </tr> <tr> <td>Time Closed:</td> <td>10.13 pm</td> </tr> </table>	Time Opened:	7:00 pm	Time Closed:	10.13 pm
Time Opened:	7:00 pm				
Time Closed:	10.13 pm				
Location:	Council Chamber, Civic Centre, 699 Doncaster Road, Doncaster				
Councillors Present:	Cr Andrew Conlon (Mayor), Cr Anna Chen (Deputy Mayor), Cr Deirdre Diamante, Cr Geoff Gough, Cr Michelle Kleinert (via telephone), Cr Carli Lange, Cr Tomas Lightbody, Cr Laura Mayne and Cr Stephen Mayne				
Officers Present:	Andrew Day, Chief Executive Officer Angelo Kourambas, Director City Planning & Community Philip Lee, Director Shared Services Rachelle Quattrocchi, Director City Services Andrew McMaster, Corporate Counsel and Group Manager Governance & Risk Kerryn Paterson, Group Manager People and Communications Lee Robson, Manager Community Resilience Frank Vassilacos, Manger Integrated Planning				
Apologies:	Nil.				
Items considered:	<ol style="list-style-type: none"> 1. Macedon Square Streetscape Upgrade - Consultation Feedback and Endorsement of Preferred Option 2. Draft Manningham Public Toilet Plan - Community Feedback 3. Determination of Mayoral and Councillor Allowances 4. Manningham Quarterly Report Quarter 1 (July - Sept) 2020 				

CONFLICT OF INTEREST DISCLOSURES			
Were there any conflict of interest disclosures by Councillors?		No	
Councillor	Item	Left meeting for Item (Y/N)	Time Left / Time Returned

13.4 Documents for Sealing

File Number: IN20/676
Responsible Director: Chief Executive Officer
Attachments: Nil

EXECUTIVE SUMMARY

The following document is submitted for signing and sealing by Council.

1. RECOMMENDATION

That the following document be signed and sealed:

**Deed of Renewal of Lease
Council and Telstra Corporation Limited
139-153A Williamsons Road, Templestowe Lower**

2. BACKGROUND

The Council's common seal must only be used on the authority of the Council or the Chief Executive Officer under delegation from the Council. An authorising Council resolution is required in relation to the document listed in the recommendation section of this report.

3. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflict of interest in this matter.

14 URGENT BUSINESS

15 COUNCILLORS' QUESTION TIME

16 CONFIDENTIAL REPORTS

There are no Confidential reports.