



Manningham

Quarterly Report 2020/21

Quarter 4: April - June 2021

Key information on Manningham Council's performance and governance for the Quarter

1. Capital Works



278

Projects
Total



251

Projects
Completed



27

Projects
Delayed /
Incomplete

\$49.91m Adopted Budget

-\$3.06m Budget Adjustment

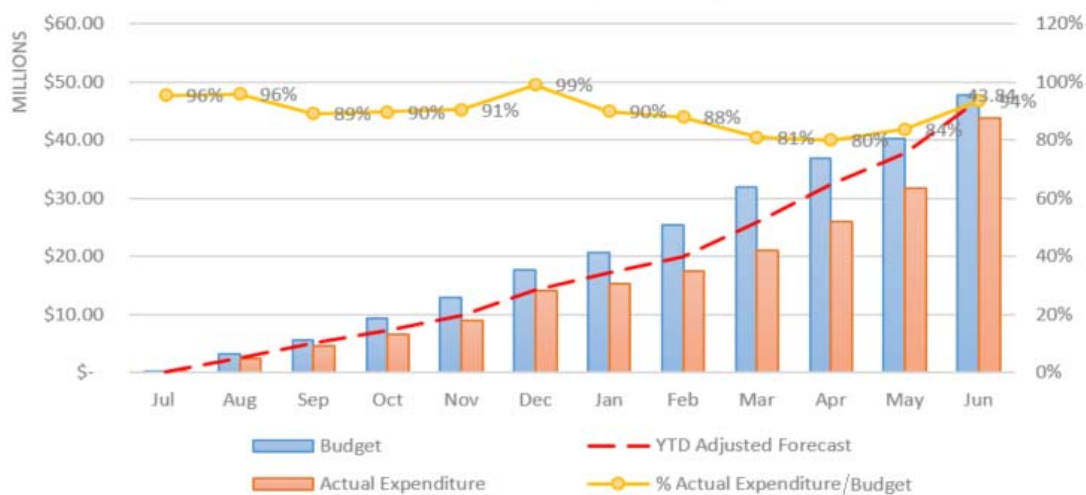
\$46.85m Updated Forecast

93.6% 90.3%

Program
Completed

Projects
Completed

2020/21 Capital Works Program Progress Chart



VALUE OF
CAPITAL WORKS

\$43.84m



CAPITAL INCOME
& GRANTS

\$10.48m

↓6.4%



CAPITAL WORKS
VARIANCE

\$3.01m

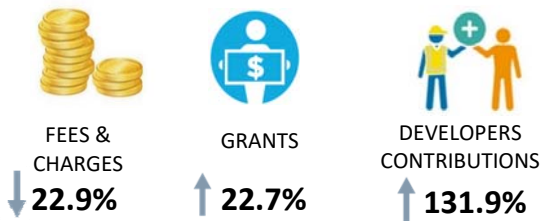
Spotlight

- The adopted 2020/21 capital budget was \$49.91m. The budget was subsequently reduced to \$46.85m in August 2020 to balance out the budget over two years in response to an over expenditure in 2019/20.
- Total capital expenditure as at the end of June 2021 was \$43.84m which was 93.6% of the August adjusted budget of \$46.85m.
- 251 (90.3%) of the 278 projects with expenditure against them in the 2020/21 program were completed as planned. 27 projects were not completed and had funding to the value of \$3.92m carried forward to 2021/22. The amount carried forward in 2021 was \$0.3m less than the amount carried forward in 2020.
- Expenditure per asset class was as follows: Buildings - \$4.81m, Drainage \$3.39m, Property \$3.08m, Open Space \$3.18m, Plant & Equipment \$0.89m, Recreation & Leisure \$11.06m, Roads \$11.03m, Streetscapes \$0.73m, Technology \$3.94m. Transport \$1.32m.
- Significant expenditure on individual projects included: Pettys Reserve \$6.22m, Road Resurfacing \$4.77m, Domeney Reserve \$1.25m, Lions Park \$1.13m, Knees Road \$1.06m, Jumping Creek Road \$0.92m & Rieschiecks Reserve \$0.8m.

2. Finance

Period ending 30 June 2021			
	Revenue	Expenses	Surplus
YTD Budgeted	144.7m	132.1m	12.6m
YTD Actual	157.9m	128.9m	29.0m

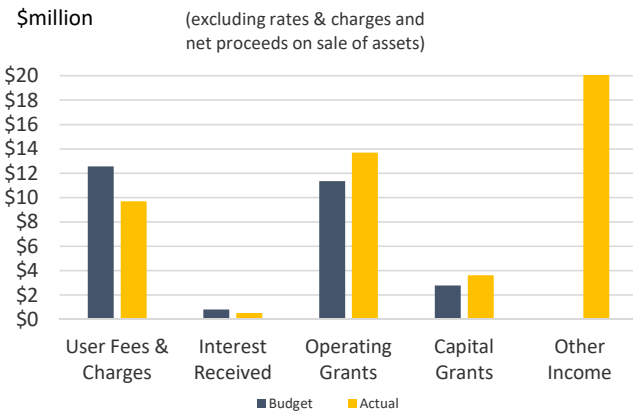
Revenue Variation



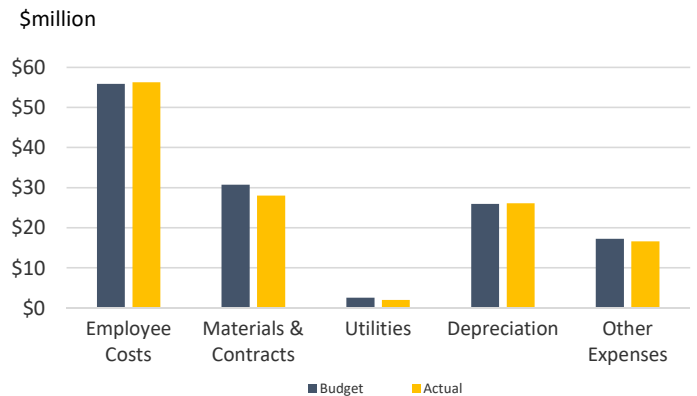
Expense Variation



Year to Date Revenue

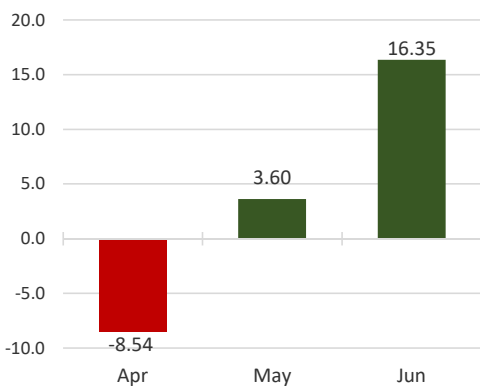


Year to Date Expenditure



Operating Result (Quarter)

Year to date variance to Budget



Spotlight

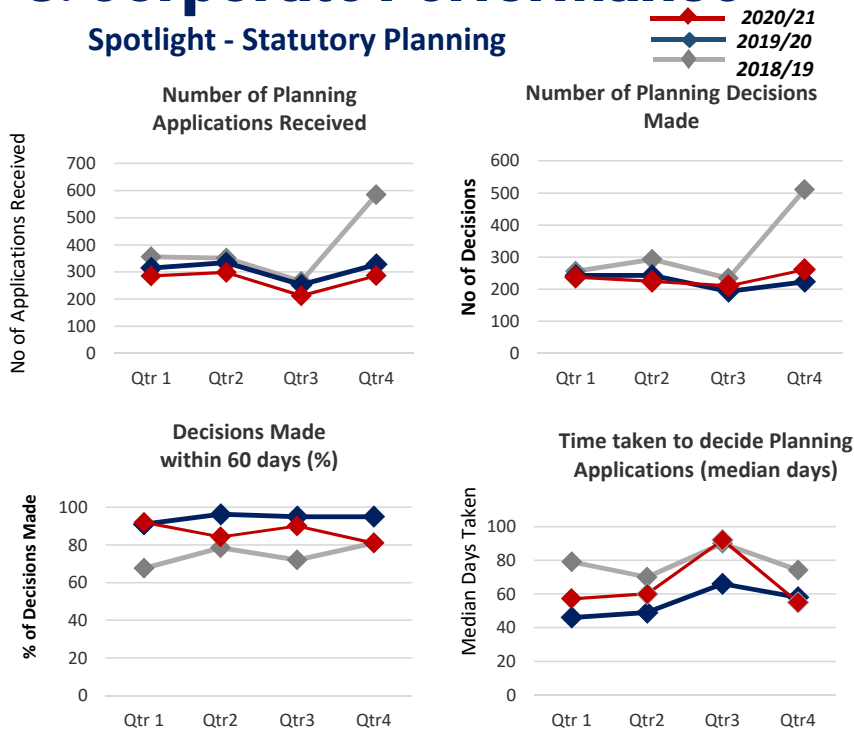
- Council achieved an Operating Surplus of \$29m for the year. This was \$16.4m (129.4%) favourable compared to the adopted budget of \$12.6m.
- The Adjusted Underlying Surplus was \$7.9m. This was \$4.6m greater than the budgeted adjusted underlying surplus of \$3.4m. The adjusted underlying surplus excludes income items that are restricted in use or 'non-cash' in nature such as non recurrent capital grants and contributions and non-monetary asset contributions.

Key variances included:

- \$11.9m favourable in *Other Income* mainly due to the value of contributed assets from developers, Open Space monetary contributions being \$615k greater than budgeted, Doncaster Hill Developer Contributions being \$78k greater than budgeted and Quarry Royalties being \$688k greater than budget.
- \$2.7m favourable in *Materials and Services* due to restrictions and lockdowns impacting the ability to deliver operating initiatives.
- \$2.3m favourable in *Grants and Subsidies* income for COVID-19 related programs (Working for Victoria, Meals programs and outdoor dining). These programs were expended during the 2020/21 financial year.
- \$2.2m unfavourable *Fees and User Charges* income due to the impact of COVID-19 on Council's services
- \$640k unfavourable Statutory Charges, Fees and Fines due to the impact of COVID-19.

3. Corporate Performance

Spotlight - Statutory Planning

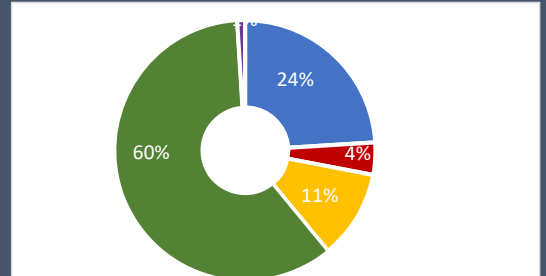


Organisation Performance

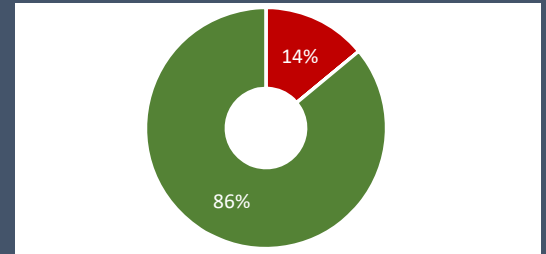
Progress during the Quarter



Action Performance



KPI Performance Indicators (KPIs)



Council is within target to deliver 91.0% of actions and 86.0% of KPIs

Statutory Planning

Statutory Planning has continued to process planning applications in a timely manner. Due to Covid-19, there has been a marginal increase in the median days from 53 median days in 2019/2020 to 58 median days in 2020/2021.

Council Plan 2017-2021

Our Council Plan has five themes:

- Healthy Community,
- Liveable Places and Spaces
- Resilient Environment
- Prosperous and Vibrant Economy
- Well Governed Council.

Goals for each theme were developed in consultation with the community and partners, Councillors and staff. We progress the Council Plan goals through actions and major initiatives each year.

Major Initiatives

Major Initiatives are significant pieces of work to deliver on the Council Plan. There are 14 Major Initiatives to progress our 2017-21 Council Plan goals. The expected target for all Major Initiatives at this end of the financial year is 100% completion.

12 of our Major Initiatives are complete. The one that did not meet target is 'Local planning is responsive to need and planning laws' with one out of its three components deferred. The deferred component is the Municipal Development Contributions Plan, which is now scheduled for completion after the Community Infrastructure Plan at the end of 2021. Progress on all the Major Initiatives is detailed in the following pages.

Full details of previous years progress can be found in our Manningham Annual Report at www.manningham.vic.gov.au

Highlights achieved over the 2017 - 2021 Council Plan

- ✓ A Climate Emergency Declaration
- ✓ Revitalised our focus on Public Value
- ✓ Mullum Mullum Stadium 5 indoor sports court stadium
- ✓ Bolin Bolin Integrated Water Management Facility in partnership with the City of Boroondara and Carey Baptist Grammar School, and with the support of Melbourne Water, the Department of Environment, Land Water and Planning (DELWP) and the Federal Government, to sustainably capture and treat storm water for reuse for the irrigation of several separately managed sports grounds.
- ✓ Road improvements for Kings Street and Jumping Creek Road
- ✓ Parks improvements in Lawford Reserve and Petty's Reserve
- ✓ refurbished customer contact centre and customer promise
- ✓ new waste bins to meet Australian Standards
- ✓ completed the female friendly refurbishments to over 12 Manningham sporting ground facilities
- ✓ Achieved best result recorded for waste diverted to landfill
- ✓ Financial Sustainability through
- ✓ MAV Award for 'Customer Experience Achievement of the Year (2019)
- ✓ Improvements in Statutory Planning applications from 51.5% decisions made within time in 2017 -18 to 95.7% in 2020-21
- ✓ Supported community inclusion and safety including the Annual 16 Days of Activism against gender based violence, NAIDOC week, Chinese and Persian New Years, Neighbour Day, National Youth and Cultural Diversity Week and International Women's Day.

2020/21 Major Initiatives and Measure of Success

Healthy Community

1	Plan for the health and wellbeing of the municipality	Delivery of activities in the Healthy City Action Plan 2019-2021
2	Promote a connected and inclusive community	Delivery at least 3 activities by 30 June 2021 including Delivery including endorsement and commencement of Council's new Reconciliation Action Plan.

Liveable Places and Spaces

3	Ensure local planning is responsive to community need and aligned with local planning laws	Facilitate planning scheme amendments that are considered high priority of the 2018 Planning Scheme Review recommendations. Progress 2 additional major recommendations by June 2021.
4	Implementation of Parks Improvement Program:	Implementation of Parks Improvement Program works as scheduled: Petty's Reserve, design of Hepburn Road Park and completion of the design for Main Yarra River Trail to Warrandyte by 30 June 2021
5	North East Link Planning. Continue to advocate for positive community outcomes.	Successfully collaborate with the NEL project and proponent to pursue environmental, recreation, open space and construction outcomes for Manningham.
6	Improve connectivity through delivery of the Road Improvement Program	Complete Program as scheduled including: - Design for Jumping Creek Road reconstruction from Ringwood Warrandyte road to Homestead Road. - Improve safety through installation of traffic signals on Tram Road and Merlin Street. - Design and construction of the new Hepburn Road extension to provide new road and pedestrian connections.
7	An Integrated Transport approach to private and public transport in the region	Deliver short term actions in the Transport Action Plan and the Bus Action Plan including contributing to planning of the Suburban Rail Loop and Doncaster Busway.
8	Develop a long term Community Infrastructure Plan	Develop a long term Community Infrastructure Plan. Draft completed by 30 June 2021

Resilient Environment

9	Deliver education and awareness program on environmental sustainability, biodiversity protection and smarter living.	Deliver a minimum of 50 environmental education programs/initiatives for the community, reaching at least 3000 participants.
10	Continue to upgrade Council drainage infrastructure to protect habitable floor levels and improve community safety	Implementation of priority actions of the Municipal Drainage Plan
11	Demonstrate leadership in sustainable and innovative environmental practices in waste management and climate change	Develop and commence implementation of a Council Environment Strategy and an Climate Emergency Response Plan

Vibrant and Prosperous Economy

12	Grow the visitor economy and create opportunities for visitor destinations and events within Manningham that engage both residents and external visitors	Partner with regional tourism on events and activities to promote Manningham as a visitor destination
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Well Governed Council

13	Prepare a 10 Year Long Term Financial Plan incorporating key strategies to address the long term sustainability of Council.	Adopt Long Term Financial Plan and Annual Budget by 30 June 2021
14	Through our Citizen Connect program, we will make it easy for citizens to interact with us, find out information, request a service, provide feedback or report an issue	Implement a suite of customer focused improvements to increase Contact Centre First Contact Resolution (FCR) and improve Customer Satisfaction by 30 June 2021.

4. Major Initiatives

Progress Key
■ Actual
■ Target

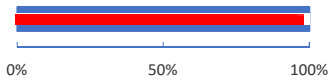
HEALTHY COMMUNITY

1.1 A healthy, resilient and safe community

1.2 A connected and inclusive community



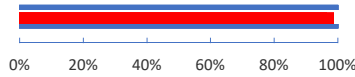
Community Health and Wellbeing



We progressed the Healthy City Action Plan with a number of targeted consultations were held with Council's advisory committees, working groups and networks; and including young people, carers of people with a disability, early years, Wurundjeri Woi-wurrung Corporation and culturally diverse communities



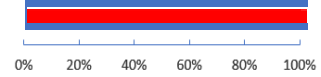
Promote a connected and inclusive community



Awaiting endorsement of the draft Reconciliation Act from the Wurundjeri Woi-wurrung Corporation. Activities have included Be Kind Manningham campaign, outdoor pop up place-making and for National Reconciliation Week



Community Infrastructure Plan



Community Infrastructure Needs Analysis is complete. Next step is to develop a more refined list of priorities to inform future planning. With draft complete, this project has been identified as a major initiative for 2021-22

LIVEABLE PLACES AND SPACES

2.1 Inviting places and spaces

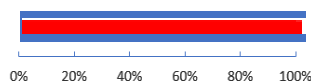
2.2 Enhanced parks, open space and streetscapes

2.3 Well connected, safe and accessible travel

2.4 Well utilised and maintained community infrastructure



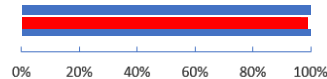
Local planning is responsive to need and planning laws



We have progressed two major recommendations from the planning scheme review recommendations: The policy neutral translation of local policies into the new Planning Policy Framework (PPF) has asked Minister for Planning to introduce these changes. We have also participated in a Panel Hearing on the Bulleen Precinct Land use Framework Plan and Amendment C125 (Yarra Valley Country Club).



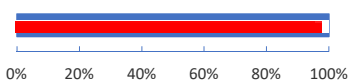
Parks Improvement Program



Parks Improvements on schedule with a detailed design works on the new open space on Hepburn Road and tender documentation calling for an EOI process for the art commission are underway. For Main Yarra Trail, construction of shared path between Alexander Road and Pound Road complete. Pettys Reserve has design in progress for the playground and surrounding landscape.



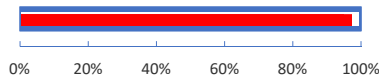
Roads Improvement Program



Completed road Improvement programme delivered as scheduled: Jumping Creek Stage 1 complete. Tram Road design approval from Department of Transport received and road projects at Knees Road and Hepburn progressing well.



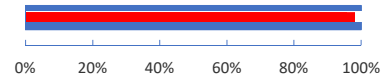
Integrated Transport



We are delivering the short term actions of the Transport Action Plan and Bus Action Plan with continued advocacy for Bus Rapid Transit along Doncaster Road corridor and establishing a working group with the Eastern Transport Coalition to advocate for bus service improvements in the region. We have signed the Suburban Rail Loop Memorandum of Understanding and will advocate for Stage 1 to include a station at Doncaster Hill.



North East Link Project



We continue to successfully liaise with North East Link Project (NELP) on various aspects of the new Link road. We have provided feedback and continue to work with NELP on the new Bulleen park and Ride facility. The Urban Design and Landscape Plan and Community and engagement report has been approved by the Minister. We are now working through the various construction traffic impact assessment and urban design outcomes of the facility.

Major Initiatives cont.

Progress Key



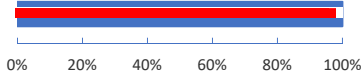
RESILIENT ENVIRONMENT

3.1 Protect and enhance our environment and biodiversity

3.2 Reduce our environmental impact and adapt to climate change



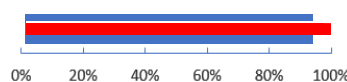
Council Drainage protects habitable floor levels and community safety



To protect habitable rooms from stormwater flows generated during major storm events major capital improvements completed include the Lilian Street and Rose Avenue, Bulleen and David Street, Warrandyte areas. The works in the Hamal Street area, Donvale were completed in June 2021. The flood mapping data continues to be used to assess new developments and assists in the preparation of business cases.



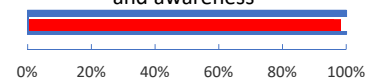
Lead Environmental Practices



We are working to complete the draft Environmental Strategy and Climate Emergency Response Plan (Climate Action Plan) for public consultation together in the next quarter.



Environmental education and awareness



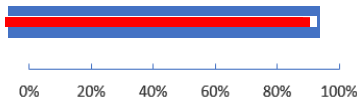
Activities have included 'Prepare your home for winter' energy saving webinar (by the Australian Energy Foundation), Doncaster Hill community garden working bees, Friends of Yarra Valley Parklands activities, Equiculture horse information sessions, Melbourne Water webinars, Queensland Fruit Fly information session and an opportunity to contribute the BBC 'Planet Earth 3' documentary all promoted through our monthly 'Environment Events - What's On' email newsletter.

VIBRANT AND PROSPEROUS ECONOMY

4.1 Grow our local business, tourism and economy



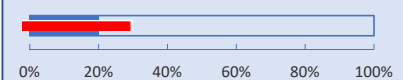
Grow the visitor economy



We continue to support Tourism and related industries as they navigate the Victorian Government's Covid-19 restrictions in order to keep the community safe. We are working closely with partner Yarra Ranges Tourism to ensure information, support and advice is provided to all operators in a timely fashion. We have been working with operators to obtain all necessary permits and approvals.

Council has also worked with business, local artists and performers to create a series of COVID safe activations to enhance visitation and interest in key locations within Manningham.

Key: Monitoring Progress



*Target is usually 25% cumulative across the project timeframe
In the example above, the project is 20% complete with a target of 35%

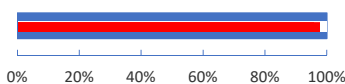
WELL GOVERNED COUNCIL

5.1 A financially sustainable Council that manages resources effectively and efficiently

5.2 A Council that values citizens in all that we do



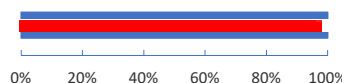
Making it easier for citizens to interact with us



To improve our customer experience, we introduced multilingual chat so customers can engage with us in the top languages for Manningham. We have implemented on hold messaging to promote choices and keep customers informed during peak times. As a result Customer Satisfaction Survey results show a 71 customer rating which is slightly higher than the state average.



Long Term Sustainability



The 2021/22 Budget and Long Term Financial Plan have been developed in line with key budget principles to maintain long term financial sustainability. The 2021/22 Annual Budget was adopted by 30 June and the 10 year long term financial plan is being informed through our new deliberative engagement process and is on track for adoption with the new Council Plan (extension for all local governments to adopt by September).

5. Councillor Expenses

An allocation of \$12,898 for each Councillor and \$14,650 for the Mayor is budgeted each financial year to reimburse Councillors for expenses incurred while carrying out their official roles.

Significant demands are placed on Councillors in carrying out their civic and statutory roles attending community meetings and events, capacity building and advocacy meetings in pursuit of the best outcomes for the municipality. The Mayor has a slightly higher allowance as they are required to carry out additional civic and ceremonial duties.

The Councillor Allowance and Support Policy guides the reimbursement of Councillor expenses. This budget is all inclusive and covers conferences and training, travel, child minding and information and communications technology expenses. As part of Council's commitment to remaining accountable and transparent, these expenses will be presented to the community each quarter.

Categories include: Travel (including accommodation, cab charges), Car Mileage, Childcare, Information and Communication Technology, Conferences and Training (including professional development, workshops), General Office Expenses (including meeting incidentals), Formal Attendances (including community events and functions) and Other (publications).

Councillor	Travel	Car Mileage	Childcare	Information Communication Technology	Conferences & Training	General Office Expenses	Formal Attendances	Other	Total Qtr	Year to Date	Allowance (Pro-rata)	Allowance (Financial Year)
Cr A Chen (Deputy Mayor)	\$1,233	\$505	\$0	\$0	\$1,058	\$0	\$214	\$530	\$3,540	\$3,822	\$8,799	\$12,898
Cr A Conlon (Mayor)	\$841	\$0	\$0	\$290	\$1,058	\$424	\$595	\$0	\$3,208	\$3,531	\$9,994	\$14,650
Cr D Diamante	\$1,768	\$0	\$0	\$0	\$1,513	\$0	\$186	\$0	\$3,466	\$6,136	\$8,799	\$12,898
Cr G Gough	\$1,717	\$894	\$0	\$735	\$1,058	\$0	\$45	\$0	\$4,451	\$4,451	\$8,799	\$12,898
Cr M Kleinert	\$246	\$0	\$0	\$123	\$455	\$75	\$380	\$0	\$1,278	\$1,840	\$8,799	\$12,898
Cr C Lange	\$248	\$1,760	\$0	\$618	\$455	\$0	\$153	\$0	\$3,234	\$3,234	\$8,799	\$12,898
Cr T Lightbody	\$1,090	\$290	\$0	\$0	\$1,058	\$0	\$0	\$0	\$2,438	\$2,887	\$8,799	\$12,898
Cr L Mayne	\$1,334	\$0	\$0	\$452	\$1,513	\$0	\$45	\$0	\$3,343	\$3,343	\$8,799	\$12,898
Cr S Mayne	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,799	\$12,898

Notes for the Quarter

New Councillors were sworn in on 10 November 2020. Allowances for the remainder of financial year is on a pro-rata basis.

6. CEO Expenses

The Chief Executive Officer incurs various expenditure while carrying out duties relating to the CEO role.

Expense categories related specifically to the CEO role are travel, conferences and seminars and miscellaneous. Gifts declared are also included in this report although not an expense to Council. The CEO is required to be transparent in the use of Council resources as per the Employee Code of Conduct.

Quarter 4, April to June 2021		
Date	Expense Description	Expenditure incurred
Travel		
28-Apr	Cabcharges to MAV Tech Conference	\$87.18
20-Jun	Accommodation for NGA Conference	\$448.92
20-Jun	Flights for NGA Conference	\$321.44
20-Jun	Uber charges for NGA Conference	\$22.51
	Sub Total	\$880.05
Food and Beverage		
30-Apr	Meeting with Councillor	\$54.55
5-May	Meeting with Councillor	\$40.91
21-Jun	NGA Conference - Dinner with Councillors	\$310.81
22-Jun	NGA Conference - Meeting with Councillor	\$33.09
28-Jun	Meeting with Councillors	\$53.00
	Sub Total	\$492.36
Conferences		
20-Jun	NGA Registration	\$1,058.18
Feb	LGPro Annual Conference	\$350.00
	Sub Total	\$1,408.18
Gifts Declared		
	Sub Total	\$0.00
Miscellaneous		
	Sub Total	
Total Expenditure for Year		\$2,780.59

Expense categories

Travel

This category covers costs associated with assisting the CEO in meeting transport costs incurred whilst attending meetings, functions and conferences. This includes taxi services, uber services, car parking fees, airfares, accommodation costs etc.

Food and Beverage

This category covers costs associated with food or beverages that directly relate to the CEO role within a professional context.

Conferences and Seminars

This category covers registration fees associated with attendance by the CEO at conferences, functions and seminars. Meetings such as these are normally held by local government related organisations, professional bodies and institutions, educational institutions and private sector providers on areas and events which support the role of the CEO or impact on the City in general.

Gifts Declared

This category relates to any gifts that exceed the token gift threshold (\$50.00) that the CEO is required to declare as per the Token Gift Policy. This category is not added to the total expenses as it is a declaration not a cost to Council.

Miscellaneous

This category relates to any other costs associated with the CEO role not covered by the categories above.